

2011
INSTALLATION MANAGEMENT COMMUNITY
LEADER HANDBOOK



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Annex G - Reports
Version 3.0
Rapid Action Revision
UPDATED 10 APRIL 2012

SUMMARY OF CHANGE

Annex G - Reports, Installation Management Community Leader Handbook (Version 2)

This is a rapid action revision, dated 10 April 2012 --

o The introduction to Annex G, Reports is updated.

o This guide provides an abbreviated version of selected data elements from the Annex G, Reports database which provides an overview of each report by the six Lines of Effort (LOE) and reports crossing multiple LOEs.

o The entire database of Annex G, Reports can be found in spreadsheet format at the following URL in Army Knowledge Online: <https://www.us.army.mil/suite/files/33417184>.

o The following changes are made to the Annex G Reports.

CHANGE	GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	LOE
ADDED NEW REPORT	CHAPLAIN	CHAPLAIN	CMDT ATTENDANCE LIST	GARRISON CHAPLAIN	OCCH MOI	IMCOM CHAPLAIN RESOURCE MANAGER	LIST OF ATTENDEES FOR IMCOM CENTRALLY FUNDED TDY	1
ADDED NEW REPORT	CHAPLAIN	CHAPLAIN	SLDT ATTENDANCE LIST	GARRISON CHAPLAIN	OCCH MOI	IMCOM CHAPLAIN RESOURCE MANAGER	LIST OF ATTENDEES FOR IMCOM CENTRALLY FUNDED TDY	1
ADDED NEW REPORT	CHAPLAIN	CHAPLAIN	ANNUAL HISTORICAL REPORT	GARRISON CHAPLAIN	AR 165-1	IMCOM CHAPLAIN ADMINISTRATIVE ASSISTANT	GARRISON REPORT FOR ARMY HISTORICAL REPORT REQ.	1
CHANGE MADE TO COLUMN E (WHO SUBMITS REPORT)	DPW	G4	REAL PROPERTY PLANNING AND ANALYSIS SYSTEM	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	RPLANS IS THE ARMY MASTER PLANNING SYSTEM THAT GENERATES FACILITY REQUIREMENTS BASED ON ARMY REAL PROPERTY, ARMY FORCE STRUCTURE, ASIP POPULATION, SPACE PLANNING CRITERIA/ALGORITHMS, DOD COST FACTORS, AND PROGRAMMED CONSTRUCTION TO DETERMINE FACILITY EXCESSES/DEFICITS BY LOCATION FOR THE CURRENT YEAR AND SIX PLANNING YEARS. RPLANS ALSO PROVIDES A STATIONING MODULE THAT IS USED TO DETERMINE FACILITY REQUIREMENTS FOR NEW UNITS AND UNIT RELOCATIONS.	4
CHANGE MADE TO COLUMN M (DIRECTORATE/DIV)	DPW	G4	SCHEDULE 34 OUT GRANT REPORT	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	DATA IS PROVIDED BY THE USACE REMIS DATABASE . QAQC IS DONE ON THE DATA TO ENSURE ALL THE REQUIRED FIELDS TO GENERATE THE REPORT IS PROVIDED. IT GOES TO IMCOM HQ TO REVIEW AND MAKE THE APPROPRIATE CHANGES TO THE OUT GRANTS. THE DATA IS THEN PUT INTO THE ASA F&M C FORMAT FOR THE BUDGET EXHIBIT. IT GOES TO DAIM-RD FOR APPROVAL AND SUBMITTAL TO ASA FM&C.	4
CHANGE MADE TO COLUMNS F AND J (REPORT REQUIRED BY & HOST INFO SYSTEM)	DPW	G4	SCHEDULE 48 (GOGO AFH INVENTORY)	GARRISON HOUSING	ACSIM	IMCOM HQ	SUPPORTS FUNDING FOR AFH, NOT PRIVATIZED.	4
CHANGE MADE TO COLUMN E (WHO SUBMITS REPORT)	DPW	G4	SCHEDULE 49 (UTILITIES)	GARRISON HOUSING	ACSIM	IMCOM HQ	SUPPORTS FUNDING FOR UTILITIES FOR FAMILY HOUSING, TRACKS CHANGES.	4
CHANGES MADE TO COLUMNS B, C, F AND M. (GARRISON DIRECTOR / STAFF PROPONENT / REPORT REQD BY / DIR/DIV)	DPW	G4	SCHEDULE 51 (LEASES)	GARRISON HOUSING	ACSIM	IMCOM HQ	PROVIDES DETAILS OF EXISTING AND FUTURE PROJECTED REQUIREMENTS OF LEASES FOR ARMY FAMILY AND UNACCOMPANIED PERSONNEL, EMBASSY LEASES, OTHER FOREIGN LEASES, DOMESTIC LEASES, 801 LEASES, FUNDING FOR LEASES FOR FAMILY HOUSING, TRACKS CHANGES.	4
ADDED NEW REPORT	DPW	G4	SWARS	GARRISON DATA INPUT: DPW & AEC	AR 420-1, PARA 23-15	CONGRESS HQDA OACSIM	WEB BASED DATABASE FOR REPORTING OF ALL SOLID WASTE AND RECYCLING ACTIVITY.	4
CHANGE MADE TO COLUMN M. (DIR/DIV)	DPW	G4	TRANSPORTATION INFRASTRUCTURES CRITICAL FINDING (BRIDGES, DAMS, AIRFIELDS, RAILROADS & WATERFRONT)	GARRISON DPW	AR 420-1, CH 7	IMCOM HQ G4-PWFM	GARRISON WILL IDENTIFY THE ACTION PLAN TO REPAIR THE CRITICAL FINDINGS ON TRANSPORTATION INFRASTRUCTURES WITHIN 30 DAYS TO HQ IMCOM.	4
CHANGE MADE TO COLUMNS E AND M. (WHO SUBMITS / DIR/DIV)	DPW	G4	UMMCA 1-N LIST	GARRISON	10 USC 2803 AR 420-1, CH 4	DAIM-ODF	THE MILCON 1-N LIST IS THE SENIOR COMMANDER APPROVED MILCON PROJECT LIST THAT IS SUBMITTED FOR REGION AND IMCOM HQ PRIORITIZATION PRIOR TO RELEASE TO THE OACSIM. AR DRIVERS ARE AR 420-1 AND AR 600-20.	4

CHANGE	GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	LOE
CHANGE MADE TO COLUMNS D, I AND J.	DPW	G4	UPDATE FACILITY ASSESSMENT CHART	GARRISON MASTER PLANNERS	ACSIM PLANS	ACSIM DAIM-ODP	TO DISPLAY MILCON PROJECTS AFFECTING BDE LEVEL UNITS AT MAJOR ARMY INSTALLATIONS; ACSIM SUBMITS TO ARMY G3 FOR SRM AT CSA MTGS.	4
CHANGE MADE TO COLUMN M (DIR/DIV)	DPW	G4	UPDATE INSTALLATION GANTT CHART	GARRISON MASTER PLANNERS	ACSIM PLANS	ACSIM DAIM-ODP	ACSIM SUBMITS TO ARMY G3 FOR SRM AT CSA MTGS.	4
CHANGE MADE TO COLUMNS E AND F (WHO SUBMITS / REPORT REQD BY)	DPW	G4	UPH ASSETS AND RQMTS	GARRISON	IMCOM OPORD 11-230	ACSIM IMCOM HQ G4-HSG	SYNCH AND ANALYSIS.	4
CHANGE MADE TO COLUMN E (WHO SUBMITS REPORT)	DPW	G4	UPH LEASED HAG RQMT	GARRISON	FRAGO 1 IMCOM OPORD 11-041	ACSIM IMCOM HQ G4-HSG	COST DATA.	4
CHANGE MADE TO COLUMNS E AND F (WHO SUBMITS / REPORT REQD BY)	DPW	G4	WTU CONGRESSIONAL REPORT	GARRISONS	CONGRESS	CONGRESS HQDA ACSIM SURGEON	ANNUAL CONGRESSIONAL UPDATE.	4
ELIMINATED	DPW	G4	11-004 ENERGY AWARENESS MONTH - OCTOBER 2010	NO REPORT IS SUBMITTED - IMCOM HQ PREPARES THE OPORD NOTIFYING GARRISONS OF AWARENESS MONTH	AWARENESS PROMOTION ACTIVITIES ARE DIRECTED BY AR 420-1, CH 22 SECTION IV, 22-31B.	NO REPORT IS SUBMITTED	TO ENSURE THAT GARRISONS ARE AWARE OF ENERGY AWARENESS MONTH AND PLAN ACTIVITIES TO INCREASE ENERGY AWARENESS THROUGHOUT THE INSTALLATION COMMUNITY.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	ESTCP SUBMISSIONS	WERO GARRISONS - PW/ ENERGY	HHQ	HHQ	SUSTAINABLE PROJECT DEVELOPMENT.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	UPH FURNITURE PURCHASE	GARRISON HSG	420-1, CH 3	ACOE	TO PROGRAM FOR FURNITURE INITIAL ISSUE/REPLACEMENT.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	HOUSING FURNITURE INVENTORY REPORT (AFH & UPH)	GARRISON HOUSING	AR420-1	IMCOM HQ	IDENTIFIES WHAT THEY HAVE ON HAND AND WHAT THEY REQUIRE FOR PROGRAMMING.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	CONSTRUCTION CONSULTANT'S REPORT	IMCOM HQ G4-HSG	LEGAL DOCUMENTS (I.E., CONTRACT) FOR LOCAL RCI PROJECT	HQDA	IDENTIFIES REAL PROPERTY ON GARRISON - WHERE ALL BLOGS ON AN INSTALLATION; DESIGN CRITERIA ARE MET AND IF BLDG IS COMPLETE OR UNDER CONSTRUCTION.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	DEFENSE READINESS REPORTING SYSTEM-ARMY	IMCOM HQ (G3)	HQDA G3 RQMT	HQDA G3	READINESS INFORMATION RELATED TO FACILITIES - TIED TO ISR-1, BUT WITH A DIFFERENT FOCUS.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	11-098 MASTER PLANNING TECHNICAL MANUAL UPDATE	GARRISON MASTER PLANNERS	IMCOM OPORD 11-098	IMCOM HQ G4-MP	THIS TECHNICAL MANUAL IS A "HOW TO" RESOURCE TO COMPLETE THE MASTER PLANNING ARMY REGULATION AR 210-20.	4
ELIMINATE THIS LINE. NOT REQUIRED.	DPW	G4	NATIONAL BRIDGE INVENTORY	IMCOM G4-PW	PL 95-599 AR 420-1, PARA 7-42	OACSIM/FINAL REPORT TO FHWA	INVENTORY AND REPORT OF ALL REPORTABLE BRIDGES (>20') TO FEDERAL HIGHWAY ADMINISTRATION BY COMPLETING THE STRUCTURAL INVENTORY & APPRAISAL.	4
ADDED NEW REPORT	DPTMS	G3	HOLIDAY AIRSPACE RELEASE PROGRAM	ATC CHIEF AND AT&A OFFICER	PER DOD DIRECTIVE	EACH AIRFIELD WILL REPORT thru CMD CHANNELS to USASAA	EACH YEAR DOD RELEASES RESTRICTED AIRSPACE TO CIVIL USE TO EASE HOLIDAY TRAVEL CONGESTION.	4
CHANGE MADE TO COLUMNS E AND F (WHO SUBMITS / REPORT REQD BY)	DPW	G4	WESTERN ENERGY PLANNING AND MANAGEMENT PROGRAM	CENTRAL REGION GARRISONS - PW/ ENERGY	ENERGY POLICY ACT, SECTION 114	D.O.E. (WESTERN AREA POWER ADMINISTRATION)	SUPPORTS CUSTOMER (GARRISON) INTEGRATED RESOURCE PLANNING (IRP); DEMAND-SIDE MGMT, INCLUDING ENERGY EFFICIENCY AND LOAD MGMT AND RENEWABLE ENERGY.	6
CHANGE MADE TO COLUMNS F AND I (WHO SUBMITS RPT / REPORT FREQUENCY).	DPW	G4	10-288; GREENGOV PRESIDENTIAL AWARDS	ALL IMCOM GARRISONS - PW/ ENERGY	EXECUTIVE ORDER 13514	HQDA ACSIM	AWARDS AND RECOGNITION	6
CHANGE MADE TO COLUMNS E AND F (WHO SUBMITS / REPORT REQD BY)	DPW	G4	11-158 33RD ANNUAL SA ENERGY AND WATER MANAGEMENT AWARD	IMCOM HQ G4-PW	AR 420-1	HQDA ACSIM	TO RECOGNIZE OUTSTANDING ACHIEVEMENT OF INDIVIDUALS AND INSTALLATIONS IN ENERGY AND WATER MANAGEMENT.	6
ADDED NEW REPORT	DOL	G4	TRANSPORTATION FACILITIES GUIDE (TFG)	ITO	DOD 4500.9-R	SDDC	THE TFG PROVIDES INFORMATION ON TRANSPORTATION SHIPPING AND RECEIVING FACILITIES, INCLUDING PHONE AND FAX NUMBERS, BOTH ELECTRONIC AND SURFACE MAIL ADDRESSES, BUILDING LOCATIONS AND HOURS OF OPERATIONS. IT ALSO PROVIDES INFORMATION ON RELATED CARGO AND PAX MOVEMENT SERVICES, READINESS AND MOBILIZATION SUPPORT. TFG IS UTILIZED BY ITOS, TMOs, AS WELL AS DOD APPROVED CARRIERS TO COORDINATE TRANSPORTATION REQUIREMENTS.	4
CHANGE MADE TO REPORT FREQUENCY	DOL	G4	WORLDWIDE CONTAINER INVENTORY REPORT	GARRISON DOL	ARMY INTERMODAL & DISTRIBUTION PLATFORM MANAGEMENT OFFICE (AIDPMO)	ARMY INTERMODAL & DISTRIBUTION PLATFORM MANAGEMENT OFFICE (AIDPMO)	AN ACCURATE INVENTORY ALLOWS THE ARMY TO MANAGE ITS INTERMODAL FLEET, MAINTAIN STATUS OF AVAILABILITY AND READINESS OF ASSETS TO MEET MISSION REQUIREMENTS, AND UPDATE THE DOD ISO REGISTRY.	4

CHANGE	GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	LOE
CHANGE MADE IN REPORT FREQUENCY	DOL	G4	MILITARY INSTALLATION MATERIEL OUTLOADING AND RECEIVING CAPABILITY REPORT	GARRISON DOL	SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND (SDDC)	SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND (SDDC)	ITOS SUBMIT THE CAPABILITIES OF THEIR INSTALLATIONS TO OUTLOAD AND RECEIVE EQUIPMENT AND MATERIEL BY TRUCK, RAIL, AND CONTAINER. DATA IS USED TO ASSESS FEASIBILITY OF COCOM OPERATIONAL PLANS.	4
CHANGES MADE TO REPORT TITLE AND FREQUENCY OF REPORT	DOL	G4	QUALITY ASSURANCE SURVEILLANCE PLAN (QASP)	GARRISON DOL	DEFENSE TRAVEL MANAGEMENT OFFICE (DTMO)	DEFENSE TRAVEL MANAGEMENT OFFICE (DTMO)	TO EVALUATE CONTRACTED COMMERCIAL TRAVEL OFFICE PERFORMANCE AND COMPLIANCE.	1
DPTMS IS PROPONENT	DPTMS	PM	GARRISON MULTI-YEAR EXERCISE AND TRAINING PLAN	PS/AT/EM	FM 7-0 IMCOM OPORD 11-214	GARRISON, THROUGH REGION	GARRISON COMMANDER'S THREE YEAR EXERCISE AND TRAINING PLAN OF THE 30 CAPABILITIES. TRAINING MANAGEMENT.	4
DPTMS IS PROPONENT UPDATED DESCRIPTION OF REPORT UPDATED FREQUENCY OF REPORT	DPTMS	PM	PROTECTION QUARTERLY STATUS REPORT	PS/AT/EM	FM 7-0 AR 525-13 (ANTITERRORISM), STANDARDS 10, 12, 23, 30, 31, 32, AND 35 AR 525-27 (INSTALLATION EMERGENCY MANAGEMENT) ARNORTH FORCE PROTECTION OPORD IMCOM OPORD 09-001 IMCOM OPORD 11-214 IMCOM OPORD 11-226	GARRISON, THROUGH REGION	A. 30 CAPABILITIES T/P/U STATUS B. UPCOMING FULL SCALE EXERCISES (FSE) BRIEFING, (DATA NEEDED FOR ARNORTH ANNUAL EXERCISE REPORT) C. FSE AFTER ACTION REVIEW (AAR) AND CORRECTIVE ACTION PLAN (CAP) (DATA NEEDED FOR ARNORTH ANNUAL EXERCISE REPORT) (DATA NEEDED FOR ARNORTH ANNUAL EXERCISE REPORT) D. UPDATE HIGHER HEADQUARTERS ASSESSMENT (HHA) SCHEDULE E. HHA CORRECTIVE ACTION PLAN F. ANTITERRORISM FUNDING EXECUTION G. ANTITERRORISM "ON HAND" STRENGTH H. EMERGENCY MANAGEMENT FUNDING EXECUTION I. EMERGENCY MANAGEMENT "ON HAND" STRENGTH J. SNAP SHOT OF UNFUNDED REQUIREMENTS K. UPDATE ANNUAL EXERCISE AND TRAINING PLAN	4
DPTMS IS PROPONENT UPDATED DESCRIPTION OF REPORT UPDATED FREQUENCY OF REPORT	DPTMS	PM	MANAGEMENT CONTROL REPORT	PS/AT/EM	AR 525-13 (ANTITERRORISM), IMCOM OPORD 09-001	GARRISON, THROUGH REGION	DATA USED TO TRACK GARRISON ASSESSMENT OF THE ANNUAL ANTITERRORISM SELF ASSESSMENT. DATA IS COMPARED AGAINST OTHER EXTERNAL ASSESSMENT RESULTS AND CONTRADICTIONS RESOLVED.	4
DPTMS IS PROPONENT	DPTMS	PM	HIGHER HEADQUARTERS ASSESSMENT LONG RANGE CALENDAR	PS/AT/EM	AR 525-13 (ANTITERRORISM), STANDARDS 31 AND 32 IMCOM OPORD 11-226	REGION	NINE YEAR PROJECTION OF HHAS (INCLUDE JSIVAS) / USED TO PROVIDE INPUT INTO ASCC LONG RANGE CALENDARS TWO YEAR SCHEDULE OF COORDINATED HHAS. RESOURCE PROTECTION.	4
DPTMS IS PROPONENT	DPTMS	PM	AT ANNUAL AWARDS	PS/AT/EM	DOD MESSAGE ARMY ALARACT	GARRISON, THROUGH REGION	THE DOD AT AWARDS PROGRAM WAS ESTABLISHED IN 1993 TO RECOGNIZE SIGNIFICANT ACHIEVEMENT IN THE AT FIELD AND THOSE WHO WORK BEHIND THE SCENES TO PROTECT DOD PERSONNEL, FAMILY MEMBERS, FACILITIES AND INSTALLATIONS AND SHIPS.	4
DPTMS IS PROPONENT UPDATED FREQUENCY	DPTMS	PM	EMERGENCY MANAGEMENT PROGRAM AND NATIONAL INCIDENT MANAGEMENT SYSTEM IMPLEMENTATION REPORT	PS/EM	DODI 6055.17, CHANGE 1 (19 NOV2010) HQDA EXORD 050-11 HQDA OPORD 12-161	GARRISON COMMANDER, REGION DIRECTOR, IMCOM CG	TRACK AND MONITOR NIMS IOC AND FOC IMPLEMENTATION AND COMPLIANCE STATUS AND COMMAND EMERGENCY MANAGEMENT PROGRAM EXECUTION: A. FUNDS: EXECUTION, REQUIREMENTS DATA FOR POM, B. MANPOWER: TOTAL ON HAND, CERTIFICATION STATUS, REQUIRED C. TRAINING: STATUS OF TRAINING FOR SENIOR LEADERS, SOLDIERS, RESPONDERS, KEY C2 NODES, MEDICAL, CIVILIANS, AND FAMILIES. D. EXEROSE: FUNDING REQUIREMENTS FOR INSTALLATIONS TO CONDUCT MANDATED "ALL-HAZARDS" EXERCISES.	4
DPTMS IS PROPONENT	DPTMS	PM	FPCON REPORT	PS/EM	AR 525-13, PARA D-4	GARRISON, REGION,	INFORMS HHQ OF FPCON POSTURE AT EACH GARRISON.	4
DPTMS IS PROPONENT	DPTMS	PM	COMMUNICATION EXERCISE	PS/EM	COMMEX IS AN ENABLER FOR THE CG TO DISSEMINATE THREAT INFORMATION. AR 525-13, PARA 4-3, CRITICAL TASK 2: COLLECTION, ANALYSIS, DISSEMINATION OF THREAT INFORMATION AND ARNORTH OPORD	GARRISON, REGION	COMMEX IS AN ENABLER FOR THE CG TO DISSEMINATE THREAT INFORMATION. AR 525-13, PARA 4-3, CRITICAL TASK 2: COLLECTION, ANALYSIS, DISSEMINATION OF THREAT INFORMATION AND ARNORTH OPORD	4
DPTMS IS PROPONENT	DPTMS	PM	READY ARMY EXECUTION AND REQUIREMENTS REPORT	PS/EM	HQDA EXORD 202-09, PARA 3.H.	GARRISON, REGION	TRACK AND SUPPORT PROTECTIVE MEASURE AWARENESS ACTIVITIES AND COMPLIANCE HAVING IMPACT TO CAMPAIGN PLAN IN ENSURING A "SAFE ENVIRONMENT" FOR SOLDIERS, FAMILIES AND CIVILIANS.	4
NEW REPORT DPTMS IS PROPONENT	DPTMS	PM	PRP ANNUAL REPORT	PS/EM	AR 50-SERIES REGULATIONS	GARRISON SURETY REP: A. WHITE SANDS MISSILE RANGE B. ABERDEEN PROVING GROUND	USED TO TRACK PERSONNEL IN THE PRP AND TRACK PERSONNEL BEING TERMINATED FROM THE PRP AND TO MONITOR TRENDS.	4
ADDED NEW REPORT	DPW	G4	CY FEDERAL FUNDING INVENTORY - CHESAPEAKE BAY PROGRAM	GARRISONS IN THE CHESAPEAKE BAY WATERSHED THRU REGIONS AND G4 ENVIRONMENTAL BRANCH	EO 13508 CHESAPEAKE 2000 AGREEMENT (CZK) DAIM-ISE IMCOM OPORD 12-033	DAIM-ISE	ANNUAL, IMCOM GARRISONS MUST REPORT PROJECTS AND SPENDING RELATING TO THE CHESAPEAKE BAY PROGRAM REFERRED TO AS THE FEDERAL FUNDING INVENTORY (FFI).	4
DELETED REPORT	DPW	AEC	PERCHLORATE DATABASE	GARRISONS	DAIM-ISE IMCOM OPORD 11-133	OSD	DATA CALL FOR ARMY TO COLLECT PERCHLORATE DATA AT INSTALLATIONS.	4

