

CHARTER OF THE U.S. ARMY PICATINNY ARSENAL ENVIRONMENTAL RESTORATION ADVISORY BOARD

I. NAME

This organization shall be known as the Picatinny Arsenal Environmental Restoration Advisory Board (PAERAB). The PAERAB will fulfill all requirements of 10 USC Section 2705© for the Technical Review Committee at Department of Defense Installations.

II. PURPOSE

- A. Provide an opportunity for the community affected by the environmental cleanup at Picatinny Arsenal to participate in the decision-making process for the cleanup. This Board shall help identify environmental issues at Picatinny Arsenal and help resolve those issues in an expeditious manner that is satisfactory to the community.
- B. Provide a direct line of communication between the community, regulators who are involved in oversight of the environmental cleanup program, and the environmental managers at Picatinny Arsenal.
- C. Provide input to the Army from the community on issues concerning the environmental cleanup; such as prioritization of cleanup projects, recommended technologies for use at Picatinny Arsenal and cleanup levels.

III. AUTHORITY

The basis and authority for this charter is the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), as amended by the Superfund Amendments and Reauthorization Act of 1986 (SARA), particularly Sections 120 (a), 120 (f), and 121 (f) and 10 USC 2705, enacted by Section 211 of CERCLA.

IV. MEMBERSHIP AND RESPONSIBILITIES OF MEMBERS

- A. The voting members of the PAERAB shall consist of the following: The appointed representatives (one each) from Dover, Denville, Jefferson, Morris County, Rockaway Borough, Rockaway Township and Wharton. One representative of residents on Picatinny Arsenal and two representatives of employees of Picatinny Arsenal should be represented on the Board. The New Jersey Institute of Technology should have one representative and local environmental groups two representatives. The rest of the membership should be made up of community representatives with an interest in the cleanup process at the Arsenal.

The following shall serve as ex-officio members and shall not have voting privileges:

Picatinny Arsenal Representative for the U.S. Army
US EPA Project Manager
NJDEP Project Manager

- B. Members shall serve without compensation. All expenses incident to travel shall be borne by the respective member's organization, if appropriate.
- C. PAERAB membership shall be periodically reviewed by the PAERAB. The RAB may vote to include new members, remove inactive members, or solicit new members to represent groups not currently represented on the PAERAB. Nominations shall be reviewed and approved by a majority of the voting members of the RAB present at the meeting.
- D. Voting membership shall not exceed 20 in number. Members shall agree to serve a minimum of a one year term, and may remain as a member of the PAERAB indefinitely. Members who become unable to fully participate shall submit their resignation in writing to either of the PAERAB cochairpersons. Resigning members may nominate new members to replace them.
- E. Members must be willing to communicate with local community members and interest groups concerning specific cleanup issues and bring local concerns to the attention of the PAERAB. Members shall serve as a direct and reliable conduit for communication between the public and agencies responsible for cleanup activities. RAB members' names and telephone numbers will be made available to the public.

V. STRUCTURE AND OPERATING PROCEDURES

- A. The U.S. Army Picatinny Arsenal Representative shall serve as the Government Cochairperson of the PAERAB. A voting member, to be chosen by majority vote of the PAERAB members present at the meeting when the election is held, shall serve as the Community Cochairperson. The Community Cochair shall serve a term of one year, commencing from the date of election. The Community Cochair may serve more than one term if so elected by the PAERAB. The PAERAB membership is responsible for terminating a cochair who is ineffective or detrimental to progress of the RAB. Cochair removal is determined by a majority vote of PAERAB voting membership at the meeting where removal is addressed.
- B. The community cochair shall be responsible for presiding at each meeting; if unavailable, the government cochair shall preside. The PAERAB cochairpersons shall be responsible for coordinating an agenda for each meeting. Picatinny Arsenal will provide administrative support to disseminate meeting minutes and agendas for each meeting to the membership at least one week prior to each scheduled meeting. Agenda items for the next meeting will be decided on at the conclusion of each meeting and/or submitted to the cochairpersons at least two weeks prior to a scheduled meeting. Picatinny Arsenal shall take minutes at each meeting and distribute them to all members and other interested parties who may request the minutes. Appropriate background materials for meeting topics shall be provided by the U.S. Army as appropriate.

- C. The PAERAB shall meet quarterly. More frequent meetings may be held if deemed necessary by the PAERAB. The PAERAB meetings will be held at a convenient time and location for community members.
- D. All meetings shall be open to the public and announced by a press release to the local newspapers. This shall be accomplished by Picatinny Arsenal.
- E. Each meeting shall follow the agenda as determined by the cochairs and submitted to the members prior to the meeting. Meetings shall be conducted according to Robert's Rules of Order. Observers at the meetings may ask questions related to the agenda item under discussion, but other questions and comments shall be held until the Open Discussion part of the meeting that will be included on each agenda.
- F. A quorum shall consist of the PAERAB members present. General business conducted during meetings that warrants voting shall be determined by a simple majority vote (50% + 1) of the PAERAB members present. The PAERAB, in attempting to resolve issues and problems that may arise during the course of the cleanup process activities, shall use consensus whenever possible. When dissenting opinions exist, they will be noted in the meeting minutes.

VI. EFFECTIVE DATE AND MODIFICATION

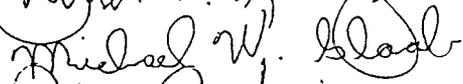
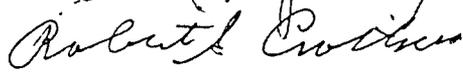
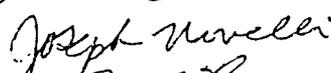
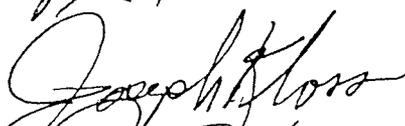
- A. The effective date of this charter is the date of the first signature.
- B. This charter may be amended by a 2/3 vote of the voting members present at the meeting where the amendment is presented for vote. All amendments must be in writing and placed on the meeting agenda for one meeting prior to voting on the amendment.

VII. DISSOLUTION OF THE PAERAB

The provisions of the Charter shall be satisfied and considered complete when 2/3 of the members agree in writing to terminate the PAERAB.

IT IS SO AGREED

SIGNATURES OF MEMBERS AS OF AUGUST 15, 1996

	COUNTY OF MORRIS
	Jefferson Twp.
	Wharton Borough
	DENVILLE TWP
	Rockaway Twp
	ROCKAWAY TWP.
	Rockaway Township
	NJ

Virginia Hogan for Raymond Westerdahl NFFE
 Devin A. Mollen self
 Mark but self
 Jane Llaney self
 Michael D. Ammel

MILITARY FAMILIES LIVING
 AT PICATINNY ARSENAL

Delores Hill for Mountaineer Manor
 President of Loner Association

William A. Koch U.S. E.P.A.

Gail Golobstein community
 Mark Hiler Rockaway Twp - Environmental
 Steve J. Commission
 Catherine E. John-Angle TWP of Rockaway
 ARDEC EMPLOYEES
 ROCKAWAY TWP.

Gene E. Sutton -

Gene E. Sutton

Raymond P. Wetherell