CHANGE	GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	LOE
DELETED REPORT	DPW	AEC	HAZARDOUS WASTE ANNUAL REPORTS FOR STATES ENVIRONMENTAL OFFICES	GARRISONS	STATE LAW AND RCRA	STATE ENVIRONMENTAL OFFICES	ANNUAL REPORT ON THE MANAGEMENT OF RCRA WASTE.	4
G4 IS PROponent VICE AEC	DPW	G4	FY ENVIRONMENTAL FUNDING GUIDANCE - RECURRING AND NON-RECURRING (FORMERLY IMCOM STEP FOR NON-RECURRING ENVIRONMENTAL REQUIREMENTS)	GARRISONS THRU REGIONS	IMCOM OPORD 11-254	DAIM-ISE AEC	ANNUAL, IMCOM GARRISONS MUST IDENTIFY ENVIRONMENTAL REQUIREMENTS FOR THE UPCOMING BUDGET YEAR AND SUBMIT THEM FOR U.S. ARMY ENVIRONMENTAL COMMAND (USAEC) REVIEW, PRIORITIZATION, VALIDATION, AND APPROVAL.	4
G4 IS PROponent VICE AEC	DPW	G4	ARMY ENVIRONMENTAL DATABASE ENVIRONMENTAL QUALITY (AEDB-EQ) DATA CALL (EACH QUARTERLY DATA CALL SPECIFIES THE EXACT REQUIREMENTS TO BE REPORTED IN THAT QUARTER - SPREAD OUT FAIRLY EVENLY DURING THE YEAR TO MATCH UP WITH TRADITIONAL ARMY SUSPENSE DATES FOR UPWARD REPORTING)	GARRISONS	DAIM-ISE AR 200-1 FRAGO 1 IMCOM OPORD 10-049	CONGRESS DOD HQDA USFWS ARMED FORCES PEST MANAGEMENT BOARD	GATHER/ REPORT DATA ON WIDE VARIETY OF ENVIRONMENTAL METRICS/ INDICATORS FOR A NUMBER OF DIFFERENT INTERNAL AND EXTERNAL REPORTS AND BRIEFINGS TO INCLUDE THE DEFENSE ENVIRONMENTAL PROGRAMS ANNUAL REPORT TO CONGRESS (DEPARC), HERITAGE ASSETS REPORT, AND PERIODIC DOD ENVIRONMENTAL MANAGEMENT REVIEWS (EMRS). MEDIA AREAS INCLUDED ALL ENVIRONMENTAL COMPLIANCE, CONSERVATION (CULTURAL/ NATURAL RESOURCES), THREATENED AND ENDANGERED SPECIES, AND PEST MANAGEMENT	4
G4 IS PROponent VICE AEC	DPW	G4	GOPHER TORTOISE CANDIDATE CONSERVATION AGREEMENT REPORT	SELECTED GARRISONS IN THE SE REGION	DAIM-ISE	SERPPAS AND US FISH AND WILDLIFE SERVICE	IN ACCORDANCE WITH REQUIREMENTS OF A CANDIDATE CONSERVATION AGREEMENT SIGNED BY OSD , ARMY PROVIDES A STATUS OF THEIR MANAGEMENT OF THE GOPHER TORTOISE ON 5 INSTALLATIONS. THIS EFFORT COULD HELP PRECLUDE THE NEED TO LIST THE GOPHER TORTOISE UNDER THE ESA, THE GT IS CURRENTLY UNDER REVIEW BY THE USFWS FOR LISTING.	4
G4 IS PROponent VICE AEC	DPW	G4 with AEC Support	11-009 IMCOM NOMINATIONS (ENVIRONMENTAL AWARDS)	GARRISONS	AR 200-1 IMCOM OPORD 11-009	HQ IMCOM G4	EACH YEAR, THE ARMY RECOGNIZES AND REWARDS EXCELLENCE FOR THE DEVELOPMENT, MANAGEMENT AND TRANSFERABILITY OF ENVIRONMENTAL PROGRAMS THAT INCREASE ENVIRONMENTAL QUALITY, ENHANCE THE MISSION AND HELP MAKE THE ARMY SUSTAINABLE.	4
G4 IS PROponent VICE AEC	DPW	G4 with AEC Support	SECRETARY OF THE ARMY ENVIRONMENTAL AWARDS	GARRISONS	AR 200-1 IMCOM OPORD 11-009	HQ IMCOM G4	EACH YEAR, THE SECRETARY OF THE ARMY RECOGNIZES AND REWARDS EXCELLENCE FOR THE DEVELOPMENT, MANAGEMENT AND TRANSFERABILITY OF ENVIRONMENTAL PROGRAMS THAT INCREASE ENVIRONMENTAL QUALITY, ENHANCE THE MISSION AND HELP MAKE THE ARMY SUSTAINABLE.	4

Introduction

Objective: Identify all reports Garrisons are required to submit, eliminate duplication of reports, eliminate unneeded reports, and improve the way we derive and manage knowledge.

G-1. Vision November 2012, under its “Situational Dominance” dimension, speaks to continuing to improve the way we derive and manage knowledge. Getting the right information to leaders in a timely manner is critical to effective decision making. Reducing the quantity of information collected to what is relevant and required for effective decisions allows more time for analysis and shared understanding among leaders.

G-2. Garrisons of the Installation Management Command are subject to numerous reporting requirements. The information provided in these reports is used to record and track financial information, awards, actions, and effectiveness. Over time, some reports become unnecessary or overlap with subsequent reporting requirements. Periodic review of these reporting requirements is necessary to evaluate both the continuing usefulness and extent of duplication. Improving reporting is not a one-time effort. It must be an ongoing undertaking, with special emphasis given to revising or eliminating reports that are duplicative or have little value.

G-3. Operations Order 12-079, Annex G Reports Update, released by HQ IMCOM on 1 December 2011, directed a periodic review and update of IMCOM’s reporting requirements. Additional data elements within Annex G, Reports were collected to identify statutory requirements; determine which reports should be accessible via the command’s Common Operating Picture (COP) SharePoint portal; and identify reports conducive to usage of the Strategic Management System to host the information.

G-4. If a report appears in this Annex, it is not necessary for a HQ IMCOM staff element to generate an Operations Order directing submission of the information to the HQ IMCOM staff proponent. Ideally, the reports in this Annex will be submitted as routine procedure.

G-5. It is possible that there are unique reporting requirements that will arise in the future. Should a required report be identified that has not been addressed in this Annex, Garrisons, through their Region, will bring it to the attention of HQ IMCOM G5 Plans and it will be reviewed by the appropriate Installation Management Community staff for a determination as to whether it will be added to this Annex. Continue to comply with such requirements until a formal decision is provided.

G-6. The contents of this Annex provide an abbreviated listing of the data elements associated with the Annex G. An electronic spreadsheet of all data elements associated with this Annex are posted on the HQ IMCOM SharePoint Portal. As reporting requirements changes occur, this Annex will be updated on Army Knowledge Online (AKO) at the following Uniform Resource Locator (URL): <https://www.us.army.mil/suite/files/33417184>.

ANNEX G - REPORTS - LOE 1 (Soldier, Family Civilian Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEB, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DHR	G1	PRIVACY ACT REPORT	FOIA/PA OFC ROLLUP AT RGN	OMB	IMCOM HQ	THIS REPORT TRACKS TRAINING REQUIREMENTS, PII BREACH REPORTS, PRIVACY ASSISTANCE (SORN, PIA AND PII), AND PRIVACY ACT COMPLAINTS; AND IS MANDATED BY LAW.	QUARTERLY - 13 DEC, 14 MAR, 13 JUN, 12 SEP	EXCEL SPREADSHEET	NO
DHR	G1	FEDERAL INFORMATION SECURITY MANAGEMENT ACT AND AGENCY PRIVACY MANAGEMENT (FISMA)	FOIA/PA OFC ROLLUP AT RGN	OMB	IMCOM HQ	THIS REPORT TRACKS PRIVACY REQUIREMENTS IN SYSTEMS AND VALIDATES PROPER APPLICATION OF SORN AND PIA PROCESSES; MANDATED BY OMB.	ANNUAL - 8 AUG	EXCEL SPREADSHEET	NO
DHR	G1	FREEDOM OF INFORMATION ACT (FOIA REPORT)	FOIA/PA OFC ROLLUP AT RGN	DOD	IMCOM HQ	THIS REPORT PROVIDES NUMBERS, STATUS, AND PROCESSES FOLLOWED FOR ALL FOIA REQUESTS ANNUALLY; DOD REQUIREMENT.	ANNUAL - 26 SEP	AUTOMATED SYSTEM INPUT	NO
DHR	G1	FOIA BACKLOG STATUS REPORT	FOIA/PA OFC ROLLUP AT RGN	HQDA	IMCOM HQ	THIS REPORT PROVIDES THE NUMBER OF FOIA REQUESTS IN BACKLOG (OVER 20 DAYS) AND THE STATUS OF EACH CASE; DOD REQUIREMENT.	QUARTERLY - 13 DEC, 14 MAR, 13 JUN, 12 SEP	E-MAIL/EXCEL SPREADSHEET	NP
DHR	G1	RETIREMENT SERVICES WORKLOAD REPORT	GAR RSO	AR 600-8-7	HQDA G1-RSO	THIS REPORT TRACKS ARMY RETIREMENTS.	MONTHLY - 1ST	EXCEL SPREADSHEET	NO
DHR	G1	IMCOM VOTING ASSISTANCE PROGRAMM	INSTALLATION VOTING ASSISTANCE OFFICER	AR 608-20	HRC IMCOM HQ	THIS REPORT PROVIDES VOTING INFORMATION ON SOLDIERS, FAMILY MEMBERS, CIVILIANS AND THE VOTING ASSISTANCE OFFICER.	MONTHLY - 8TH WORKING DAY	EXCEL SPREADSHEET	NO
CPAC	G1	FEDERAL STUDENT LOAN REPAYMENT PROGRAM	GAR CIVPER	5 USC 5379(H)(1)	OPM	THIS REPORT CONTAINS # OF EMPLOYEES WHO RECEIVED BENEFITS, JOB CLASSIFICATION OF EMPLOYEES, AND COST OF PROVIDING STUDENT LOAN BENEFITS, ANNUAL REPORT TO CONGRESS.	ANNUAL - 1 MAR	EXCEL SPREADSHEET	YES
DOL	G4	FOOD SERVICE MANAGEMENT PLAN	GARRISON DOL	HQDA PAM 30-22	HQDA G4-ACES	TRACK CHANGES REGARDING DFAC CONSTRUCTION AND MODERNIZATION	QUARTERLY - 30 DEC, 31 MAR, 30 JUN, 30 SEP	MANUAL DA FORM 4945	NO
DOL	G4	SUBSISTENCE VENDOR CONTRACT DISCREPANCY REPORT	GARRISON DOL	HQDA PAM 30-22 DEFENSE LOGISTICS AGENCY (DLA)	HQDA G4	REPORT DEFECTIVE PRODUCTS.	EVENT DRIVEN	ARMY FOOD MANAGEMENT INFORMATION SYSTEM (AFMIS), AUTOMATED DA FORM 7589	NO
DOL	G4	MENU BOARD MINUTES	GARRISON DOL	HQDA PAM 30-22 APP G	HQDA G4-ACES	POLICY COMPLIANCE AND MENU CHANGES/REVIEW.	QUARTERLY - 30 DEC, 31 MAR, 30 JUN, 30 SEP	ARMY FOOD MANAGEMENT INFORMATION SYSTEM (AFMIS)	NO
DOL	G4	FOOD SERVICE CONSOLIDATED FUNDING REQUIREMENTS	IMCOM HQ	HQDA PAM 30-22	HQDA G4	FOOD SERVICE POM BUILD AND BUDGET PROCESS.	ANNUAL - 30 SEP	ARMY FOOD MANAGEMENT INFORMATION SYSTEM (AFMIS)	NO
DOL	G4	QUALITY ASSURANCE EVALUATION REPORT	GARRISON DOL	DEFENSE TRAVEL MANAGEMENT OFFICE (DTMO)	DEFENSE TRAVEL MANAGEMENT OFFICE (DTMO)	TO EVALUATE CONTRACTED COMMERCIAL TRAVEL OFFICE PERFORMANCE AND COMPLIANCE.	QUARTERLY - 15 JAN, 15 APR, 15 JUL, 15 OCT	SPREAD SHEET	NO
DPTMS	G7	SENIOR COMMANDER INSTALLATION NEEDS AND ISSUES (SCINI) REPORT	GARRISON DIRECTORS OF PLANS, TRAINING MOBILIZATION AND SECURITY (DPTMS) THRU THE GC AND SC	CSA (PROPONENT HQDA G3/7) HQDA EXORD 360-08	PRESENTED EVERY 6 MONTHS DURING THE HQDA G37/TR TRAINING SUPPORT SYSTEM PROGRAM MANAGEMENT REVIEW (TSS PMR)	DESCRIPTION: WEB-SITE DATABASE ENTRY. RESULTANT - SCINI GENERATES STANDARD POWERPOINT PRESENTATIONS, ADOBE REPORTS, AND EXCEL SPREADSHEETS. PURPOSE: DEPICTION OF CURRENT AND FUTURE TRAINING NEEDS/ISSUES AS IDENTIFIED BY MISSION COMMANDERS (INSTALLATION TENANT AND HABITUAL USERS) AND APPROVED BY THE SENIOR COMMANDER IN ORDER TO REQUEST HQDA VALIDATION AND FUNDING. THE TRAINING NEEDS/ISSUES ILLUMINATE INSTALLATION LEVEL TRAINING GAPS TO HQDA AND TSS: ENTERPRISE BY PROGRAM (SUSTAINABLE RANGE PROGRAM (SRP), INTEGRATED TRAINING AREA MANAGEMENT (ITAM), SOLDIER TRAINING SUPPORT PROGRAM (STSP), AND THE BATTLE COMMAND TRAINING SUPPORT PROGRAM (BCTSP) - FOR RESOLUTION AND RESOURCING (PRIORITIES/POM) IN SUPPORT OF THE ARMY TRAINING STRATEGIES, COMBINED ARMS TRAINING STRATEGY, AND THE EVENT MENU MATRIXES USED TO MEET AIFORGEN REQUIREMENTS. SUPPORTS THE IMCOM CAMPAIGN PLAN (IMCP) LINES OF EFFORT (LOE) 1 AND 4.	SEMI-ANNUAL - 1 JUN / 1 DEC	SENIOR COMMANDER INSTALLATION NEEDS AND ISSUES (SCINI) DATABASE	NO
DFMWR	G9	WARRIOR ADVENTURE QUEST	GARRISON COMMUNITY RECREATION DIRECTOR	EXECUTION ORDER 09-019: IMCOM ISO WARRIOR ADVENTURE QUEST	G9	(CATEGORY = FINANCIAL). EXPENDITURES AUTHORIZED APF AND PAID IN ACCORDANCE WITH THE UFM PROCESS ARE RECORDED IN SPECIALLY CODED DEPARTMENTS ON THE NAF FINANCIAL STATEMENT. MONTHLY EXCEL SPREADSHEET MUST BE COMPLETED BY THE GARRISON DIRECTING NFS HOW MUCH INCOME TO RECORD IN EACH INDIVIDUAL GLAC IN ORDER TO PRODUCE MONTHLY FINANCIAL STATEMENTS.	QUARTERLY - 31 DEC, 31 MAR, 30 JUN, 30 SEP	MANUAL SPREADSHEET, ELIMINATED ONCE ALL GARRISONS ARE REPORTING THRU RECTRAC	NO
ASAP	ASAP	RISK REDUCTION REPORT	GAR ASAP	AR 600-85	HQDA ACSAP	THIS REPORT PROVIDES MONTHLY REPORTING DATA REGARDING THE RISK REDUCTION PROGRAM	MONTHLY - 15TH	DAMIS	NO
ASAP	ASAP	RAPR 3711	GAR ASAP	AR 600-85	HQDA ACSAP	THIS REPORT PROVIDES URINALYSIS, RESOURCE AND PERFORMANCE DATA.	MONTHLY - 10TH	DA FORM 3711/E-MAIL	NO
ASAP	ASAP	PREVENTION REPORT	GAR ASAP	AR 600-85	HQDA ACSAP	THIS REPORT PROVIDES DATA ON ALL PREVENTION INITIATIVES THAT TOOK PLACE FOR THE FY	ANNUAL - 31 JAN	WORD DOCUMENT	NO
CHAPLAIN	CHAPLAIN	CHAPEL VOLUNTEER MANAGEMENT REPORTS	CHAPEL VOLUNTEER COORDINATOR AND GARRISON CHAPLAIN	AR 165-1	DIRECTOR OF RELIGIOUS EDUCATION (DRE)	VOLUNTEER INFORMATION REGARDING CHAPEL PROGRAMS, BACKGROUND CHECKS AND TRAINING COMPLIANCE. TRACKS VOLUNTEER NUMBERS OF ALL CHAPEL PROGRAMS, ENSURES BACKGROUND CHECK AND TRAINING COMPLIANCE.	ANNUAL - 15 FEB (TO REGIONS) - 1 MAR (TO HQ)	AKO FORM	NO

ANNEX G - REPORTS - LOE 1 (Soldier, Family Civilian Readiness)

GARRISON DIRECTOR	STAFF PROponent	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
CHAPLAIN	CHAPLAIN	RELIGIOUS EDUCATION REPORT	DRE/GARRISON CHAPLAIN	AR 165-1	DRE	RELIGIOUS EDUCATION PROGRAM STATISTICS. TRACKS RELIGIOUS EDUCATION PROGRAMS, EVENTS, ENROLLMENT, PARTICIPATION, VOLUNTEERS, EDUCATIONAL HOURS AND ASSOCIATED COSTS.	QUARTERLY REGIONS - 10 OCT, 10 JAN, 10 APR, 10 JUL HQ IMCOM - 15 OCT, 15 JAN, 15 APR, 15 JUL	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	REGISTRATION FOR STRONG BONDS TRAINING	CHAPLAINS, CHAPLAIN ASSISTANTS, VOLUNTEERS SELECTED TO TEACH/HOST STRONG BONDS EVENTS	OCHC STRONG BONDS PROGRAM MANAGER AR 165-1	STRONG BONDS POC	NAME, UNIT, TYPE OF TRAINING REQUESTED. TO SELECT THE BEST CANDIDATE FOR STRONG BONDS TRAINING EACH QUARTER. TRAINING IS REQUIRED PRIOR TO HOSTING A STRONG BONDS EVENTS.	QUARTERLY (AS ANNOUNCED)	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	ANNUAL SUBMISSION OF REQUESTED STRONG BONDS EVENTS	STRONG BONDS PROGRAM MANAGER/ GARRISON CHAPLAINS	OCHC STRONG BONDS PROGRAM MANAGER AR 165-1	STRONG BONDS POC	BY-DATE LIST OF REQUESTED STRONG BOND EVENTS BY QUARTER AND COST. THE CORE MISSION OF THE STRONG BONDS PROGRAM IS TO INCREASE INDIVIDUAL SOLDIER AND FAMILY MEMBER READINESS THROUGH RELATIONSHIP EDUCATION AND SKILL TRAINING.	ANNUAL (AS ANNOUNCED)	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	MONTHLY GARRISON ROSTER, FUND STATUS, AND CO-ADOS / MOBILIZATION REPORT	GARRISON CHAPLAIN OR DESIGNATED GARRISON STAFF REPRESENTATIVE	AR 165-1	PERSONNEL MANAGEMENT ANALYST	PERSONNEL DATA ON CHAPLAINCY RESOURCE MANAGER, FUND MANAGER, AND FUND CLERK. MAINTAIN UP-TO-DATE CHAPLAIN RESOURCE MANAGEMENT PERSONNEL STATUS, TRAINING, AND PROJECTION OF MOVE FOR CONTINUOUS OPERATIONS. BY-NAME LIST OF RESERVE COMPO CHAPLAINS AND CHAPLAIN ASSISTANTS ON CO-ADOS OR MOBILIZATION ORDERS. TO PROVIDE OCHC WITH MONTHLY STATUS OF ALL MOBILIZED CHAPLAINS AND CHAPLAIN ASSISTANTS. BY POSITION LISTING OF CRITICAL GARRISON RELIGIOUS SUPPORT PERSONNEL AND CONTACT INFORMATION.	MONTHLY - 5TH	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	CHAPLAIN ASSIGNMENT PREFERENCE SHEET	EVERY IMCOM CHAPLAIN	AR 165-1	CHAPLAIN PERSONNEL MANAGER	ASSIGNMENT INFORMATION. TO DETERMINE IMCOM CHAPLAINS CONUS AND OCONUS ASSIGNMENT PREFERENCES.	SEMI-ANNUAL - 30 Apr / 30 Nov	AKO FORM	NO
CHAPLAIN	CHAPLAIN	MOI CHIEF OF CHAPLAINS' DESIGNATED OFFERINGS	GARRISON/ REGION CHAPLAINS	AR 165-1	RESOURCES MANAGER	COLLECTED OFFERING AMOUNT AND TRANSFER OF FUNDS. TO SUPPORT WORLDWIDE MINISTRIES BY THE CHIEF OF CHAPLAINS OFFICE (OCHC).	QUARTERLY (AS ANNOUNCED)	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	IMCOM HQ RELIGIOUS SUPPORT OFFICE CONTRACT REQUESTS	GARRISON/ REGION CHAPLAINS	AR 165-1	RESOURCES MANAGER	APPROPRIATED FUNDS AND NON-APPROPRIATED FUNDS, NON-PERSONAL SERVICES CONTRACTOR CONTRACT REQUEST. TO ENSURE APPROPRIATE CONTRACTOR POSITIONS ARE REQUESTED BY GARRISON AND TO TRACK THE POSITIONS AND APPROVE/DISAPPROVE ANY EXCEPTIONS TO POLICY	ANNUAL - 1 SEP	WORD DOCUMENTS	NO
CHAPLAIN	CHAPLAIN	OFFICE OF MANAGEMENT AND BUDGET (OMB) REPORT	GARRISON/ REGION CHAPLAINS	AR 165-1	RESOURCES MANAGER	GOVERNMENT CREDIT CARD MANAGEMENT AND INTERNAL CONTROL INFORMATION. TO MAINTAIN MANAGEMENT CONTROL OVER GOVERNMENT CREDIT CARD USE FOR CHAPEL TITHES AND OFFERINGS FUND (CTOF).	ANNUAL (AS ANNOUNCED)	AKO FORM	YES
CHAPLAIN	CHAPLAIN	END OF YEAR CTOF REPORT AND 30% DRAWDOWN	GARRISON/ REGION CHAPLAINS	AR 165-1	RESOURCES MANAGER	ANNUAL SUMMARY WORKSHEET, STATEMENT OF OPERATIONS AND NET WORTH, SUBACCOUNT BALANCE SHEET, MEMORANDUM OF CTOF CERTIFICATION (SIGNED BY GARRISON CHAPLAIN), TO CERTIFY ACCURATE CTOF BALANCE AND CALCULATE 30% DRAWDOWN OF ALL CHAPLAIN FUNDS.	ANNUAL - 31 OCT	SPREADSHEET	YES
CHAPLAIN	CHAPLAIN	CMDT ATTENDANCE LIST	GARRISON CHAPLAIN	OCHC MOI	IMCOM CHAPLAIN RESOURCE MANAGER	LIST OF ATTENDEES FOR IMCOM CENTRALLY FUNDED TDY	ANNUAL - 31 OCT	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	SLDT ATTENDANCE LIST	GARRISON CHAPLAIN	OCHC MOI	IMCOM CHAPLAIN RESOURCE MANAGER	LIST OF ATTENDEES FOR IMCOM CENTRALLY FUNDED TDY	ANNUAL - 31 OCT	SPREADSHEET	NO
CHAPLAIN	CHAPLAIN	ANNUAL HISTORICAL REPORT	GARRISON CHAPLAIN	AR 165-1	IMCOM CHAPLAIN ADMINISTRATIVE ASSISTANT	GARRISON REPORT FOR ANNUAL HISTORICAL REPORTING	ANNUAL - 31 OCT	WORD DOCUMENT	YES
LEGAL	OSIA	LEGAL ASSISTANCE SERVICES REPORT, DA 4944-R	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - LEGAL ASSISTANCE	AR 27-3, CH 5	OTJAG-LAPD	LEGAL ASSISTANCE STATISTICS. FACILITATES MANPOWER MODELING, TREND AND TRAINING ANALYSIS, BUDGET, ETC. FOR LEGAL ASSISTANCE MISSION.	ANNUAL - 1 FEB (FOR ALL LA PROVIDED PRIOR CALENDAR YEAR)	DA FORM: MANUAL ENTRY INTO STANDARD ELECTRONIC FORM. DATA FIELDS POPULATED FROM CLIENT SERVICES DATABASE.	NO
PAO	PAO	REPORT FOR OCPA DAILIES	GARRISON PAO	OCPA	THROUGH REGION TO HQ PAO	GARRISON SIGNIFICANT ACTIVITIES REPORTED TO OCPA FOR ARMY SENIOR LEADER VISIBILITY	DAILY	DAILY	NO
PAO	PAO	EVENT CALENDAR	GARRISON PAO	OCPA	COMREL CALENDAR ONLINE	ARMY VISIBILITY OF GARRISON OBSERVANCES/ACTIVITIES	ABOUT 6	AS NEEDED	NO

ANNEX G - REPORTS - LOE 2 (Soldier, Family Civilian Well Being)

GARRISON/DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DHR	G1	COMBINED FEDERAL CAMPAIGN	CDR'S REP	ANNUAL DOD REQUIREMENT	G1 HQ COMMANDANT	FOR THE PAST 50 YEARS, FEDERAL EMPLOYEES HAVE SHOWN THEIR GENEROSITY BY HELPING THOUSANDS OF CHARITABLE ORGANIZATIONS IN THEIR LOCAL AREA, NATIONWIDE, AND INTERNATIONALLY.	ANNUAL - 30 SEP	MANUAL SPREADSHEET/ LOCAL CFC SYSTEM	NO
CPAC	G1	CIV GLOBAL ASSESSMENT TOOL (GAT)	ALL EMPLOYEES	IMCOM OPORD 11-037	IMCOM HQ	THIS ASSESSMENT FACILITATES WELLNESS.	AS NEEDED (CMD DIRECTED)	ONLINE SURVEY LINK	NO
CPAC	G1	CIV ATTITUDE SURVEY	ALL EMPLOYEES	IMCOM OPORD 11-064	HQDA	COMMAND CLIMATE SURVEY.	AS NEEDED (CMD DIRECTED)	ONLINE SURVEY LINK	NO
DFMWR	G9	FINANCIAL READINESS PROGRAM MANAGER (FRPM) DATA	GARRISON ACS STAFF	AR 608-1	IMCOM HQ G9-FP-TSS	(CATEGORY = OTHER). TO VERIFY STAFF MEMBERS ARE PROVIDING FINANCIAL READINESS ASSISTANCE, ASCERTAIN TRAINING REQUIREMENTS AND EXPEDITE DISSEMINATION OF VITAL INFORMATION.	ANNUAL - 31 DEC (CHANGED FROM BI-ANNUAL)	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	GOLF COST OF GOODS SOLD REPORT	GARRISON BOD/ACTIVITY MGR	IMCOM HQ G9 BUSINESS OPERATING GUIDANCE	IMCOM HQ G9-BO-GOLF PRGM MGR	(CATEGORY = FINANCIAL). OPERATIONAL MANAGEMENT WEB-BASED TOOL TO TRACK AND EVALUATE PROGRAM DELIVERY; PROVIDES DATA TO ALLOW IN DEPTH ANALYSIS OF COST EFFECTIVENESS, PROGRAM GOAL ATTAINMENT AND ENTERPRISE LEVEL PROGRAM MANAGEMENT.	ANNUAL - 30 NOV	RECTRAC	NO
DFMWR	G9	GOLF ROUNDS REPORT	GARRISON BOD/ACTIVITY MGR	IMCOM G9 BUSINESS OPERATING GUIDANCE	IMCOM HQ G9-BO-GOLF PRGM MGR	(CATEGORY = FINANCIAL AND/OR OTHER). PRINT OUT EVERYTHING PUT INTO THE SYSTEM, THEN FILE ALL THE PRINT-OUTS OF EVERYTHING IN THE SYSTEM - REPORT IS ONLINE DIRECT FROM THE SYSTEM.	ANNUAL - 30 NOV	RECTRAC	NO
DFMWR	G9	BOWLING LINEAGE REPORT	GARRISON BOD/ACTIVITY MGR	IMCOM G9 BUSINESS OPERATING GUIDANCE	IMCOM HQ G9-BO-BOWLING PRGM MGR	(CATEGORY = FINANCIAL AND/OR OTHER). PROVIDES DATA ON PARTICIPATION AND A BREAKDOWN WITHIN SEPARATE FEE CATEGORIES. INFORMATION IS THE KEY DRIVER TO MONITOR ACTIVITY SUCCESS IN PROGRAM DELIVERY.	ANNUAL - 30 NOV	BOWLING CONTROL SYSTEM/MANUAL SPREADSHEET	NO
DFMWR	G9	QUARTERLY DATA CALL	ARMY LODGING	OSD IMCOM HQ G9-HP	OSD IMCOM HQ G9-HP	(CATEGORY = FINANCIAL). FUNDING/ACCOUNTABILITY. ANNUAL BUDGETS PREPARED FOR ALL ARMY NAFIS/ENTITIES (EXCEPT CIVILIAN MWR FUNDS (SEE AR 215-7)) WILL COMPLY WITH.	QUARTERLY - 14 OCT, 13 JAN, 12 APR, 13 JUL	THE DATA COMES FROM THE AUTOMATED PROPERTY MANAGEMENT SYSTEM.	NO
DFMWR	G9	4-H CLUBS ANNUAL REPORT	GARRISON CYSS	PARTNERSHIP MEMORANDUM	IMCOM HQ G9 4-H	(CATEGORY = FINANCIAL AND/OR OTHER). COMPLETE PROGRAM AND 4-H CLUB GARRISON DATA IAW PARTNERSHIP AGREEMENT.	ANNUAL - 1 AUG	MANUAL SPREADSHEET - EXCEL USED TO TRACK NUMBER OF 4-H CLUBS (KIND) AND PARTICIPANTS	NO
DFMWR	G9	BOYS AND GIRLS CLUBS OF AMERICA ANNUAL REPORT	GARRISON CYSS	PARTNERSHIP MEMORANDUM	BGCA	(CATEGORY = FINANCIAL). BOYS AND GIRLS CLUB YOUTH VOLUNTEER HOURS. GARRISON PROGRAM REVIEW INCLUDING ADMINISTRATIVE DATA IAW BGCA PARTNERSHIP REQUIREMENTS.	ANNUAL - 1 FEB	BGCA AUTOMATED ON-LINE REPORTING TOOL	NO
DFMWR	G9	FEE REVIEW REPORT	GARRISON CYSS	PL 101-189 TITLE XV (MILITARY CHILD CARE ACT OF 1989 (MCCA)) NOW CODIFIED IN 10 USC 1791 DODI 6060.2 DODI 6060.3 DODI 6060.4	OSD	(CATEGORY = FINANCIAL). DOCUMENTS GARRISON ACTUAL FEE SCHEDULES/ENROLLMENTS TO VALIDATE COMPLIANCE WITH IMCOM AND ARMY POLICY GUIDANCE.	ANNUAL - 10 JAN	MANUAL SPREADSHEET	YES
DFMWR	G9	ARMY FAMILY COVENANT	GARRISON CYSS	SOLDIER AND FAMILY ACTION PLAN REPORT REQUIREMENTS TO ACSIM	IMCOM HQ G9	(CATEGORY = FINANCIAL). DELIVERY LEVELS OF ARMY FAMILY COVENANT INITIATIVES FOR FUNDING REQUIREMENTS PROJECTIONS AND DELIVERY COMPLIANCE ACCOUNTABILITY.	MONTHLY - 10TH	MANUAL SPREADSHEET - EXCEL DATA BASE TRACKING MONIES EXPENSED FOR PROGRAM PER GARRISON	NO
DFMWR	G9	1ST TEE MONTHLY REPORT	GARRISON CYSS	DOD TASKER	OSD	(CATEGORY = FINANCIAL). DOCUMENTS FUNDING ACCOUNTABILITY OF PROGRAM ACTIVITY AND PATRONAGE BY CHILDREN & YOUTH.	MONTHLY - 15TH	MANUAL SPREADSHEET - EXCEL USED TO TRACK NUMBER OF CLASSES AND PARTICIPANT DATA TO REPORT TO DOD PER GUIDANCE MEMO.	NO
DFMWR	G9	SKIES UNLIMITED SPACE COUNT REPORT	GARRISON CYSS	G9 (TO VALIDATE DODI 6060.4 REQUIREMENT)	IMCOM HQ G9	(CATEGORY = FINANCIAL). DOCUMENTS OPERATIONAL DELIVERY LEVELS FOR PROGRAM MANAGEMENT AND ENTERPRISE LEVEL PLANNING AND BUDGETING.	ANNUAL - 31 JUL	MANUAL SPREADSHEET PENDING INCLUSION IN INTEGRATED REPORTING ONLINE (IRO)	NO
DFMWR	G9	ANNUAL REPORT	GARRISON CYSS	MCCADODI 6060.2 DODI 6060.3 DODI 6060.4	OSD	(CATEGORY = FINANCIAL). DOCUMENTS OPERATIONAL LEVELS AND DEMOGRAPHICS AT GARRISON FOR CONSOLIDATION AT THE ARMY LEVEL AND SUBMISSION TO OSD IAW DODIS.	ANNUAL - 1 NOV	MANUAL SPREADSHEET - EXCEL EXTENSIVE DETAILED DATA BASE AND WORD DOCUMENT (FOR EXECUTIVE SUMMARY) USED FOR PROGRAM MANAGEMENT AND FUNDING	YES
DFMWR	G9	INTEGRATED REPORTING ONLINE (IRO) DATA/STATUS UPDATE (CY) -SPACES -STAFFING -ACCREDITATION -FACILITY STATUS -FOOD USAGE -SCHOOL SUPPORT REPORT D344	GARRISON CYSS	MCCA DODI 6060.2 DODI 6060.3 DODI 6060.4	IMCOM HQ G9	(CATEGORY = FINANCIAL). OPERATIONAL MANAGEMENT WEB-BASED TOOL TO TRACK AND EVALUATE PROGRAM DELIVERY; PROVIDES DATA TO ALLOW IN DEPTH ANALYSIS OF COST EFFECTIVENESS, PROGRAM GOAL ATTAINMENT AND ENTERPRISE LEVEL PROGRAM MANAGEMENT.	MONTHLY - 10TH	INTEGRATED REPORTING ONLINE (IRO)	YES

ANNEX G - REPORTS - LOE 2 (Soldier, Family Civilian Well Being)

GARRISON/DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DFMWR	G9	EDGEI PROGRAM REPORT	GARRISON CYSS	G9 (TO VALIDATE DODI 6060.4 REQUIREMENT)	IMCOM HQ G9	(CATEGORY = FINANCIAL). TRACKS MWR PARTNERHIP AND YOUTH PARTICIPATION TO PROVIDE DATA FOR EVALUATION OF COST EFFECTIVENESS AND PROGRAM GOAL ATTAINMENT.	MONTHLY - 5TH	MANUAL SPREADSHEET PENDING INCLUSION IN INTEGRATED REPORTING ONLINE (IRO), IF APPLICABLE	NO
DFMWR	G9	DOD UNANNOUNCED INSPECTION CORRECTIVE ACTION REPORTS WITH 72 HR, 30 AND 90 DAY CORRECTIVE REQUIREMENTS	G9	MCCA DODI 6060.2 DODI 6060.3 DODI 6060.4 AR 601-10	IMCOM HQ G9	(CATEGORY = OTHER). ENSURES COMPLIANCE WITH STATUTORY REQUIREMENTS G9 WOULD NOT HAVE DOCUMENTED BASIS TO RECOMMEND CERTIFICATION OF PROGRAMS TO DOD.	90 DAYS AFTER GARRISONS RECEIVE THE FINAL REPORT	POSTED ON AKO - EXCEL REPORTS FOR INFORMATION AND CORRECTIVE ACTION	YES
DFMWR	G9	SCHOOL SUPPORT SERVICES DIRECTORY UPDATE	GARRISON CYSS	IMCOM HQ G9	IMCOM HQ G9	(CATEGORY = OTHER). REVIEW OF CURRENT CONTACT DATA TO ENSURE ACCURACY OF POINTS OF CONTACT FOR SCHOOL SUPPORT STAFF MEMBERS WORLDWIDE.	QUARTERLY - 31 JAN, 30 APR, 31 JUL, 31 OCT	MANUAL SPREADSHEET - EXCEL USED TO EASILY UPDATE AND MAINTAIN ONE DATABASE OF SCHOOL SUPPORT SERVICES STAFF	NO
DFMWR	G9	POSTURE PREPS, HEARINGS, TESTIMONY FOR SA, CSA, SMA, ACSIM, G9	GARRISON FMWR	OCLL SA CSA SMA ACSIM G9	OCLL SA CSA SMA ACSIM G9	(CATEGORY = FINANCIAL AND/OR OTHER). TO GARNER LESSONS LEARNED AND PREVENT FUTURE INCIDENTS. THESE ACTIONS COME DOWN THE CHANNELS THROUGH THE SAGO AS TASKERS.	IRREGULAR	VARIOUS (AS REQUESTED) = IP, EXSUM, QUAD CHART, BRIEFINGS, TESTIMONY INPUT, ETC.	NO
DFMWR	G9	COMMERCIAL SOLICITATION REPORT	GARRISON FMWR	PL 109-290.10 USC 992 AR 210-7	OSD	(CATEGORY = OTHER). INFORMATION OBTAINED FROM QUARTERLY REPORTS FROM ALL BRANCHES OF THE SERVICE ARE CONSOLIDATED AT THE SECRETARY OF DEFENSE LEVEL TO COMPLY WITH PUBLIC LAW TO MAINTAIN A LIST AND POSTING OF ALL PERSONS ENGAGED IN THE BUSINESS OF SECURITIES OR INSURANCE THAT HAVE BEEN BARRED OR OTHERWISE LIMITED FROM MILITARY INSTALLATIONS OR THAT HAS ENGAGED IN ANY TRANSACTION THAT IS PROHIBITED BY THE ACT.	QUARTERLY DEC, 24 MAR, 24 JUN, 24 SEP	MANUAL SPREADSHEET/SUPPORTING DOCUMENTS/E-MAIL IF NEGATIVE REPORTS - OSD HAS REQUIREMENT TO REVIEW ANY DOCUMENTS BARRING AN AGENCY FROM THE POST PRIOR TO THE FINAL POSTING TO THE WEB PAGE.	YES
DFMWR	G9	RANDOLPH SHEPPARD ACT	GARRISON FMWR	PL 74-732 PL 93-565 PL 93-516 20 USC 107 AR 210-25	OSD	(CATEGORY = FINANCIAL). BASIS FOR ARMY'S SUBMISSION TO OSD ENSURING INCOME DERIVED FROM ESTABLISHMENTS THE BLIND OPERATES ON A FEDERAL INSTALLATION IS SHARED WITH STATE LICENSING AGENCIES IAW PUBLIC LAW. TRACKS NUMBER OF PERMITS SUBMITTED, APPROVED OR DENIED.	ANNUAL - 31 DEC	MANUAL SPREADSHEET	YES
DFMWR	G9	MWR BASELINE STANDARDS	GARRISON CR STAFF INPUTS DATA / G9 SUBMITS REPORT	AR 215	G9	MEASURES PERFORMANCE AGAINST ARMY STANDARDS VIA ARMY COMMUNITY RECREATION REPORTS ONLINE (ACRRO). DATA IS TOP LOADED TO ISR.	QUARTERLY - 31 DEC, 31 MAR, 30 JUN, 30 SEP	ACRRO WEB-BASED TOOL	NO
DFMWR	G9	ARMY LIBRARIES REPORT	GARRISON CR STAFF INPUTS DATA / G9 SUBMITS REPORT	ARMY G1	ARMY G1	COLLECTS INFO ON LIBRARY PROGRAM TO MEASURE SUPPORT AND PERFORMANCE TO SOLDIERS AND FAMILIES. INFO COLLECTED AFFECTS BUDGETARY SUPPORT PROVIDED BY DoD FOR CONSORTIUM PURCHASES ACROSS THE SERVICES.	QUARTERLY - 31 DEC, 31 MAR, 30 JUN, 30 SEP	ACRRO	NO
DFMWR	G9	DOD MWR LIBRARY STANDARDS ASSESSMENT	GARRISON CR STAFF INPUTS DATA / G9 SUBMITS REPORT	OPORD 11-092 DOD MWR LIBRARY STANDARDS ASSESSMENT, FY 2010	DOD	COLLECTS DATA WHICH MEASURES PERFORMANCE, DISCOVERS WEAKNESSES AND STRENGTHS, HELPS PLAN FOR FUTURE PROGRAMS/SERVICES, AND JUSTIFIES BUDGET REQUIREMENTS. ALL LEVELS OF COMMAND HAVE ACCESS TO THIS DATA INCLUDING GARRISON, REGIONS, AND G9. SAMPLE DATA INCLUDES ATTENDANCE, CIRCULATION, PROGRAMMING, DATABASE USAGE, COLLECTION SIZE, ITEMS CATALOGUED AND PROCESSED, BUDGETS, TECHNOLOGY IN PLACE, ETC.	ANNUAL - 31 DEC	ACRRO WEB-BASED TOOL	NO
DFMWR	G9	DOD FITNESS FACILITIES ASSESSMENT	GARRISON CR STAFF INPUTS DATA / G9 SUBMITS REPORT	OSD MEMO DATED 24 OCT 2005	DOD	PROVIDES DOD STATUS ON THE CONDITION OF FITNESS CENTER TO JUSTIFY FUNDING FOR IMPROVEMENTS.	ANNUAL - 30 SEP	ACRRO WEB-BASED TOOL	NO
DFMWR	G9	CAPITAL REPLACEMENT TOOL	GARRISON CR STAFF INPUTS DATA / G9 SUBMITS REPORT	AR 215	G9	LIFE CYCLE REPLACEMENT STATUS TO SUPPORT BULK BUY PROGRAM.	QUARTERLY - 31 DEC, 31 MAR, 30 JUN, 30 SEP	ACRRO WEB-BASED TOOL	NO
LEGAL	OSJA	TAX ASSISTANCE AAR	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - LEGAL ASSISTANCE	AR 27-3, CH 5	OTJAG-LAPD	TAX ASSISTANCE STATISTICS AND AFTER ACTION REPORT FOR INSTALLATION TA PROGRAM. FACILITATES MANPOWER AND BUDGET FORECASTS, TREND AND TRAINING ANALYSIS, ETC FOR TA MISSION.	ANNUAL - 1 JUN (CONUS) / 1 JUL (OCONUS)	MS WORD MANUAL ENTRY MFR FORMAT.	NO
LEGAL	OSJA	VICTIM-WITNESS LIAISON (VWL) RPT	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - CRIM LAW (VWL)	PLS 97-291 PLS 98-473 PLS 101-647 PLS 102-484 PLS 103-150 DODD 1030.1 AR 27-10, CH 18	USD (P&R)(LEGAL POLICY) THRU OTJAG-CRIM LAW	NUMBER OF VICTIMS PROVIDED VW SERVICES. MEET STATUTORY AND REGULATORY REQUIREMENTS.	ANNUAL - 15 FEB	ELECTRONIC DD FORM 2706.	YES
LEGAL	OSJA	OSD CIVIL LIBERTIES INCIDENTS REPORT	INSTALLATION CONSOLIDATED LEGAL OFFICE, IGS, CHAPLAINS, PAO	PL 110-53 DPCLO POLICY	OSD DPCLO THRU ARMY OGC	COLLECT DATA ON CIVIL LIBERTIES INCIDENTS ACROSS THE ARMY, DETERMINE WHETHER OR NOT THEY ARE BEING INVESTIGATED AND WHETHER OR NOT THE SITUATION HAS BEEN REMEDIATED. DETERMINE WHETHER ANY PERSON OR ORGANIZATION HAS MADE A CIVIL LIBERTIES COMPLAINT WITHIN THE UNIT, RECORD THE INFORMATION REGARDING THE COMPLAINT AND THE INCIDENT, AND FORWARD THE FORM THROUGH IMCOM TECHNICAL CHAIN (SJA, IG, CHAPLAIN, PAO) TO THE CIVIL LIBERTIES POC IDENTIFIED (OGC).	QUARTERLY - 15 JAN, 15 APR, 15 JUL, 15 OCT	OSD DIRECTED ONE-PG SUMMARY	YES

ANNEX G - REPORTS - LOE 3 (Leader and Workforce Development)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DHR	G1	GENERAL DOUGLAS MARTHUR LEADERSHIP AWARD	CDR'S REP	AR 600-89	HQDA G-1 IMCOM HQ	RECOGNIZES IMCOM COMPANY GRADE OFFICER'S AND WARRANT OFFICER'S	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	SGM LARRY STRICKLAND EDUCATIONAL LEADERSHIP AWARD	CDR'S REP	ALARACT	HQDA G-1 IMCOM HQ	RECOGNIZES IMCOM NCOs FOR THE CONTRIBUTION TO THEIR SOLDIERS EDUCATIONS.	ANNUAL - 1 JUN	NOMINATION PACKET	NO
DHR	G1	THE ZACHARY AND ELIZABETH FISHER DISTINGUISHED CIVILIAN HUMANITARIAN AWARD	CDR'S REP	AR 672-20	HQDA G-1 IMCOM HQ	RECOGNIZES NON GOVERNMENT EMPLOYEES FOR CONTRIBUTIONS MADE TO THE ARMED FORCES.	ANNUAL - 1 JUN	NOMINATION PACKET	NO
DHR	G1	ANNUAL DOD DAVID O. COOK EXCELLENCE IN PUBLIC ADMINISTRATION AWARD	CDR'S REP	AR 672-20	HQDA G-1 IMCOM HQ	RECOGNIZES FEDERAL EMPLOYEES WHOSE WORK PERFORMANCE DEMONSTRATED UNUSUAL COMPETENCE.	ANNUAL - 1 APR	NOMINATION PACKET	NO
DHR	G1	AG CORPS REGIMENTAL PERSONNEL OF THE YEAR	CDR'S REP	ALARACT	HQDA G-1 IMCOM HQ	RECOGNIZES OFFICERS, WARRANT OFFICERS, NONCOMMISSIONED OFFICER, SOLDIERS, AND CIVILIANS FOR EXCEPTIONAL ACHIEVEMENTS AND OUTSTANDING CONTRIBUTION.	ANNUAL - 1 MAR	NOMINATION PACKET	NO
DHR	G1	ROGER JONES AWARD	CDR'S REP	AR 672-20	HQDA G-1 IMCOM HQ	RECOGNIZES FEDERAL CAREER EXECUTIVES (MEMBERS OF SES) WHO DEMONSTRATED EXCEPTIONAL CAPABILITIES.	ANNUAL - 1 MAR	NOMINATION PACKET	NO
RMO	G8	SIEMCP QUARTERLY ASSESSMENT AND CONTRACT REPORT	GARRISONS, REGIONS	IMCOM HQ G8	IMCOM HQ	DATA PROVIDES TARGETS FOR STRATEGIC ASSESSMENT INITIATIVES.	QUARTERLY (SPECIFIC DATES ARE VARIABLE AND WILL BE PROVIDED AT THE BEGINNING OF EACH FY IN A SIEMCP OPORD)	LOOKING AT OPTIONS TO GENERATE CONTRACT REPORT FROM MULTIPLE EXISTING (BUT DISPARATE) DATABASES. REQUIREMENT VALID UNTIL REPLACED.	NO
RMO	G8	PANEL FOR DOCUMENTATION OF CONTRACTORS (PDC)	IMCOM HQ G8	LEGISLATION/ CONGRESSIONAL MANDATE	HQDA M&RA	TO REVIEW, CORRECT, ENSURE ACCURATE DOCUMENTATION OF CONTRACTORS VIA A PDC PROCESS MANAGED BY M&RA AND REPORTED TO CONGRESS. REPORTING REQUIREMENT ESTABLISHED THROUGH VARIOUS FORMS OF LEGISLATION (E.G., 10 USC SECS 2330A, 235, AND 2463; NDAAS 2011, 2010, 2009, AND 2008; ETC).	ANNUAL - 30 NOV	CMRA SYSTEM AND PDC MANUAL SPREADSHEET	YES
EEO	EEO	MD 715 MIDTERM REPORT	GARRISON/ REGION/IMCOM HQ	EEOC'S MANAGEMENT DIRECTIVE 715	HQDA	AFFIRMATIVE ACTION PLAN, PROGRAM SELF ASSESSMENT, ACCOMPLISHMENTS, PROGRAM TRIGGERS/BARRIERS, OVERALL ACTION PLAN, WORKFORCE AFFIRMATIVE ACTION STATS.	ANNUAL - 30 JUN	BOXI	NO
EEO	EEO	MD 715 REPORT	GARRISON/ REGION/IMCOM HQ	EEOC'S MANAGEMENT DIRECTIVE 715	HQDA	AFFIRMATIVE ACTION PLAN, PROGRAM SELF ASSESSMENT, ACCOMPLISHMENTS, PROGRAM TRIGGERS/BARRIERS, OVERALL ACTION PLAN, WORKFORCE AFFIRMATIVE ACTION STATS.	ANNUAL - 31 OCT	BOXI	NO
EEO	EEO	NO FEAR TRAINING	GARRISON/ REGIONS/IMCOM HQ	SECTION 202 OF THE NOTIFICATION AND FEDERAL EMPLOYEE ANTIDISCRIMINATION AND RETALIATION ACT OF 2002 (THE NO FEAR ACT)	HQDA	REPORT THE PERCENTAGE OF THE WORKFORCE WHICH COMPLETED THE NO FEAR TRAINING.	BI-ANNUAL - 31 OCT	BOXI	NO
EEO	EEO	DISABLED VETERANS AFFIRMATIVE ACTION PLAN (DVAAP)	GARRISON/ REGIONS/IMCOM HQ	EEOC AND OPM	HQDA	AFFIRMATIVE ACTION PLAN FOR DISABLED VETERAN, STATS ON VETERANS IN THE WORKFORCE, ACTION PLAN TO INCREASE PARTICIPATION.	ANNUAL - 31 OCT	BOXI	NO
EEO	EEO	HISPANIC EMPLOYMENT REPORT	GARRISON/ REGIONS/IMCOM HQ	EEOC AND OPM	HQDA	AFFIRMATIVE ACTION PLAN FOR HISPANICS, STATS ON HISPANIC WORKFORCE.	ANNUAL - 30 SEP	BOXI	NO
EEO	EEO	462 REPORT	GARRISON/ REGIONS/IMCOM HQ	29 CFR 1614, MANAGEMENT DIRECTIVE 110 AND AR 690-600	HQDA	COMPLAINTS AND COMPLIANCE REPORT, STATS ON COMPLAINTS OF DISCRIMINATION.	ANNUAL - 31 OCT	ICOMPLAINTS AND BOXI ICOMPLAINTS	YES
LEGAL	OSJA	BI-WEEKLY INVESTIGATIONS REPORT (OPORD 10-263)	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - ADLAW ICW REGION COUNSEL	IMCOM OPORD 10-263	IMCOM CG	STATUS OF INVESTIGATIONS INTO SR. LEADER CONDUCT AND OTHER ACCIDENTS/ INCIDENTS OF CMD INTEREST. PROVIDES UPDATES TO CG ON RELEVANT MISCONDUCT AND OTHER AREAS OF COMMANDER INTEREST.	BI-WEEKLY - THURS	MS WORD REPORT W/ ASSOCIATED EXCEL CHARTS	NO
LEGAL	OSJA	WEEKLY SIGACT	REGION COUNSEL (DOES NOT AFFECT GARRISONS)	INTERNAL OSJA REQUIREMENT AS SENIOR SUPERVISORY JA (AR 27-1 AND 27-26)	IMCOM SJA	REGIONAL COUNSEL SIGNIFICANT ACTIVITIES AND ISSUES FOR THE REPORTING PERIOD. PROVIDES UPDATES TO THE SJA ON LEGAL ISSUES AFFECTING THE REGIONS AND FACILITATE LEGAL SUPPORT TO THE REGIONS AND UNIFORM TREATMENT OF PROBLEMS.	WEEKLY - THURS	MS PPT QUAD CHART EMAILED TO SJA	NO

ANNEX G - REPORTS - LOE 3 (Leader and Workforce Development)

GARRISON DIRECTOR	STAFF PROONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEB, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
LEGAL	OSJA	ANNUAL ETHICS REPORT (ARMY SLC 220)	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - ETHICS COUNSELOR	ETHICS IN GOV'T ACT APPROX. §§ 101-111) 5 USC §2634	OGE, THROUGH OTJAG ETHICS AND FISCAL	ANNUAL ETHICS TRAINING, FDM REPORTING NUMBERS, NUMBERS OF ETHICS VIOLATIONS, AND DETAIL OF WORK EFFORT REQUIRED FOR ETHICS COUNSELOR DUTIES. PROVIDES REPORT ON UNIT/ACTIVITY ETHICS PROGRAM TO ENSURE STATUTORY COMPLIANCE.	ANNUAL - 31 DEC	STANDARD FORM REPORT; DRAWS ON DATA IN FDM (WEB BASED APPLICATION WHICH MINIMIZES APPLICATION AND REVIEW TIMES) AS WELL AS OTHER ETHICS ACTIVITIES (INCLUDING DL).	YES
LEGAL	OSJA	SEMI-ANNUAL OUTSIDE TRAVEL REPORT (SF 326)	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - ETHICS COUNSELOR	ETHICS IN GOV'T ACT APPROX. §§ 101-111) 5 CFR §2634 31 USC 1353	OGE, THROUGH OTJAG ETHICS AND FISCAL	RECEIPT OF TRAVEL BENEFITS FROM NFES. MEETS STATUTORY AND REGULATORY REQUIREMENTS TO ID CONFLICTS OF INTEREST.	SEMI-ANNUAL - 30 JUN / 31 DEC	REPORT PREPARED ON MS WORD STANDARD TEMPLATE.	YES
TMC	TMC	CURRENT AND PROJECTED VACANCY STATUS REPORT	GARRISON, REGION	IM POLICY # (TBD) IMCOM OPORD 11-502	IMCOM HQ TMC (PROVIDED TO EXECUTIVE COUNCIL)	THIS REPORT PROVIDES SITUATIONAL AWARENESS TO THE EXECUTIVE COUNCIL AND OPTIMIZES SENIOR CIVILIAN LEADER SUCCESSION.	MONTHLY - 28TH	WORD DOCUMENT	NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DHR	G1	25 YEAR DECLASSIFICATION OF RECORDS	RM OFC ROLLUP AT RGN	EXECUTIVE ORDER	IMCOM HQ	THIS REPORT REVIEWS ALL CLASSIFIED DOCUMENTS 25 YEARS OR OLDER FOR DECLASSIFICATION; MANDATED BY LAW.	ANNUAL - 13 DEC	E-MAIL	YES
DHR	G1	POSITIVE ACCOUNTABILITY POSTAGE ADMINISTRATION SYSTEM (PAPPAS REPORT)	MAIL OFC ROLLUP AT RGN	DOD IMCOM OPORD 10-193	IMCOM HQ	THIS REPORT REQUIRES QUARTERLY TRACKING OF AMOUNT AND USE OF POSTAGE AT AN INSTALLATION; DOD REQUIREMENT.	QUARTERLY - 15 JAN, 15 APR, 15 JUL, 15 OCT	DA FORM 7224	NO
DHR	G1	ACAP XXI AUTOMATED REPORTS	GAR TSM	IMCP	HRC	THIS REPORT TRACKS ACAP SITE COMPLIANCE.	DAILY (OR AS EXCEPTED IAW AR 215-1)	DATA LOADED INTO A ACAP DATABASE. ALL RSOS HAVE ACCESS	NO
CPAC	G1	DELEGATED CLASSIFICATION AUTHORITY REPORT	GAR CIVPER	DCA POLICY MEMO	IMCOM HQ	THIS REPORT PROVIDES THE TOTAL # OF MANAGER OVERRIDES OF CLASSIFICATION OF POSITIONS WHICH WERE APPROVED FOR THE YEAR.	ANNUAL - 15 NOV	EXCEL SPREADSHEET	NO
DPTMS	G3	IMCOM AIRFIELD QUALITY ASSURANCE EVALUATION (QAE) CORRECTIVE ACTION REPORTS (REPORT COVER LETTER SIGNED BY CG, CONTAINS REPORTING INSTRUCTIONS)	GC	IMCOM HQ AIRFIELD OPERATIONS STANDARD OPERATING PROCEDURES	REGION IMCOM HQ	SIMPLE IMCOM HQ PROVIDED SPREADSHEET. GARRISONS PROVIDE UPDATES TO THE STATUS OF CORRECTIVE ACTION BLOCKS UNTIL ITEM IS CLOSED.	INITIAL REPORT DUE 60 DAYS AFTER EVALUATION REPORT DATE. FOLLOW-UP REPORTS ON ALL OPEN ITEMS DUE EVERY 6 MONTHS THEREAFTER.	MANUAL SPREADSHEET	NO
DPTMS	G3	AIR TRAFFIC CONTROL (ATC) EMERGENCY MANNING LEVELS (EML) VALIDATION	ATC CHIEF	AR 95-2 TC3-04.81	IMCOM HQ REGION	EMLS REPRESENT THE MINIMUM NUMBER OF FACILITY-RATED AND POSITION-QUALIFIED CONTROLLERS NECESSARY TO SUPPORT THE MISSION FOR LIMITED PERIODS. EMLS BECOME THE BASIS FOR REPORTING AND ARE USED TO DETERMINE FACILITY ACTIONS BELOW EML. AR 95-2 PROHIBITS FACILITIES FROM OPERATING AT EML FOR LONGER THAN 60 DAYS WITHOUT REDUCING SERVICES AND/OR SUPPORT.	1ST OF THE MONTH PRIOR TO EXPIRATION OR WHEN A CHANGE TO EML OCCURS (RE-VALIDATED EVERY 2 YEARS OR WHEN A CHANGE TO MISSION REQUIREMENTS IS INITIATED)	MEMO	NO
DPTMS	G3	NATIONAL AGREEMENT (NAT) - 127 REQUIREMENTS	AIRFIELD MANAGER	AR 95-2	- TO REGION NLT 15 JUL - TO IMCOM HQ NLT 1 AUG - IMCOM HQ TO USAASA NLT 15 AUG - ARMY (USAASA) F6TO FAA NLT 1 SEP	THE U.S. ARMY IS REQUIRED TO FURNISH THE FAA WITH ESTIMATES OF ANNUAL REQUIREMENTS FOR FAA FLIGHT INSPECTIONS AND TERMINAL INSTRUMENT PROCEDURES DEVELOPMENT NO LATER THAN 1 SEP OF EACH YEAR.	ANNUAL - 15 JUL (TO REGION HQ) - 1 AUG (TO IMCOM HQ) - 15 AUG (TO USAASA) - 1 SEP (TO FAA)	MEMO	NO
DPTMS	G3	ANNUAL TERMINAL INSTRUMENT PROCEDURES REVIEW	AIRFIELD MANAGER	AR 95-2	USAASA IMCOM HQ REGION	AIRFIELD COMMANDERS/MANAGERS, THE AIR TRAFFIC & AIRSPACE OFFICER, AND THE AIR TRAFFIC FACILITY CHIEF WILL REVIEW THEIR TERMINAL INSTRUMENT PROCEDURES TO DETERMINE THE NEED TO RETAIN, AMEND, CANCEL, OR ESTABLISH NEW PROCEDURES.	ANNUAL - 15 JUL (TO REGION HQ) - 1 AUG (TO IMCOM HQ) - 15 AUG (TO USAASA)	MEMO	NO
DPTMS	G3	ANNUAL SPECIAL USE AIRSPACE (SUA) UTILIZATION REPORT	AIR TRAFFIC AND AIRSPACE (AT&A) OFFICER	AR 95-2	EACH GARRISON WILL SUBMIT DRAFT REPORT TO THE APPROPRIATE DEPARTMENT OF THE ARMY REPRESENTATIVE (DAR) TO THE FAA NLT 15 AUG. AFTER DAR REVIEW, FINAL REPORT WILL BE SENT TO DAR NLT 30 NOV	ANNUAL UTILIZATION REPORT ON THE USE OF ITS RESTRICTED AREAS AND MILITARY OPERATIONS AREAS (MOA).	ANNUAL - 15 AUG DRAFT REPORT TO DAR - 30 NOV FINAL REPORT TO DAR (MUST OBTAIN DAR FEEDBACK ON DRAFT REPORT PRIOR TO FINAL REPORT SUBMITTAL)	BY MEMO UTILIZING A STANDARD REPORT FORMAT	NO
DPTMS	G3	3479-6-R (ATC FACILITY AND PERSONNEL STATUS REPORT)	ATC CHIEF AND ATC MAINTENANCE CHIEF	AR95-2 AND UTILIZE HQDA FORM 3479-6-R IN ACCORDANCE WITH FM 3-04.303	AIR TRAFFIC AND SERVICES COMMAND (ATSCOM)	PROVIDES STATUS OF PERSONNEL IN EACH ATC FACILITY, AIRCRAFT TRAFFIC COUNT PER SHIFT FOR EACH FACILITY, FACILITY POSITIONS AND HOURS OF OPERATIONS. THIS REPORT ALSO DOCUMENTS ATC AND NAVIGATIONAL AID EQUIPMENT OUTAGES AND CORRECTIVE ACTIONS.	MONTHLY - 15TH	ARMY-WIDE AIR TRAFFIC AND SERVICES COMMAND (ATSCOM) DATABASE. FORM IS AVAILABLE IF THERE IS NO ACCESS TO THE DATABASE.	NO
DPTMS	G3	QAAF POM SUBMISSIONS	AIRFIELD MANAGER (APPROVED BY DPTMS OR GC)	HQDA G-3 POM MANAGER (QAAF)	HQDA G-3 POM MANAGER (QAAF) IMCOM HQ REGION	PROVIDES EACH AIRFIELD'S QAAF POM REQUEST FOR EACH OF THE 5 SSPS IN CLS 302.	ANNUAL - NOV (POM MGR SETS EXACT DATE)	BY STANDARDIZED SPREADSHEET PROVIDED BY POM MANAGER.	NO
DPTMS	G3	QNMG/MU1M/QSEC POM SUBMISSIONS	DPTMS	HQDA MDEP MANAGER	HQDA G-2 HQDA G-6 MDEP MANAGERS & II PEG RVT ACSIM IMCOM G-3	PROVIDES INFORMATION TO II PEG ON EACH GARRISONS DPTMS POM REQUIREMENTS FOR SECURITY PROGRAMS, VISUAL INFORMATION AND DPTMS COMMAND AND CONTROL.	ANNUAL - 1 OCT (IMCOM G3 MDEP MGR)	(SEND TO BY STANDARDIZED SPREADSHEET TO BE PROVIDED BY MDEP MANAGER PRIOR	YES
DPTMS	G3	OPSEC	GARRISON OPSEC OFFICER TO REGION, THEN TO IMCOM HQ (G-32) CONSOLIDATED AND SUBMITTED TO HQDA G-3 OPSEC	AR 530-1 OPERATIONS SECURITY, 19 APR 07 YEARLY ALARACT GUIDANCE FROM HQDA G-3/5/7 REQUIRING ANNUAL OPSEC RPT	HQDA G-3/5/7	PROVIDES SYNOPSIS OF COMMAND OPSEC PROGRAM AS A RESULT OF REVIEW AT GARRISON, REGION AND HQ LEVELS.	ANNUAL - 31 OCT (TO IMCOM HQ) - 30 DEC (TO HQDA)	NONE- NARRATIVE IN MEMORANDUM FORMAT.	YES
DPTMS	G3	CO-ADOS REPORT	GARRISON CDR	HQDA EXORD	HQDA G-1 FIRST ARMY	REPORT OF RESERVE COMPONENT AND RETIREE RECALL PERSONNEL MOBILIZED IOS OF IMCOM EFFORTS OF MOBILIZATION.	MONTHLY - 5TH WORKING DAY	SPREADSHEET/ POWERPOINT	NO
DPTMS	G3	BSI CHECKLIST	DPTMS	NORTHCOM MEMO	NORTHCOM ARNORTH IMCOM HQ	DESCRIBES USAG CAPABILITIES IN THE EVENT THE USAG IS USED TO SUPPORT A CRISIS (BSI/ISB).	ANNUAL - 15 MAY		YES
DPTMS	G3	CCR/SIR	OPN CTRS	AR 190 SERIES	HQDA IMCOM HQ	DESCRIBES EVENTS, CRISIS AND ACTIVITIES DIRECTED BY CG AND HQDA.	AS REQUIRED		YES
DPTMS	G3	DRIS-A	DPTMS	IMCOM, DOD	ACSIM IMCOM HQ	READINESS REPORTING.	MONTHLY (1ST WORKING DAY)		YES
DPTMS	G3	TRIP BOOKS	OPMS CTR	IMCOM HQ	IMCOM HQ	FACILITATE READ AHEAD FOR DV VISITS TO GARRISONS.	EVENT DRIVEN	AKO	NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DOL	G4	DOD ACTIVITY ADDRESS CODE RECONCILIATION	GARRISON DOL	AR 725-50	LOGSA	UPDATE DOD ACTIVITY ADDRESS CODE IN MASTER FILE	ANNUAL - 30 MAR	WEB BASED LOGISTICS INFORMATION WAREHOUSE (LIW)	NO
DOL	G4	CAT I MISSILE SERIAL NUMBER VERIFICATION REPORT	GARRISON DOL	AR 700-19	JOINT MUNITIONS COMMAND	VERIFY CAT I MISSILE INVENTORY BY SERIAL NUMBER.	ANNUAL - 31 MAR	STANDARD ARMY AMMUNITION SYSTEM (SAAS)	NO
DOL	G4	MALFUNCTION INVESTIGATION REPORT	GARRISON DOL	AR 75-1	AMC, JMC	INVESTIGATE OPERATING MALFUNCTIONS OF CREW SERVED WEAPONS AND ABOVE.	EVENT DRIVEN	TOTAL AMMUNITION MANAGEMENT INFORMATION SYSTEM (TAMIS) & MUNITIONS HISTORY PROGRAM (MHP)	NO
DOL	G4	AMMUNITION SURVEILLANCE REPORT	GARRISON DOL	AR 385-64 AR 5-9	JMC	REPORT THE FINDINGS OF AN AMMUNITION SURVEILLANCE SUPPORT VISIT.	EVENT DRIVEN	MUNITIONS HISTORY PROGRAM (MHP)	NO
DOL	G4	LAUNDRY & DRY CLEANING PROGRAM REPORT	GARRISON DOL	ACSIM DAIM-ISL	ACSIM DAIM-ISL	REPORTS TOTAL YEAR PROGRAM EXECUTION TO SUPPORT POM REQUIREMENTS. IDENTIFIES NEW REQUIREMENTS, PROJECTS OPERATING AND EQUIPMENT COSTS, AND PRIORITIZES PROJECTS.	ANNUAL - 30 AUG	MEMORANDUM & SPREAD SHEET	NO
DOL	G4	NATIONAL MAINTENANCE PROGRAM STATUS REPORT	GARRISON DOL	AR 750-1	AMC	REPORTS ACTIVITY IN THE AMC NATIONAL MAINTENANCE PROGRAM.	QUARTERLY - 30 DEC, 31 MAR, 30 JUN, 30 SEP	WEB BASED: LOGISTICS MANAGEMENT PROGRAM (LMP)	YES
DOL	G4	SPECIAL REPAIR AUTHORITY (SRA) REPORT	GARRISON DOL	AR 750-1	AMC	LISTS ALL SPECIAL REPAIRS COMPLETED DURING REPORT CYCLE.	QUARTERLY - 30 DEC, 31 MAR, 30 JUN, 30 SEP	WEB BASED: LOGISTICS MANAGEMENT PROGRAM (LMP)	YES
DOL	G4	RECONCILE AUTHORIZED ALLOWANCES WITH AUTHORIZATION DOCUMENTS	GARRISON DOL	AR 7210-2	COMMADRER FOR WHICH THE PROPERTY BOOK IS BEING KEPT	RECONCILES AUTHORIZATION DOCUMENTS WITH PROPERTY BOOK ON HAND BALANCES (TDA/CTA). MEMORANDUM SIGNED BY THE COMMANDER KEPT WITH PROPERTY RECORDS. INSPECTABLE ITEM DURING CSDP, OIP, ETC.	ANNUAL - 30 JUN	USAFMSA WEB SITE (TDA/CTA) AND PBUSE	NO
DOL	G4	FYXX BASE LEVEL COMMERCIAL EQUIPMENT (BCE) DATA CALL	IMCOM HQ	ACSIM DAIM-IS	ACSIM DAIM-IS	DEVELOP POM REQUIREMENTS FOR OPA FUNDED BCE ITEMS	ANNUAL - 30 SEP	MANUAL PACKET: MEMO, SPREAD SHEET, ETC	NO
DOL	G4	SPECIFIED MINOR CONSTRUCTION FUEL FACILITIES	DOL	ARMY PETROLEUM CENTER (APC)	ARMY PETROLEUM CENTER (APC)	ESTABLISH REPAIR, MAINTENANCE, AND ENVIRONMENTAL REQUIREMENTS FOR FUEL DISTRIBUTION FACILITIES	ANNUAL - 30 MAY	SPREAD SHEET, DD 1391	NO
DOL	G4	WORLDWIDE CONTAINER INVENTORY REPORT	GARRISON DOL	ARMY INTERMODAL & DISTRIBUTION PLATFORM MANAGEMENT OFFICE (AIDPMO)	ARMY INTERMODAL & DISTRIBUTION PLATFORM MANAGEMENT OFFICE (AIDPMO)	AN ACCURATE INVENTORY ALLOWS THE ARMY TO MANAGE ITS INTERMODAL FLEET, MAINTAIN STATUS OF AVAILABILITY AND READINESS OF ASSETS TO MEET MISSION REQUIREMENTS, AND UPDATE THE DOD ISO REGISTRY.	SEMI-ANNUAL - 1 JUN / 1 DEC	ARMY CONTAINER ASSET MANAGEMENT SYSTEM (ACAMS)	NO
DOL	G4	MILITARY INSTALLATION MATERIEL OUTLOADING AND RECEIVING CAPABILITY REPORT	GARRISON DOL	SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND (SDDC)	SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND (SDDC)	ITOS SUBMIT THE CAPABILITIES OF THEIR INSTALLATIONS TO OUTLOAD AND RECEIVE EQUIPMENT AND MATERIEL BY TRUCK, RAIL, AND CONTAINER. DATA IS USED TO ASSESS FEASIBILITY OF COCOM OPERATIONAL PLANS.	ANNUAL - FEB-APR	SDDC WEB PAGE: AUTOMATED DD FORM 1726	NO
DOL	G4	FYXX ARMORED NON-TACTICAL VEHICLE DATA CALL	IMCOM HQ	AR 58-1	ACSIM DAIM-ISL	DEVELOP POM REQUIREMENTS FOR OPA FUNDED HEAVY AND LIGHT ARMORED NON-TACTICAL VEHICLES.	ANNUAL - 31 AUG	SPREAD SHEET	NO
DOL	G4	FYXX NON-TACTICAL VEHICLE CLASS III & IV REPLACEMENTS AND JUSTIFICATIONS	GARRISON DOL	AR 58-1	ACSIM DAIM-ISL	DEVELOP AND JUSTIFY CLASS III & IV SUV REQUIREMENTS	ANNUAL - 31 AUG	SPREAD SHEET	NO
DOL	G4	NON-TACTICAL VEHICLES FOR OVERSEAS CONTINGENCY OPERATIONS DATA CALL	GARRISON DOL	AR 58-1	ACSIM DAIM-ISL	DEVELOP POM REQUIREMENTS FOR OPA FUNDED NON-TACTICAL VEHICLES USED IN OCO LOCATIONS.	ANNUAL - 31 AUG	SPREAD SHEET	NO
DOL	G4	FYXX NON-TACTICAL GENERAL AND SPECIAL PURPOSE VEHICLE DATA CALL	GARRISON DOL	AR 58-1	ACSIM DAIM-ISL	DEVELOP POM REQUIREMENTS FOR OPA FUNDED NON-TACTICAL GENERAL PURPOSE AND SPECIAL PURPOSE VEHICLES.	ANNUAL - 31 AUG	SPREAD SHEET	NO
DOL	G4	GSA VEHICLE MISUSE REPORT	GARRISON DOL	DAIM-ISL	ACSIM DAIM-ISL	REPORTS MISUSE OF GSA LEASED VEHICLES REQUIRING AN INVESTIGATION	EVENT DRIVEN	MEMORANDUM	NO
DOL	G4	GOCARE QUARTERLY REPORT	GARRISON DOL	DTR PART II CH 209 PARA F	SDDC IMLO-T	ITO FREIGHT SECTION VISIT OR CALL COMMERCIAL CARRIER FACILITIES TO LOCATE LOST GOVERNMENT FREIGHT	QUARTERLY - 21 JAN, 21 APR, 21 JUL, 21 OCT	EMAIL - SPREADSHEET	NO
DOL	G4	RECEIPT OF AA&E SHIPMENTS WITH SECURITY RISK CODE I & II IN THE DEFENSE TRANSPORTATION TRACKING SYSTEM (DTTS)	GARRISON DOL	DTR PART II CH 205	DTTS	TO CONFIRM RECEIPT OF AA&E SRC I & II SHIPMENTS. ALL DOD SHIPPING ACTIVITIES NEED TO REPORT WITHING 2 HOURS OF RECEIPT IN DTTS	EVENT DRIVEN (TWO HOURS AFTER RECEIPT OF EACH AA&E SHIPMENT)	DTTS	NO
DOL	G4	REPORTING OF USAGE OF DEPARTMENT OF TRANSPORTATION (DOT) HAZMAT CERTIFICATES OF EQUIVALENCES (COE), COMPETENT AUTHORITY APPROVALS (CAA) AND SPECIAL PERMITS (SP)	GARRISON DOL	DTR PART II CH 204	LOGSA PACKAGING, STORAGE, AND CONTAINERIZATION CENTER U.S. ARMY HAZMAT FOCAL POINT	IAW DTR PART II, CHAPTER 204, SECTION H, ALL TRANSPORTATION OFFICES ARE REQUIRED TO SUBMIT A QUARTERLY REPORT TO THE APPROPRIATE DOD SERVICE FOCAL POINT (SFP) FOR ALL COE, CAA AND SP USAGE ORIGINATING FROM THEIR AREA OF RESPONSIBILITY (AOR).	QUARTERLY - 15 JAN, 15 APR, 15 JUL, 15 OCT	EMAIL-SPREADSHEET	NO
DPW	G4	11-029 OEA ANNUAL REQUEST (JOINT LAND USE STUDY)	GARRISON	OSD, OFFICE OF ECONOMIC ADJUSTMENT	DAIM-ODP	PURPOSE OF THE REPORT IS TO COMPETE FOR OEA FUNDING TO STUDY LAND USE THAT AFFECTS BOTH ON AND OFF POST POPULATIONS DUE TO GROWTH AND DEVELOPMENT ACTIVITIES.	ANNUAL - 1 APR	REPORT FORMAT	NO
DPW	G4	4L (LOUNGE, LOBBY, LATRINE, LIVING)	GARRISON/CSM	IMCOM EXORD 08-012	IMCOM CSM	GARRISON CSM QUARTERLY REPORT TO IMCOM CSM OF UPH FACILITY QUALITY CONDITIONS.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	POWERPOINT	NO
DPW	G4	AFH MASTER PLAN	GARRISONS	IMCOM OPORD 10-180 AR 420-1, CH-3 REQUIREMENT BEGAN 2010 - TO BE UPDATED ANNUALLY	IMCOM HQ G4-MP	ESTABLISH LONG RANGE PLAN FOR GOVERNMENT OWNED HOUSING.	ANNUAL - 30 JUN	POWERPOINT	NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DPW	G4	AFHC 1-N LIST	REGIONS / GARRISONS	AR 420-1, CH 3	IMCOM HQ G4-HSG	IMCOM PRIORITIZES PROJECTS FOR AFHC MILCON POM BUILD.	ANNUAL - 1 OCT	POWERPOINT	NO
DPW	G4	ANNUAL REAL PROPERTY UTILIZATION SURVEY	GARRISON	PUBLIC LAW 100-526 PUBLIC LAW 101-510 AR 405-70, PARA 4-2A AS REQUIRED BY EO 12411 AND 41 CFR 102-79.	DAIM-ODO	CONDUCT AN ANNUAL REAL PROPERTY UTILIZATION SURVEY OF EACH ASSIGNED INSTALLATION, SUB INSTALLATION, OR FACILITY. DATA CONTAINED IN THE REPORT WILL BE CONSISTENT WITH THAT IN THE RMPM. INSTALLATIONS OR FACILITIES WHICH HAVE BEEN REPORTED TO HQDA AS EXCESS OR DECLARED EXCESS ACCORDING TO PUBLIC LAW 100-526 OR PUBLIC LAW 101-510 OR FUTURE BASE REALIGNMENT AND CLOSURE ROUNDS WILL NOT BE SURVEYED. DRIVERS ARE AR 405-70, PARA 4-2A AS REQUIRED BY EO 12411 AND 41 CFR 102-79.	ANNUAL - 30 SEP	MEMO PER FORMAT IN ANNEX C, AR 405-70	NO
DPW	G4	ANNUAL REPORT ON THE USE OF LABORATORY REVITALIZATION DEMONSTRATION PROGRAM AUTHORITY	GARRISON DPW	NATIONAL DEFENSE AUTHORIZATION ACT (NDAA); IAW DELEGATION OF AUTHORITY-CONSTRUCTION PROJECTS FOR LAB REVIT AND RECAP USING FUNDS AVAILABLE FOR OPS AND MAINT DATED 30 AUG 2010, DAIM-ZA	CONGRESS	THIS REPORT IS MADE ANNUAL SUMMARIZING THE USE OF THE LABORATORY REVITALIZATION AND RECAPITALIZATION PROGRAM; LIST OF PROJECTS APPROVED, LABORATORY LOCATION, APPROVED AMOUNT, ACTUAL COSTS AND COMPLETION INFORMATION. ENSURES COMPLIANCE WITH DELEGATION POLICY AND TO TRACK PROJECT UTILIZATION IAW THIS AUTHORITY.	ANNUAL - 1 APR	NONE	NO
DPW	G4	BAH SURVEY	GARRISONS	USC TITLE 37, CH 7, PAR 403	DOD CONTRACTOR (RUNZHEIMER)	DATA USED TO ESTABLISH SOLDIERS BAH RATES FOR HOUSING.	ANNUAL - APR, MAY, AND JUN (DUE DATE TBD OR IAW SPECIFIC INSTRUCTIONS FROM CONTRACTOR)	ARMY HOUSING REFERRAL NETWORK	NO
DPW	G4	BARRACKS UTILIZATION REPORT (BUR)	GARRISON/CSM	AR 420-1, CH 3-109	ACSIM IMCOM HQ G4-HSG	QUARTERLY VERIFICATION OF UPH ASSETS, UTILIZATION & CMA.	QUARTERLY - JAN, APR, JUL, OCT (5TH BUSINESS DAY)	SPREADSHEET	NO
DPW	G4	BARRACKS UTILIZATION REPORT (BUR) FOR WTU	WTU	DAIM-ZA, UNACCOMPANIED PERSONNEL HOUSING (UPH) FOR WARRIORS IN TRANSITION (WT) POLICY, DATED 14 OCT 2009 - PARA. 4.A.	HQDA ACSIM DAIM-ISH	MONTHLY VERIFICATION OF WT UPH ASSETS & UTILIZATION.	MONTHLY	ELECTRONICALLY BASED; WILL BE INCLUDED IN EMH WHEN DEPLOYED, WHICH WILL ENABLE HQ TO EASILY ACCESS WITHOUT SEPARATE REPORTING	NO
DPW	G4	BATTLE HAND OVER	GARRISON/CSM	IMCOM EXORD 08-012	IMCOM CSM	MONTHLY 3 PART REPORT FROM GARRISON CSM TO IMCOM CSM OF UPH PROGRAM/CONDITION AT THE GARRISON. ANNEX K - REGION DIRECTOR NARRATIVE BARRACKS INFORMATION PAPER, ANNEX L GARRISON CDR NARRATIVE ON OVERALL ASSESSMENT OF BARRACKS READINESS AND ANNEX M IS A ROLLUP OF UPH PROGRAM STATUS.	MONTHLY (4TH MON EACH MONTH)	1PG IP + PPT SLIDES	NO
DPW	G4	CERTIFICATION OF RPLANS DATA	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	THE INSTALLATION MANAGEMENT COMMAND (IMCOM) GARRISONS MUST CERTIFY THE ACCURACY OF THE RPLANS DATA ANNUAL AFTER THE 4TH QUARTER. RPLANS DATA MUST BE ENDORSED BY THE IMCOM HQ BEFORE FORWARDING TO OACSIM. RPLANS DATA CERTIFICATIONS ARE REQUIRED FOR AUDIT PURPOSES.	ANNUAL - 1 APR	MANUAL SPREADSHEET AND SUPPORTING DOCUMENTS	NO
DPW	G4	CHANGE OF COMMAND REAL PROPERTY INVENTORY	GARRISON	AR 405-45	DAIM-ODO	CONDUCT A CHANGE OF GARRISON COMMAND INVENTORY, VISUALLY WITH THE RPAO, AND CERTIFY RESULTS THROUGH IMA WITHIN 90 DAYS AFTER ASSUMPTION OF GARRISON COMMAND. AR 405-45.	CHANGE OF COMMAND	MEMO	NO
DPW	G4	ENERGY & UTILITY SRM 1-N PROJECT SUBMISSION TO IMCOM VIA PROJECT PRIORITIZATION SYSTEM (PPS)	GARRISON ENERGY MANAGERS	IMCOM HQ G4-PW	IMCOM HQ G4-PW	1-N ENERGY & WATER CONSERVATION PROJECT LIST CAPTURES CRITICAL GARRISON ENERGY EFFICIENCY, WATER CONSERVATION AND UTILITIES INFRASTRUCTURE REPAIR PROJECTS TO BE EXECUTED BY FUNDS DESIGNATED FOR THE RESTORATION & MODERNIZATION PROGRAM.	ANNUAL - 1 APR (ADDITIONAL SUBMISSIONS REQUIRED AS FUNDS BECOME AVAILABLE THROUGHOUT THE YEAR)	PPS	NO
DPW	G4	FACILITY REDUCTION PROGRAM	GARRISON DPW	IMCOM HQ G4	IMCOM HQ G4-PWFM	IMCOM G4 PW WILL PROGRAM AND MANAGE DISPOSAL OF REAL PROPERTY FACILITIES. THE ARMY FACILITIES INVESTMENT STRATEGY IDENTIFIES DISPOSAL OF FACILITIES AS A COMPONENT OF THE STRATEGY.	ANNUAL - 1 APR	MANUAL SPREADSHEET	NO
DPW	G4	GENERAL FLAG OFFICER QUARTERS (GFOQ) 6 YEAR PLAN	REGIONS / GARRISONS	AR 420-1, CH 3-102A	CONGRESS	FUTURE PLAN FOR GO QUARTERS.	ANNUAL - 31 MAY	GFOMS WEB BASED	NO
DPW	G4	GENERAL FLAG OFFICER QUARTERS (GFOQ) QUARTERLY COST REPORT	REGIONS / GARRISONS	AR 420-1, CH 3-102A	CONGRESS	FUTURE PLAN FOR GO QUARTERS.	QUARTERLY - JAN, APR, JUL, OCT (LAST DAY OF BUSINESS DAY OF THE MONTH DUE)	GFOMS WEB BASED	NO
DPW	G4	GFOQ O&M BUDGET ESTIMATES	REGIONS / GARRISONS	AR 420-1, CH 3-102A	CONGRESS	GO EXPENDITURES ABOVE \$35K.	ANNUAL - 1 APR	GFOMS WEB BASED	NO
DPW	G4	HOUSING MARKET ANALYSIS REVIEW	GARRISON	AR 420-1	ACSIM DAIM-ISH	USED TO MAKE DECISIONS ON FUTURE HOUSING REQUIREMENTS, RECOMMENDATIONS TO SENIOR LEADERSHIP AND CONGRESS BASED ON THE ASSESSMENT OF CURRENT MARKET INFORMATION AND TRENDS, PROJECTING HOUSING NEEDS USING AVAILABLE MARKET DATA.	EVERY 4-6 YEARS (AS DIRECTED BY ACSIM)	WORD DOCUMENT, ADOBE FILE SENT ELECTRONICALLY	NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DPW	G4	INSTALLATION GEOSPATIAL INFORMATION & SERVICES (IGI&S) PROGRAM MEASURES	GARRISON	E.O. 12906; AR210-20, CH 2	DAIM-ODO	IGI&S PROGRAM MEASURES ARE PERFORMANCE MEASURES THAT ASSESS GIS DATA COMPLIANCE, ASSET PORTFOLIO INVENTORY, SYSTEM MIGRATION STATUS TO ARMY MAPPER, AND GEOSPATIAL EXPENDITURES. DATA COMPLIANCE IS WEIGHTED THE HIGHEST AND IS FOCUSED ON GEOSPATIAL COMPLIANCE WITH FEDERAL/DOD POLICY AND REGULATIONS, SDSFE COMPLIANCE, AND CONFORMANCE TO IGI&S QUALITY ASSURANCE PLANS (QAPs). ASSET PORTFOLIO MEASURES AN INSTALLATION'S GIS SOFTWARE INVENTORY AND GIS DATA SUBMISSION TO ARMY MAPPER. SYSTEM STATUS CAPTURES INFORMATION RELATED TO THE NUMBER OF INSTALLATION-DEVELOPED WEBMAP VIEWERS AND WHETHER OR NOT THE INSTALLATION GIS SYSTEM HAS BEEN PROPERLY RECORDED IN THE ARMY'S PORTFOLIO MANAGEMENT SYSTEM (APMS). FINALLY, THE GIS MANAGEMENT MEASURE CAPTURES GEOSPATIAL EXPENDITURES.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	ARMYMAPPER	NO
DPW	G4	INSTALLATION GEOSPATIAL INFORMATION & SERVICES (IGI&S) PUBLIC WORKS KEY INFRASTRUCTURE DATA CALL	GARRISON MASTER PLANNERS	IMCOM OPORD 10-299	IMCOM HQ	TO ESTABLISH THE STANDARD FOR KEY INFRASTRUCTURE LAYERS AND TO MIGRATE DATA TO THE ARMY ENTERPRISE SYSTEM, ARMY MAPPER RUN BY IMCOM HQ G6/OACSIM.	AS NEEDED	ARMYMAPPER	NO
DPW	G4	INSTALLATION STATUS REPORT - INFRASTRUCTURE	GARRISON DPW	OACSIM (OMB REQUIRES ALL FACILITIES HAVE A QUALITY RATING TO BE ASSIGNED)	DAIM-ODO	EVALUATES FACILITY CONDITION AND ADEQUACY. PROVIDES LEADERSHIP AT ALL LEVELS WITH A DECISION SUPPORT TOOL THAT ASSESSES REPORTING LOCATION CONDITIONS AGAINST ESTABLISHED ARMY-WIDE STANDARDS.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	ISR-I	NO
DPW	G4	INSTALLATION STATUS REPORT - NATURAL INFRASTRUCTURE	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	MEASURES CURRENT AND FUTURE INSTALLATION CAPABILITY. PROVIDE LEADERSHIP AT ALL LEVELS WITH A DECISION SUPPORT TOOL THAT ADEQUATELY ASSESSES THE CAPABILITY OF NATURAL INFRASTRUCTURE (LAND, AIR, WATER, AND ENERGY) TO SUPPORT MISSION REQUIREMENTS.	ANNUAL - 1 APR	ISR WEB	NO
DPW	G4	INVENTORY OF RELOCATABLE FACILITIES	GARRISON MASTER PLANNERS	DASA ACSIM DAIM-IHP	ACSIM DAIM-ODF	USED FOR REVIEW OF POTENTIAL ANTI-DEFICIENCY VIOLATIONS. OUTLINES THE STRATEGY TO REPLACE RELOCATABLE FACILITIES WITH PERMANENT FACILITIES.	ANNUAL - 1 APR	SPREADSHEET	NO
DPW	G4	MILCON /R&M FURNITURE EXECUTION PLANS	GARRISON HOUSING	GARRISON	IMCOM HQ G4-PW/HNC	IDENTIFY FURNITURE REQUIREMENTS BASED ON ESTIMATED DELIVERY AND INSTALLATION DATES FOR NEW CONSTRUCTION PROJECTS.	MONTHLY	CAPCES / MANUAL SPREADSHEET	NO
DPW	G4	MILCON I-N LIST AND FUTURE DEVELOPMENT	GARRISON	AR 420-1, CH 4 AR 210-20, CH3	DAIM-ODF	THE MILCON I-N LIST IS THE SENIOR COMMANDER APPROVED MILCON PROJECT LIST THAT IS SUBMITTED FOR REGION AND IMCOM HQ PRIORITIZATION PRIOR TO RELEASE TO THE OACSIM. AR DRIVERS ARE AR 420-1 AND AR 600-20.	ANNUAL - 1 APR	MANUAL SPREADSHEET AND SUPPORTING DOCUMENTS	NO
DPW	G4	NATURAL DISASTERS AND FIRE DAMAGES TO FACILITIES	GARRISON DPW	IMCOM HQ G4	IMCOM HQ G4-PWFM	IMCOM G4 PW WILL VALIDATE AND FUND FACILITY DAMAGES BASED ON FUNDS AVAILABILITY.	EVENT DRIVEN	MANUAL SPREADSHEET	NO
DPW	G4	NOTIFICATION OF INTENT TO REPAIR A FACILITY	DASA (I&H)	CONGRESS	SASC/SAC HASC/HAC (ARMED SERVICES COMMITTEES AND THE COMMITTEE ON APPROPRIATIONS OF BOTH THE HOUSE AND SENATE)	THIS CONGRESSIONAL REPORT IS MADE ON EACH REPAIR PROJECT WITH A FUNDED COST OF \$7.5M OR HIGHER.	EVENT DRIVEN		NO
DPW	G4	PHYSICAL INVENTORY OF REAL PROPERTY	GARRISON MASTER PLANNERS	AR 404-45	DAIM-ODO	ENSURE THAT A PHYSICAL INVENTORY OF ALL PROPERTY, PLANT, AND EQUIPMENT REAL PROPERTY IS CONDUCTED AT LEAST ONCE EVERY 5 YEARS AND THAT INFORMATION MAINTAINED ON FILE IN REAL PROPERTY RECORDS ACCURATELY REFLECTS PHYSICAL INVENTORY. REPORT THE STATUS OF PHYSICAL INVENTORY THROUGH IMA ANNUAL AS OF 30 SEP.	QUARTERLY CHANGE/EXCEPTION REPORT	IFS/GFEBs	NO
DPW	G4	POM REQUIREMENTS BUILD FOR LEASES	GARRISON MASTER PLANNERS	RVT	DAIM-ODO	LEASES TEMPLATE FOR IMCOM TO DOCUMENT THE ACTIVE LEASES, CHANGES, NEW REQUIREMENTS AND JUSTIFICATION TO DEVELOP THE POM REQUIREMENTS BRIEFING IN DAIM-RD REBUILDER TO BRIEF TO THE RESOURCE VALIDATION TEAM IN 2ND QTR OF FY.	ANNUAL - 1 APR	MANUAL SPREADSHEET AND SUPPORTING DOCUMENTS	NO
DPW	G4	PROGRAM EVALUATION PLAN (PEP)	GARRISONS	REQUIRED PER 10 USC 2884	ACSIM DAIM-PPID CC TO IMCOM HQ	OSD'S RESPONSE TO A CONGRESSIONAL MANDATE REGARDING RCI PERFORMANCE.	SEMI-ANNUAL - 31 JAN / 31 JUL	WORD DOCUMENT	NO
DPW	G4	RCI DASHBOARD REPORT	GARRISON	ACSIM / DAIM-PPID PORTFOLIO ASSET MANAGEMENT HANDBOOK, V. 4.0, SEP 10	ACSIM DAIM-PPID CC TO IMCOM HQ	THE MONTHLY PROJECT DASHBOARD IS A TOOL DESIGNED TO COLLECT A LIMITED NUMBER OF KEY PROJECT METRICS ON A MONTHLY BASIS. GIVEN THAT THE PROGRAM MUST RESPOND TO NUMEROUS DATA INQUIRIES BOTH WITHIN AND EXTERNAL TO THE DEPARTMENT OF THE ARMY, THIS INFORMATION ENSURES THE PORTFOLIO MANAGER WILL BE ABLE TO RAPIDLY RESPOND TO THE MAJORITY OF SUCH INQUIRIES. ADDITIONALLY, THE MONTHLY PROJECT DASHBOARD PROVIDES THE ASSET MANAGER A MEANS TO UPDATE GARRISON LEADERSHIP AND THE RCI PORTFOLIO MANAGER ON THE PROGRESS OF THEIR PROJECT AND MONITOR ISSUES OF CONCERN.	MONTHLY - 15TH	SPREADSHEET	NO
DPW	G4	RCI QUARTERLY PORTFOLIO ASSET MANAGEMENT (PAM) REPORT	GARRISON	10 USC 2884 AND 2885	ACSIM DAIM-PPID CC TO IMCOM HQ	OVERALL STATUS OF ALL FUNCTIONS OF PRIVATIZATION PROJECT (FINANCIAL, DEVELOPMENT, PROPERTY MANAGEMENT, PERFORMANCE). REPORT IS INITIATED/PREPARED BY THE RCI PROJECT PRIVATE MANAGING MEMBER/PARTNER WHO FORWARDS IT TO THE RCI ASSET MANAGER WHO SENDS IT TO PPID FOR FINAL REVIEW AND ANALYSIS.	QUARTERLY - 31 JAN, 30 APR, 31 JUL, 31 OCT	MANUAL SPREADSHEET	NO
DPW	G4	REAL ESTATE ACTIONS	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	EVALUATES FACILITY CONDITION AND ADEQUACY. PROVIDES LEADERSHIP AT ALL LEVELS WITH A DECISION SUPPORT TOOL THAT ASSESSES REPORTING LOCATION CONDITIONS AGAINST ESTABLISHED ARMY-WIDE STANDARDS.	AS NEEDED		NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DPW	G4	REAL PROPERTY MCKINNEY ACT	GARRISON MASTER PLANNERS	TITLE V MCKINNEY ACT	DAIM-ODO	TITLE V OF THE MCKINNEY ACT REQUIRES THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) TO REQUEST INFORMATION FROM THE OFFICE OF THE ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT TO REPORT UNUTILIZED, UNDERUTILIZED, EXCESS, AND SURPLUS FEDERAL REAL PROPERTIES (INCLUDING LAND, BUILDINGS AND FIXTURES), PURSUANT TO THE MCKINNEY ACT, DAIM-OD MUST COLLECT THIS INFORMATION ON A QUARTERLY BASIS IN ORDER FOR HUD TO DETERMINE WHICH PROPERTIES MAY BE SUITABLE FOR USE AS FACILITIES TO ASSIST THE HOMELESS. THE CONSOLIDATION OF MCKINNEY ACT CHECKLIST PROVIDES ALL THE NECESSARY INSTRUCTIONS REGARDING THE SCREENING OF FEDERAL PROPERTY, AS REQUIRED BY THE MCKINNEY ACT TO ENABLE INSTALLATION PERSONNEL TO MORE EASILY COMPLETE THE NECESSARY TO DOCUMENT REQUIRED BY THE ACT.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT		NO
DPW	G4	REAL PROPERTY PLANNING AND ANALYSIS SYSTEM	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	RPLANS IS THE ARMY MASTER PLANNING SYSTEM THAT GENERATES FACILITY REQUIREMENTS BASED ON ARMY REAL PROPERTY, ARMY FORCE STRUCTURE, ASIP POPULATION, SPACE PLANNING CRITERIA/ALGORITHMS, DOD COST FACTORS, AND PROGRAMMED CONSTRUCTION TO DETERMINE FACILITY EXCESSES/DEFICITS BY LOCATION FOR THE CURRENT YEAR AND SIX PLANNING YEARS. RPLANS ALSO PROVIDES A STATIONING MODULE THAT IS USED TO DETERMINE FACILITY REQUIREMENTS FOR NEW UNITS AND UNIT RELOCATIONS.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	RPLANS	NO
DPW	G4	SCHEDULE 34 OUT GRANT REPORT	GARRISON MASTER PLANNERS	AR 210-14	DAIM-ODO	DATA IS PROVIDED BY THE USACE REMIS DATABASE - QAQC IS DONE ON THE DATA TO ENSURE ALL THE REQUIRED FIELDS TO GENERATE THE REPORT IS PROVIDED. IT GOES TO IMCOM HQ TO REVIEW AND MAKE THE APPROPRIATE CHANGES TO THE OUT GRANTS. THE DATA IS THEN PUT INTO THE ASA F&MC FORMAT FOR THE BUDGET EXHIBIT - IT GOES TO DAIM-RD FOR APPROVAL AND SUBMITTAL TO ASA FM&C.	ANNUAL - 1 APR	MANUAL SPREADSHEET AND SUPPORTING DOCUMENTS	NO
DPW	G4	SCHEDULE 48 (GOGO AFH INVENTORY)	GARRISON HOUSING	ACSIM	IMCOM HQ	SUPPORTS FUNDING FOR AFH, NOT PRIVATIZED.	ANNUAL - 1 APR	SPREADSHEET	NO
DPW	G4	SCHEDULE 49 (UTILITIES)	GARRISON HOUSING	ACSIM	IMCOM HQ	SUPPORTS FUNDING FOR UTILITIES FOR FAMILY HOUSING, TRACKS CHANGES.	ANNUAL - 1 APR	SPREADSHEET	NO
DPW	G4	SCHEDULE 51 (LEASES)	GARRISON HOUSING	ACSIM	IMCOM HQ	PROVIDES DETAILS OF EXISTING AND FUTURE PROJECTED REQUIREMENTS OF LEASES FOR ARMY FAMILY AND UNACCOMPANIED PERSONNEL, EMBASSY LEASES, OTHER FOREIGN LEASES, DOMESTIC LEASES, 801 LEASES, FUNDING FOR LEASES FOR FAMILY HOUSING, TRACKS CHANGES.	ANNUAL - 31 DEC	SPREADSHEET	NO
DPW	G4	TRANSPORTATION INFRASTRUCTURES CRITICAL FINDING (BRIDGES, DAMS, AIRFIELDS, RAILROADS & WATERFRONT)	GARRISON DPW	AR 420-1, CH 7	IMCOM HQ G4-PWFM	GARRISON WILL IDENTIFY THE ACTION PLAN TO REPAIR THE CRITICAL FINDINGS ON TRANSPORTATION INFRASTRUCTURES WITHIN 30 DAYS TO HQ IMCOM.	30 DAYS AFTER THE FINAL INSPECTION REPORT SUBMITTED TO THE GARRISON	E-MAIL	NO
DPW	G4	UMMCA 1-N LIST	GARRISON	10 USC 2803 AR 420-1, CH 4	DAIM-ODF	THE MILCON 1-N LIST IS THE SENIOR COMMANDER APPROVED MILCON PROJECT LIST THAT IS SUBMITTED FOR REGION AND IMCOM HQ PRIORITIZATION PRIOR TO RELEASE TO THE OACSIM. AR DRIVERS ARE AR 420-1 AND AR 600-20.	ANNUAL - 1 APR	MANUAL SPREADSHEET AND SUPPORTING DOCUMENTS	NO
DPW	G4	UNIT STATUS REPORT (USR) OF GARRISON WTS	WTU	DAIM-2A, UNACCOMPANIED PERSONNEL HOUSING (UPH) FOR WARRIORS IN TRANSITION (WT) POLICY, DATED 14 OCT 2009 - PARA. 4.B.8	HQDA ACSIM DAIM-ISH	QUARTERLY JUSTIFICATION OF WTS AND NON-MEDICAL ATTENDANTS (NMAS) REQUIRING HOUSING.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	ELECTRONICALLY BASED	NO
DPW	G4	UPDATE FACILITY ASSESSMENT CHART	GARRISON MASTER PLANNERS	ACSIM PLANS	ACSIM DAIM-ODP	TO DISPLAY MILCON PROJECTS AFFECTING BDE LEVEL UNITS AT MAJOR ARMY INSTALLATIONS; ACSIM SUBMITS TO ARMY G3 FOR SRM AT CSA MTGS.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	MANUAL POWERPOINT SLIDES	NO
DPW	G4	UPDATE INSTALLATION GANTT CHART	GARRISON MASTER PLANNERS	ACSIM PLANS	ACSIM DAIM-ODP	ACSIM SUBMITS TO ARMY G3 FOR SRM AT CSA MTGS.	AS REQUESTED	MANUAL POWERPOINT SLIDES	NO
DPW	G4	UPH ASSETS AND RQMTS	GARRISON	IMCOM OPORD 11-230	ACSIM IMCOM HQ G4-HSG	SYNCH AND ANALYSIS.	SEMI-ANNUAL - 31 JAN / 31 JUL	EXCEL SPREADSHEET	NO
DPW	G4	UPH LEASED HAG RQMT	GARRISON	FRAGO 1 IMCOM OPORD 11-041	ACSIM IMCOM HQ G4-HSG	COST DATA.	SEMI-ANNUAL - 31 JAN / 31 JUL	EXCEL SPREADSHEET	NO
DPW	G4	WTU CONGRESSIONAL REPORT	GARRISONS	CONGRESS	CONGRESS HQDA ACSIM SURGEON	ANNUAL CONGRESSIONAL UPDATE.	ANNUAL - 1 APR	SPREADSHEET + WORD DOC	NO
PAIO	G5	AR 5-10 PACKAGES	ACOM	AR 5-10	HQDA G-3/5/7	TO ENSURE GARRISONS HAVE THE RESOURCES AND FACILITIES AVAILABLE TO SUPPORT THE E-DATE OF NEW STATIONING ACTIONS.	AS REQUESTED	MEMORANDUM W/ ATTACHMENTS	NO
PAIO	G5	INSTALLATION STATUS REPORT-SERVICES	GARRISON PAIO	AR 210-14	ACSIM DAIM-ODO	MEASURES THE QUALITY AND COST OF BASE SUPPORT SERVICES. PROVIDE LEADERSHIP AT ALL LEVELS WITH A DECISION SUPPORT TOOL THAT EVALUATES THE COST AND QUALITY OF PROVIDING SERVICES AT ARMY INSTALLATIONS.	QUARTERLY - 1 AUG, 1 NOV, 1 FEB, 1 MAY (IN FY12 ISR-SERVICES WILL BE COLLECTED AND REPORTED ANNUALLY)	ISRWEB	NO
PAIO	G5	ARMY STATIONING & INSTALLATION PLAN (ASIP)	GARRISON CDR	AR 518	ACSIM DAIM-ODO	UPDATE "AUTHORIZED" INSTALLATION POPULATION FOR STATIONING AND REQUIREMENTS GENERATION PURPOSES.	ANNUAL - 30 SEP	ASIP DATABASE	NO
PAIO	G5	IMCP METRIC REVIEW	GARRISON DIRECTORATES AND HQ STAFF INPUT DATA TO SUPPORT THE REPORTING REQUIREMENT	IMCOM CG	IMCOM CG	THIS IS THE PROJECTED IMCP PERFORMANCE REVIEW REPORT BASED ON IMCP METRICS. IT WILL BE USED TO INFORM RESOURCING AND OTHER DECISIONS RELATED TO INSTALLATION MANAGEMENT. IN THE FUTURE, INTENT IS TO IMPORT DATA COLLECTED FOR EACH METRIC IN SMS AS PART OF METRIC DEPLOYMENT EFFORTS, FOR SUBSEQUENT USE IN REVIEWING GARRISON PERFORMANCE BY LOE AND KTS.	DATA WILL BE UPDATED MONTHLY, QUARTERLY OR ANNUAL BASED UPON THE METRIC. THE ACTUAL REPORT WILL BE PRODUCED, AUTOMATICALLY, AS OFTEN AS CG, IMCOM REQUIRES	MULTIPLE INFORMATION SYSTEM SOURCES -- SMS CONNECT SPREADSHEET UPLOADS FROM VARIOUS SYSTEMS, I.E., ISR, AEWRS, ICE & ARMY CIVILIAN ATTITUDE SURVEYS, ETC.	NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
PAIO	G5	CONFERENCE REVIEW ANALYSIS	GARRISON COMMANDERS AND GARRISON CONFERENCE PROPONENTS	OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY (OAA), HQDA MEMO 1-17, AND OPORD 10-305	G3/7 PLANS	CG PRE-APPROVES IMCOM HOSTED CONFERENCES THAT MEET THE OAASA CRITERIA FOR CONFERENCES THAT NEED SEC ARMY APPROVAL. REQUIRED DOCUMENTS MAY INCLUDE: PRELIMINARY CONFERENCE APPROVAL REQUEST, CONFERENCE REQUEST MEMO, COST BENEFIT ANALYSIS, AND OTHER SUPPORTING DOCUMENTATION.	ANNUAL (DATES TBD BY OAASA)	WORD DOCUMENTS, MANUAL SPREADSHEET AND OSD WORKSHEET	NO
PAIO	G5	AFTER ACTION REPORT FOR APPROVED CONFERENCES	GARRISON COMMANDERS AND GARRISON CONFERENCE PROPONENTS	OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY (OAA), DA MEMO 1-17 AND OPORD 10-305	IMCOM CG	AAR PROVIDES ACTUAL INFORMATION REGARDING THE EXECUTION OF THE CONFERENCE, I.E. ACTUAL COSTS, ATTENDANCE NUMBERS, SPEAKERS, ETC.	30 DAYS AFTER CONFERENCE EXECUTION	MANUAL SPREADSHEET	NO
PAIO	G5	LSS PROJECT UPDATE	GARRISON CDR	HQDA OBT IMCOM OPORD 11-266	HQDA OBT	PROVIDE CORRECTIVE ACTION TAKEN TO BRING STALLED/DELINQUENT PROJECTS TO AN "ON TRACK" STATUS OR "CANCELED".	QUARTERLY - 1 SEP, 1 DEC, 1 MAR, 1 JUN	POWER STEERING	NO
PAIO	G5	ARMY COMMUNITIES OF EXCELLENCE	GARRISON CDR	OSD, OACSIM IMCOM HQ CG	IMCOM HQ	PROVIDES A SUBMISSION TO THE IMCOM CG ON HOW THE GARRISONS/INSTALLATIONS ARE IMPLEMENTING AND SUSTAINING THE INSTALLATION MANAGEMENT CAMPAIGN PLAN WITHIN THEIR GARRISONS. SELECTED GOLD WINNER IN THE ARMY COMMUNITIES OF EXCELLENCE AWARD PROGRAM IS SUBMITTED TO OACSIM AND OSD FOR THE CINC AWARD.	ANNUAL (DATE TBD BY OSD/OACSIM)	VARIOUS DEPENDENT ON CRITERIA DETERMINED BY IMCOM CG	NO
IMO/56	G6	FISMA REPORT	ARMY	CLINGER-COHEN FISMA	DOD	REPORTS COMPLIANCE TO THE FEDERAL INFORMATION SECURITY MANAGEMENT ACT - REPORTS ON WORKFORCE TRAINING, PRIVACY, C&A.	AS REQUIRED	APMS - ARMY PORTFOLIO MANAGEMENT SYSTEM; ATCTS - ARMY TRAINING AND CERTIFICATION TRACKING SYSTEM	YES
IMO/56	G6	MI4X REQUIREMENTS	ARMY CIO/G6	CLINGER-COHEN	ARMY MDEP MANAGER	GATHERS AND VALIDATES REQUIREMENTS FOR MS4X INFORMATION ASSURANCE FUNDING.	AS REQUIRED	ISSP - INFORMATION SYSTEMS SECURITY PROGRAM	YES
IMO/56	G6	SECURITY INCIDENTS	SYSTEM OWNERS	AR 25-1 AR 25-2 CCIR	HQDA	REPORTING REQUIRED FOR INVESTIGATION UPON SUSPECTED SECURITY BREACH (SYSTEM COMPROMISE, LOSS OF PRIVACY INFORMATION, DENIAL OF SERVICE, ETC).	AS REQUIRED	REMEDY; HBSS - HOST BASED SECURITY SYSTEM; MANUAL	NO
RMO	G8	JOINT RECONCILIATION PROGRAM CHECKLIST AND CONFIRMATION STATEMENT	GARRISON G8	DODFMR 7000.14R VOL 3 CH 8 PARAGRAPH 2708 DFAS-IN REGULATION 37-1 CH 7, CH 8 AND CH 27	GARRISON REPORTS TO REGION, REGION REPORTS SUMMARY DATA TO IMCOM HQ, IMCOM HQ SUBMITS COMMAND DATA TO ASA(FM&C).	REVIEW RECORDED FINANCIAL TRANSACTIONS FOR VALIDITY AND MAKE NECESSARY ADJUSTMENTS TO ENSURE ACCOUNTING RECORDS REFLECT ACCURATE VALID OBLIGATIONS.	3X PER YEAR - 15 MAR, 15 JUN, 15 OCT	STANFINS, SOMARDS, IOL, GFEBs, MANUAL SPREADSHEET	NO
RMO	G8	JOINT RECONCILIATION PROGRAM FISCAL LAW STATUS UPDATE	GARRISON G8	DODFMR VOL 14 CH 2	GARRISON REPORTS TO REGION, REGION REPORTS SUMMARY DATA TO IMCOM HQ, IMCOM HQ SUBMITS COMMAND DATA TO ASA(FM&C).	GARRISON G8 PROVIDES A STATUS REPORT OF THE NUMBER OF FUND HOLDERS THAT HAVE COMPLETED APPROPRIATIONS LAW TRAINING TO DASA (FO) SUBMITTED BY IMCOM HQ FINANCIAL OPERATIONS.	ANNUAL - OCT	MANUAL SPREADSHEET	NO
RMO	G8	JOINT RECONCILIATION PROGRAM MONTHLY REPORTING	GARRISON G8	DODFMR 7000.14R VOL 3 CH 8 PARAGRAPH 2708 DFAS-IN REGULATION 37-1 CH 7, CH 8 AND CH 27	TBD, IMCOM HQ STILL AWAITING ASA(FM&C) MONTHLY REPORTING REQUIREMENT/FORMAT. GARRISONS THAT HAVE NOT MET THE MONTHLY GOALS HAVE NOT BEEN DIRECTED TO PROVIDE DATA YET.	REVIEW GARRISONS PROGRESS TOWARDS MEETING THE JRP MONTHLY GOALS ESTABLISHED BY DASA(FO).	MONTHLY - EVENT DRIVEN	STANFINS, SOMARDS, IOL, GFEBs, MANUAL SPREADSHEET	NO
RMO	G8	CONTINGENT LIABILITIES	GARRISON G8	DODFMR 7000.14R VOL 4 CH 8,12 AND 13 SFFAS 12	GARRISON REPORTS TO REGION, REGION REPORTS SUMMARY DATA TO IMCOM HQ, IMCOM HQ SUBMITS COMMAND DATA TO ASA(FM&C).	GARRISONS REPORT UNRECORDED LIABILITIES ON THE QUARTERLY CONTINGENT LIABILITY REPORT.	QUARTERLY - 15 MAR, 15 JUL, 15 OCT, 15 DEC	STANFINS, SOMARDS, IOL, GFEBs.	NO
RMO	G8	YEAR END CERTIFICATION STATEMENT	GARRISON G8	DFAS-IN REGULATION 37-1	GARRISONS PROVIDE SIGNED YEAR END CERTIFICATION STATEMENTS TO DFAS AND IMCOM HQ.	GARRISONS CERTIFY YEAR END BALANCES AND PROVIDE FINANCIAL DATA TO DFAS AND IMCOM HQ FINANCIAL OPERATIONS.	ANNUAL - OCT	STANFINS, SOMARDS, IOL, GFEBs.	YES
RMO	G8	FLASH REPORTS/ADA VIOLATIONS	GARRISON G8	DODFMR 7000.14R VOL 14 DFAS-IN REGULATION 37-1	GARRISON SUBMITS FLASH REPORT TO REGION, REGION DETERMINES IF POSSIBLE VIOLATION OCCURRED AND SUBMITS FLASH REPORT TO IMCOM HQ, IMCOM HQ SUBMITS COMMAND DATA TO ASA(FM&C).	GARRISONS WHICH MAY HAVE COMMITTED A POTENTIAL VIOLATION OF THE ADA ACT ARE REQUIRED TO SUBMIT A FLASH REPORT OR EXPLANATION TO EXPLAIN WHAT OCCURRED AND WHY A FLASH REPORT IS NOT WARRANTED. FURTHER INVESTIGATION MAY BE REQUIRED AND THE GARRISON PROVIDE DETAILED INFORMATION TO DETERMINE IF A FORMAL VIOLATION OCCURRED.	EVENT DRIVEN	STANFINS, SOMARDS, IOL, GFEBs, MANUAL SPREADSHEET, FLASH REPORT.	NO
RMO	G8	ACCOUNTING ADJUSTMENTS GREATER THAN \$2 MILLION	IMCOM HQ G8	ASA (FM&C)	ASA (FM&C)	SPREADSHEET SHOWING ALL ACCOUNTING ADJUSTMENTS GREATER THAN \$2 MILLION, INCLUDING ACCOUNTING ADJUSTMENT TYPE, NUMBER PROCESSED, AMOUNT, AND BRIEF DESCRIPTION OF ADJUSTMENT, DUE 20TH OF EACH MONTH FOR THE PRIOR MONTH.	EVENT DRIVEN	STANFINS, SOMARDS, IOL, GFEBs.	NO
RMO	G8	UNAUTHORIZED USE OF THE GTCC	GARRISON G8	ASA (FM&C)	ARMY CHARGE CARD PROGRAM MANAGER	REPORT PROVIDES FINDINGS OF MONTHLY REVIEW OF AT LEAST 10% OF ACCOUNTS WITH TRANSACTIONS.	MONTHLY (NLT 3 BUSINESS DAYS PRIOR TO EOM)	MANUAL SPREADSHEET PREPARED AFTER REVIEW OF ACCOUNT ACTIVITY REPORT FROM CITIBANK DATABASE.	NO
RMO	G8	GFEBs DEPLOYMENT	GARRISON G8 AND DPW	IMCOM HQ G8	GFEBs PROGRAM OFFICE	GARRISONS SUBMIT A MONTHLY STATUS REPORT FOR VARIOUS ITEMS (TRAINING, DATA CONVERSION, MATERIAL, EQUIPMENT, ETC) DURING GFEBs DEPLOYMENT.	MONTHLY - 15TH (REPORT IS ONLY REQUIRED BY THOSE GARRISONS THAT HAVE NOT DEPLOYED GFEBs AND WILL END ONCE THE GARRISON HAS FULLY DEPLOYED GFEBs)	GFEBs, AKO, MANUAL SPREADSHEET	NO
DFMWR	G9	INSTALLATION UNANNOUNCED INSPECTION CORRECTIVE ACTION REPORTS WITH 72 HR, 30 AND 90 DAY CORRECTIVE REQUIREMENTS	G9	MCCA DODI 6060.2 DODI 6060.3 DODI 6060.4 AR 601-10	IMCOM HQ G9	(CATEGORY = FINANCIAL AND/OR OTHER). ENSURES COMPLIANCE WITH STATUTORY REQUIREMENTS G9 WOULD NOT HAVE DOCUMENTED BASIS TO RECOMMEND CERTIFICATION OF PROGRAMS TO DOD.	90 DAYS AFTER GARRISONS RECEIVE THE FINAL REPORT	POSTED ON AKO - EXCEL REPORTS FOR INFORMATION AND CORRECTIVE ACTION	YES

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GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DFMWR	G9	SPONSORSHIP REPORT	GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY - FINANCIAL). ACCOUNTABILITY - FUNDING. CAPTURES CASH AND 'IN-KIND' SPONSORSHIP AT THE GARRISON LEVEL.	ANNUAL-30 NOV	MANUAL (ELECTRONIC) SPREADSHEET - THIS FORM/SPREADSHEET IS DESIGNED 'IN-HOUSE' AND EMAILED TO THE GARRISONS FOR DATA INPUT. GARRISONS EMAIL THE ELECTRONIC FORM BACK TO G9.	NO
DPW	AEC	11-128 ARMY COMPATIBLE USE BUFFER ANNUAL REPORTING REQUIREMENTS	ACUB INSTALLATIONS	READINESS AND ENVIRONMENTAL PROTECTION INITIATIVE (REPI) ANNUAL REPORT TO CONGRESS (10 U.S.C. §2684A) IMCOM OPORD 11-128	AEC	THE INFORMATION RECEIVED IN THE REPORT IS USED TO PROPERLY MANAGE THE OVERALL ACUB PROGRAM AND TO ENSURE FUTURE ACUB SUCCESS. USAEC GATHERS THIS INFORMATION TO FULFILL SEVERAL REQUIREMENTS, INCLUDING SUPPORTING THE READINESS AND ENVIRONMENTAL PROTECTION INITIATIVE (REPI) ANNUAL REPORT TO CONGRESS (10 U.S.C. §2684A).	ANNUAL - 30 NOV	IAW ANNEX A OF OPORD 11-128	YES
DPW	AEC	TOXIC RELEASE INVENTORY	GARRISONS	DAIM-ISE	USEPA	INSTALLATION TRI REPORT TO EPA. INSTALLATION EPCRA REPORTING OF TOXIC CHEMICALS STORED AT THE GARRISON IN QUANTITIES IN EXCESS OF THE THRESHOLDS TRIGGERING A REPORTING REQUIREMENT.	ANNUAL - 1 JUL	SPREADSHEET AND EPA FORM R	YES
DPW	AEC	EPCRA TIER II REPORT	GARRISONS	DAIM-ISE	USEPA	INSTALLATION TRI REPORT TO EPA.	ANNUAL - 1 MAR	EPA WEBSITE	YES
DPW	G4	FY ENVIRONMENTAL FUNDING GUIDANCE - RECURRING AND NON-RECURRING (FORMERLY IMCOM STEP FOR NON-RECURRING ENVIRONMENTAL REQUIREMENTS)	GARRISONS THRU REGIONS	IMCOM OPORD 11-254	DAIM-ISE AEC	ANNUAL, IMCOM GARRISONS MUST IDENTIFY ENVIRONMENTAL REQUIREMENTS FOR THE UPCOMING BUDGET YEAR AND SUBMIT THEM FOR U.S. ARMY ENVIRONMENTAL COMMAND (USAEC) REVIEW, PRIORITIZATION, VALIDATION, AND APPROVAL.	ANNUAL - 30 AUG	GARRISON ENVIRONMENTAL REQUIREMENTS BUILD (GERB) WORKSHEET; TOP LOAD INTO STEP BY AEC	NO
DPW	G4	ARMY ENVIRONMENTAL DATABASE ENVIRONMENTAL QUALITY (AEDB-EQ) DATA CALL (EACH QUARTERLY DATA CALL SPECIFIES THE EXACT REQUIREMENTS TO BE REPORTED IN THAT QUARTER - SPREAD OUT FAIRLY EVENLY DURING THE YEAR TO MATCH UP WITH TRADITIONAL ARMY SUSPENSE DATES FOR UPWARD REPORTING)	GARRISONS	DAIM-ISE AR 200-1 FRAGO 1 IMCOM OPORD 10-049	CONGRESS DOD HQDA USFWS ARMED FORCES PEST MANAGEMENT BOARD	GATHER/ REPORT DATA ON WIDE VARIETY OF ENVIRONMENTAL METRICS/ INDICATORS FOR A NUMBER OF DIFFERENT INTERNAL AND EXTERNAL REPORTS AND BRIEFINGS TO INCLUDE THE DEFENSE ENVIRONMENTAL PROGRAMS ANNUAL REPORT TO CONGRESS (DEPARC), HERITAGE ASSETS REPORT, AND PERIODIC DOD ENVIRONMENTAL MANAGEMENT REVIEWS (EMRS). MEDIA AREAS INCLUDED ALL ENVIRONMENTAL COMPLIANCE, CONSERVATION (CULTURAL/ NATURAL RESOURCES), THREATENED AND ENDANGERED SPECIES, AND PEST MANAGEMENT	QUARTERLY - 30 NOV, 28 FEB, 31 MAY, 31 AUG	AEDB-EQ DATA BASE	YES
DPW	AEC	INSTALLATION FORESTRY AND AGRICULTURAL/ GRAZING ANNUAL WORK PLAN	GARRISON	FORESTRY MANAGEMENT REGULATION (FMR) 7000.14-R IMCOM OPORD 11-254	AEC REGIONS	DEVELOP ALL REQUIREMENTS ON THE GARRISON FORESTRY PROGRAM AND INCORPORATE INTO THE TOTAL GARRISON ENVY REQUIREMENTS	ANNUAL - 30 JUN	GERB SPREADSHEET	YES
DPW	AEC	INSTALLATION FORESTRY END OF YEAR REPORT	GARRISON	FORESTRY MANAGEMENT REGULATION (FMR) 7000.14-R	DAIM-ISE AEC	PROVIDES ACTUAL FORESTRY PROGRAM PROCEEDS AND EXPENSES FOR THE FY	ANNUAL - 30 OCT	REIMBURSABLE PROGRAM TRACKING SYSTEM (RPTS)	YES
DPW	AEC	WILDLIFE REIMBURSABLE ANNUAL WORK PLAN	GARRISON	FORESTRY MANAGEMENT REGULATION (FMR) 7000.14-R	DAIM-ISE AEC	PROVIDES ACTUAL HUNTING AND FISHING PROCEEDS AND EXPENSES FOR THE FY.	ANNUAL - 30 JUN	RPTS	YES
DPW	AEC	DOD FORESTRY RESERVE ACCOUNT STATUS REPORT	GARRISONS	DAIM-ISE IMCOM OPORD 11-132	OSD-ATL	SERVICE REQUEST FOR PROJECT FUNDING AND STATUS REPORT ON PROJECTS FUNDED LAST YEAR.	ANNUAL - 20 AUG	RPTS	YES
DPW	G4	GOPHER TORTOISE CANDIDATE CONSERVATION AGREEMENT REPORT	SELECTED GARRISONS IN THE SE REGION	DAIM-ISE	SERPPAS AND US FISH AND WILDLIFE SERVICE	IN ACCORDANCE WITH REQUIREMENTS OF A CANDIDATE CONSERVATION AGREEMENT SIGNED BY OSD, ARMY PROVIDES A STATUS OF THEIR MANAGEMENT OF THE GOPHER TORTOISE ON 5 INSTALLATIONS. THIS EFFORT COULD HELP PRECLUDE THE NEED TO LIST THE GOPHER TORTOISE UNDER THE ESA, THE GT IS CURRENTLY UNDER REVIEW BY THE USFWS FOR LISTING.	ANNUAL - 29 NOV	MANUAL SURVEY	YES
DPW	AEC	AEDB-R AND AEDB-CC CLEANUP DATA; AND THE INSTALLATION ACTION PLAN (IAP)	GARRISONS	DAIM-ISE	DAIM-ISE	UPDATE OF FINANCIAL AND TECHNICAL CLEANUP DATE. SEMI-ANNUAL DATA CALL TO UPDATE PROGRESS OF ENVIRONMENTAL ACTIONS IN AEDB-R AT INSTALLATIONS INCLUDING COST AND SCHEDULES. DATA IS USED TO DEVELOP BUDGETS, TRACK EXECUTION, AND UPWARD REPORTING.	BI-ANNUAL - 31 MAR / 30 SEP	AEDB-R AND AEDB-CC DATA BASE	NO
DPW	AEC	DOD FORESTRY RESERVE ACCOUNT REQUEST FOR PROJECTS	GARRISONS	DAIM-ISE	OSD	DATACALL FOR ARMY TO SUBMIT PROJECTS ELIGIBLE FOR FUNDING FROM THE DOD FORESTRY RESERVE ACCOUNT.	ANNUAL - 10 JAN	RPTS	YES
DPW	G4 with AEC Support	11-009 IMCOM NOMINATIONS (ENVIRONMENTAL AWARDS)	GARRISONS	AR 200-1 IMCOM OPORD 11-009	HQ IMCOM G4	EACH YEAR, THE ARMY RECOGNIZES AND REWARDS EXCELLENCE FOR THE DEVELOPMENT, MANAGEMENT AND TRANSFERABILITY OF ENVIRONMENTAL PROGRAMS THAT INCREASE ENVIRONMENTAL QUALITY, ENHANCE THE MISSION AND HELP MAKE THE ARMY SUSTAINABLE.	ANNUAL - 15 JUL	AWARD PACKET IAW BASE OPORD 11-009 NAD FUTURE FRAGOs	NO
DPW	G4 with AEC Support	SECRETARY OF THE ARMY ENVIRONMENTAL AWARDS	GARRISONS	AR 200-1 IMCOM OPORD 11-009	HQ IMCOM G4	EACH YEAR, THE SECRETARY OF THE ARMY RECOGNIZES AND REWARDS EXCELLENCE FOR THE DEVELOPMENT, MANAGEMENT AND TRANSFERABILITY OF ENVIRONMENTAL PROGRAMS THAT INCREASE ENVIRONMENTAL QUALITY, ENHANCE THE MISSION AND HELP MAKE THE ARMY SUSTAINABLE.	ANNUAL - 15 OCT	AWARD PACKET IAW BASE OPORD 10-204 AND FUTURE FRAGOs	NO
ASAP	ASAP	ASAP CIVILIAN HIRING BOOTS ON GROUND REPORT	GAR ASAP	IMCOM OPORD 10-088	VCSA IMCOM CG IMCOM DCG	THIS REPORT TRACKS HIRING AND THE TRANSFERRING OF ASAP PERSONNEL WITH FOCUS ON CLINICAL EMPLOYEES	WEEKLY - TUE (NOON)	EXCEL SPREADSHEET	NO
IR	IR	DA SEMI-ANNUAL INTERNAL REVIEW REPORT	GARRISON IR	AR11-7 AND HHQ	HHQ	PROVIDE COMMAND WITH SUMMARY DATA OF IRACO PROGRAM PERFORMANCE AND COSTS/BENEFITS TO INCLUDE STATUS OF COMPLIANCE WITH AUDIT STANDARDS.	SEMI-ANNUAL - 1 NOV / 1 MAY	MANUAL SPREADSHEET	NO
IR	IR	EXTERNAL AUDIT SITE VISIT TRACKER	IMCOM IR	IMCOM HQ	HHQ	PROVIDE DATA TO MEET CG'S INTENT THAT IMIR MONITOR AND LEVEL EXTERNAL AUDIT SITE VISITS ACROSS IMCOM TO MINIMIZE WORKLOAD INTERRUPTIONS.	MONTHLY - 28TH	MANUAL SPREADSHEET	NO

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IR	IR	IMCOM HQ INTERNAL REVIEW AWARDS PROGRAM	GARRISON COMMANDER	IMCOM OPORD 10-445 (DTD 21 OCT 2010)	IMCOM HQ	PROVIDE COMMANDERS A METHOD TO RECOGNIZE AND AWARD THEIR IR PERSONNEL AUDITORS FOR THEIR PERFORMANCE AND CONTRIBUTIONS TO COMMAND. ALSO PROVIDES CONTRIBUTION TO THE ARMY AUDITORS AWARDS PROGRAM.	ANNUAL - 30 NOV	FORMAT PROVIDED IN AND SPECIFIED BY OPORD	NO
LEGAL	OSIA	MJR (MILITARY JUSTICE RPT) - FORMERLY THE JAG2 RPT	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - CRIM LAW	AR 27-10, CH 15 ARTICLE 6, UCMJ	OTJAG-CRIM LAW	MILITARY JUSTICE STATISTICS (ART 15S, SCMS, GOMORS, ETC). SUPPORTS TJAG'S ARTICLE 6, UCMJ STATUTORY REQUIREMENTS TO OVERSEE THE PROVISION AND ADMINISTRATION OF MILITARY JUSTICE THROUGHOUT THE ARMY.	MONTHLY - 5TH	MJR: COMPUTER-BASED ONLINE REPORT MANAGED BY OTJAG LAAWS OFFICE. SUBORDINATE SUBMISSIONS POPULATE THE REPORT FOR HQ. EACH ECHELON VALIDATES THE DATA REPORTED.	YES
LEGAL	OSIA	SAUSA REPORT	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - CRIM LAW (SAUSA)	DODD 5525.7/APP 2 MCM AR 27-10, CH 23-6	OTJAG-CRIM LAW	FELONY AND MAGISTRATE COURT STATISTICS FROM DA SPECIAL ASST US ATTY (SAUSA). REPORTS STATUS OF SAUSA PROGRAM TO FACILITATE MANPOWER AND BUDGET FORECASTS, TREND AND TRAINING ANALYSIS, COORDINATION REQ W/ DOJ, ETC FOR SAUSA MISSION. ENSURES COMPLIANCE WITH MCM MOU W/ DOJ (DODD 5525.7).	ANNUAL - 15 FEB	AR 25-50 MEMORANDUM FOR OTJAG-CRIM/LAW (PER AR 27-20, FIGURE 23-3 FORMAT).	NO
DES	PM	REQUIREMENTS BUILD (POM)	GARRISON, REGION	OPMG	OPMG	SUPPORTS THE POM PROCESS BY ALLOWING INSTALLATIONS TO SUBMIT FUNDING REQUIREMENTS FOR MDEPS: QPSM, QLPR, VTER FOR THE CATEGORIES OF CIVILIAN PAY, OTHER PAY, EQUIPMENT, CONTRACTS, SUPPLIES, TRAINING, TRAVEL. THE REGION AND IMCOM HQ REVIEW AND VALIDATE THESE REQUESTS, PRIOR TO SUBMISSION TO OPMG.	ANNUAL (IAW HQDA TIMELINE)	ASARS-PPBE	NO
DES	PM	ANNUAL CORRECTIONS CONTRACT REPORT	GARRISONS	AR 190-47	OPMG	PROVIDES VISIBILITY OF INSTALLATIONS WITH PRE/POST TRIAL CONFINEMENT CONTRACTS WITH LOCAL AGENCIES. THE ARMY CORRECTIONS COMMAND (ACC) IS REQUIRED TO MAINTAIN CURRENT COPIES OF ALL CONTRACTS NOT ACCURATELY TRACK INCARCERATED SOLDIERS WITHIN THE ARMY CORRECTIONS INFORMATION SYSTEM (ACIS).	ANNUAL (SUBMITTED ICW REQUIREMENTS BUILD REPORT IAW HQDA DIRECTED TIMELINE)	ELECTRONIC COPY	NO
DES	PM	DACP CERTIFICATION ROSTER	GARRISON TO REGION TO IMCOM HQ	AR 190-56	IMCOM HQ	ALLOWS PROTECTION SERVICES TO MAINTAIN PROGRAM OVERSIGHT BY TRACKING CERTIFICATION OF DACP STATUS IN ORDER TO COMPLY WITH THE REGULATION AND DETERMINE TRAINING REQUIREMENTS NEEDED FOR THE DACP ACADEMY BASED ON TURN-OVER AND NEW HIRES, AS WELL AS TRACKING THE NUMBER OF OVER HIRES AT AN INSTALLATION.	MONTHLY - 15TH	EXCEL SPREADSHEET	NO
DES	PM	QUARTERLY MILITARY WORKING DOG (MWD) STATUS REPORT	6 GARRISONS THAT OWN MWD	IMCOM HQ AT OPORD	OPMG	THE NUMBER OF MWDs AUTHORIZED BY TYPE, ON HAND WITH NAME, TATTOO NUMBER AND WHELP DATE FOR EACH ASSIGNED MWD/USED FOR CMD INFORMATION.	QUARTERLY - 10 JAN, 10 APR, 10 JUL, 10 OCT	EXCEL SPREADSHEET	NO
DES	PM	ANNUAL LAW ENFORCEMENT (LE) CAPABILITIES REPORT	GARRISONS	AR 190 SERIES	IMCOM HQ	PROVIDES VISIBILITY OF INSTALLATION LE CAPABILITIES. UTILIZED TO PROVIDE STAFF ESTIMATES TO REQUESTS FOR INFORMATION (RFI) FROM OPMG. ADDITIONALLY USED TO DEVELOP ANNUAL QLPR BUDGET DISTRIBUTION AS WELL AS DETERMINING LE EQUIPMENT LIFECYCLE MANAGEMENT REQUIREMENT FOR ANNUAL POM BUILD.	ANNUAL - 1 OCT	EXCEL SPREADSHEET	NO
DES	PM	ANNUAL FIRE LOSS REPORT	GARRISONS	AR 420-1, CHAP 25	ACSIM DAJM-ISL	TRACK AND ANALYZE FIRE LOSS EXPERIENCE.	ANNUAL - 10 OCT	ELECTRONIC FORM	NO
DES	PM	MAJOR FIRE LOSS REPORT	GARRISONS	AR 420-1, CHAP 25	ACSIM DAJM-ISL	MAJOR FIRE LOSS REPORT; TRIGGERED BY AN INCIDENT WHOSE FIRE LOSS EXCEEDS 250K OR RESULTS IN SEVERE INJURY OR DEATH TO OCCUPANTS OR FIREFIGHTERS.	PER INCIDENT	ELECTRONIC FORM	NO
DES	PM	FIRE CHIEF DIRECTORY	GARRISONS	NO	IMCOM HQ	UPDATE BY EXCEPTION WHEN CHANGES OCCUR.	AS NEEDED	EXCEL SPREADSHEET	NO
DES	PM	FIRE FIGHTING APPARATUS VEHICLE DATA CALL	GARRISONS	AR 58-1	ACSIM DAJM ISL	EXAMINE CONDITION OF THE FIREFIGHTING VEHICLE FLEET ; PRIORITIZE VEHICLE REPLACEMENT REQUIREMENTS. USED TO DEVELOP POM REQUIREMENTS AND ALLOCATE RESOURCES FOR OPA FUNDED VEHICLES.	ANNUAL - 30 AUG	EXCEL SPREADSHEET	YES
DES	PM	FIRE AND EMERGENCY SERVICES STAFFING REQUIREMENTS DATA CALL	GARRISONS	AR 420-1, CHAP 25	ACSIM DAJM ISL	CRITICAL DATA NEEDED TO ENSURE MDEP PROPERLY REFLECTS THE FUNDS REQUIRED DURING EXECUTION OF FUNDS, MDEP REVIEW AND POM BUILD.	ANNUAL - 10 NOV	ELECTRONIC FORM	YES
DPTMS	PM	GARRISON MULTI-YEAR EXERCISE AND TRAINING PLAN	GARRISON, THROUGH REGION	FM 7-0 IMCOM OPORD 11-214	IMCOM HQ, PROTECTION SERVICES	GARRISON COMMANDER'S THREE YEAR EXERCISE AND TRAINING PLAN OF THE 30 CAPABILITIES. TRAINING MANAGEMENT.	ANNUAL (15 DAYS BEFORE START OF THE FY)	MANUAL SPREADSHEET	NO

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GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DPTMS	PM	PROTECTION QUARTERLY STATUS REPORT	GARRISON, THROUGH REGION	FM 7-0 AR 525-13 (ANTITERRORISM STANDARDS 10, 12, 23, 30, 31, 32, AND 35) AR 525-27 (INSTALLATION EMERGENCY MANAGEMENT) ARNORTH FORCE PROTECTION OPORD IMCOM OPORD 09-001 IMCOM OPORD 11-214 IMCOM OPORD 11-226	IMCOM HQ, PROTECTION SERVICES	A. 30 CAPABILITIES T/P/U STATUS B. UPCOMING FULL SCALE EXERCISES (FSE) BRIEFING, (DATA NEEDED FOR ARNORTH ANNUAL EXERCISE REPORT) C. FSE AFTER ACTION REVIEW (AAR) AND CORRECTIVE ACTION PLAN (CAP) (DATA NEEDED FOR ARNORTH ANNUAL EXERCISE REPORT) (DATA NEEDED FOR ARNORTH ANNUAL EXERCISE REPORT) D. UPDATE HIGHER HEADQUARTERS ASSESSMENT (HHA) SCHEDULE E. HHA CORRECTIVE ACTION PLAN F. ANTITERRORISM FUNDING EXECUTION G. ANTITERRORISM "ON HAND" STRENGTH H. EMERGENCY MANAGEMENT FUNDING EXECUTION I. EMERGENCY MANAGEMENT "ON HAND" STRENGTH J. SNAP SHOT OF UNFUNDED REQUIREMENTS K. UPDATE ANNUAL EXERCISE AND TRAINING PLAN	A. QUARTERLY, OR AS CHANGES OCCUR B. QUARTERLY, OR AS CHANGES OCCUR C. 30 DAYS AFTER FSE D. QUARTERLY, OR AS CHANGES OCCUR E. 60 DAYS AFTER HHA F. QUARTERLY, OR AS CHANGES OCCUR (REPORT CARD) G. QUARTERLY, OR AS CHANGES OCCUR (REPORT CARD) H. QUARTERLY, OR AS CHANGES OCCUR (REPORT CARD) I. QUARTERLY, OR AS CHANGES OCCUR (REPORT CARD) J. QUARTERLY, OR AS CHANGES OCCUR (REPORT CARD) K. QUARTERLY, OR AS CHANGES OCCUR (REPORT CARD)	MANUAL SPREADSHEET	NO
DPTMS	PM	HIGHER HEADQUARTERS ASSESSMENT LONG RANGE CALENDAR	REGION	AR 525-13 (ANTITERRORISM STANDARDS 31 AND 32) IMCOM OPORD 11-226	IMCOM HQ, PROTECTION SERVICES	NINE YEAR PROJECTION OF HHAS (INCLUDE JSIVAS) / USED TO PROVIDE INPUT INTO ASCC LONG RANGE CALENDARS TWO YEAR SCHEDULE OF COORDINATED HHAS. RESOURCE PROTECTION.	QUARTERLY -15 OCT, 15 JAN, 15 APR, 15 JUL	MANUAL SPREADSHEET	NO
DPTMS	PM	EMERGENCY MANAGEMENT PROGRAM AND NATIONAL INCIDENT MANAGEMENT SYSTEM IMPLEMENTATION REPORT	GARRISON COMMANDER, REGION DIRECTOR, IMCOM CG	DODI 6055.17, CHANGE 1 (19 NOV2010) HQDA EXORD 050-11 HQDA OPORD 10-094	SECDEF CSA HQDA G-3/5/7 IMCOM HQ G-34	TRACK AND MONITOR NIMS IOC AND FOC IMPLEMENTATION AND COMPLIANCE STATUS AND COMMAND EMERGENCY MANAGEMENT PROGRAM EXECUTION: A. FUNDS: EXECUTION, REQUIREMENTS DATA FOR POM, B. MANPOWER: TOTAL ON HAND, CERTIFICATION STATUS, REQUIRED C. TRAINING: STATUS OF TRAINING FOR SENIOR LEADERS, SOLDIERS, RESPONDERS, KEY C2 NODES MEDICAL, CIVILIANS, AND FAMILIES. D. EXERCISE: FUNDING REQUIREMENTS FOR INSTALLATIONS TO CONDUCT MANDATED "ALL-HAZARDS" EXERCISES.	MONTHLY -1ST (UNTIL INITIAL OPERATIONAL CAPABILITY IS ACHIEVED) QUARTERLY - 14 OCT, 15 JAN, 15 APR, 15 JUL (UNTIL FULL OPERATIONAL CAPABILITY IS ACHIEVED)	MANUAL SPREADSHEET	NO
DPTMS	PM	FPCON REPORT	GARRISON, REGION,	AR 525-13, PARA D-4	ARNORTH OPS CTR	INFORMS HHQ OF FPCON POSTURE AT EACH GARRISON.	MONTHLY -1ST (REPORT WILL CONTINUE FROM IMCOM HQ TO ASCC)	MANUAL SPREADSHEET	NO
DPTMS	PM	COMMUNICATION EXERCISE	GARRISON, REGION	COMMEX IS AN ENABLER FOR THE CG TO DISSEMINATE THREAT INFORMATION. AR 525-13, PARA 4-3, CRITICAL TASK 2: COLLECTION, ANALYSIS, DISSEMINATION OF THREAT INFORMATION AND ARNORTH OPORD	ARNORTH OPS CTR	EXERCISE THE COMMUNICATION SYSTEMS WITH OPS CTRS: A. BLUE DART, B. FPCON CHANGES, C. FLASH TRAFFIC	MONTHLY - 1ST	MANUAL SPREADSHEET	NO
DPTMS	PM	READY ARMY EXECUTION AND REQUIREMENTS REPORT	GARRISON, REGION	HQDA EXORD 202-09, PARA 3.H.	HQDA G3/5/7 IMCOM HQ G-34	TRACK AND SUPPORT PROTECTIVE MEASURE AWARENESS ACTIVITIES AND COMPLIANCE HAVING IMPACT TO CAMPAIGN PLAN IN ENSURING A "SAFE ENVIRONMENT" FOR SOLDIERS, FAMILIES AND CIVILIANS.	SEMI-ANNUAL -1 MAY / 1 SEP	MANUAL SPREADSHEET	NO
DES	PM	CSG INVOICE APPROVAL	GARRISONS	CONTRACT	WIDE AREA WORK FLOW	VALIDATE MONTHLY SERVICE AMOUNT	MONTHLY (3 WORKING DAYS FROM RECEIPT OF WAWF EMAIL)	LOADED INTO THE WAWF DATABASE. ALL COTRS AND COR HAVE ACCESS	YES
DES	PM	CSG TRANSITION IPR	GARRISONS	IMCOM EXORD	IMCOM CG	IN PROCESS REVIEW TO DCG, ED or CoS	MONTHLY (IPR DATES TBD)	MANUAL WORD DOCUMENT	NO
DES	PM	COTR TRAINING INVENTORY REPORT	GARRISONS	CONTRACT	IMCOM HQ, PROTECTION SERVICES	ENSURE CONTRACTOR IS PERFORMING IAW PWS	MONTHLY -15TH	MANUAL WORD DOCUMENT	YES
DES	PM	ANNUAL DOD F&ES AWARD PROGRAM	GARRISONS	AR 420-1, CHAP 25	ACSIM DAIM-ISL	ANNUAL AWARDS PROGRAM SPONSORED BY THE OFFICE OF THE ASSISTANT DEPUTY UNDER SECRETARY OF DEFENSE (INSTALLATIONS AND ENVIRONMENT) TO RECOGNIZE OUTSTANDING FIREFIGHTERS, FIRE OFFICERS, AND FIRE DEPARTMENTS.	ANNUAL - 1 MAR	WORD DOCUMENT	NO
DPTMS	PM	AT ANNUAL AWARDS	GARRISON, THROUGH REGION	DOD MESSAGE ARMY ALARACT	HQDA IMCOM HQ	THE DOD AT AWARDS PROGRAM WAS ESTABLISHED IN 1993 TO RECOGNIZE SIGNIFICANT ACHIEVEMENT IN THE AT FIELD AND THOSE WHO WORK BEHIND THE SCENES TO PROTECT DOD PERSONNEL, FAMILY MEMBERS, FACILITIES AND INSTALLATIONS AND SHIPS.	ANNUAL (BASED ON ALARACT)	MANUAL DOCUMENT	NO
DPTMS	G3	HOLIDAY AIRSPACE RELEASE PROGRAM	ATC CHIEF AND AT&A OFFICER	PER DOD DIRECTIVE	EACH AIRFIELD WILL REPORT thru CMD CHANNELS to USASAA	EACH YEAR DOD RELEASES RESTRICTED AIRSPACE TO CIVIL USE TO EASE HOLIDAY TRAVEL CONGESTION.	THANKSGIVING AND CHRISTMAS HOLIDAY DURING PEAK TRAVEL	FOLLOWS USASAA PUBLISHED DIRECTIVES	NO
DOL	G4	EQUIPMENT CONTROL RECORD, DA FORM 2408-9 (RCS CSGLD-1608)	DOL	AR 750-1, DA PAM 750-8	LOGSA	THIS REPORT COVERS MULTIPLE ACTIONS: ACCEPTANCE, OVERHAUL, TRANSFER INTO/OUT OF INSTALLATION OR ACTIVITY, LOSS, GAIN, USAGE, ETC.	AS REQUIRED	AS REQUIRED	NO

ANNEX G - REPORTS - LOE 4 (Installation Readiness)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DOL	G4	TRANSPORTATION FACILITIES GUIDE (TFG)	ITO	DOD 4500.9-R	SDDC	THE TFG PROVIDES INFORMATION ON TRANSPORTATION SHIPPING AND RECEIVING FACILITIES, INCLUDING PHONE AND FAX NUMBERS, BOTH ELECTRONIC AND SURFACE MAIL ADDRESSES, BUILDING LOCATIONS AND HOURS OF OPERATIONS. IT ALSO PROVIDES INFORMATION ON RELATED CARGO AND PAX MOVEMENT SERVICES, READINESS AND MOBILIZATION SUPPORT. TFG IS UTILIZED BY ITOS, TMOS, AS WELL AS DOD APPROVED CARRIERS TO COORDINATE TRANSPORTATION REQUIREMENTS.	INSTALLATION WITHOUT A SECURE HOLDING AREA: 1 MARCH; WITH SECURE HOLDING AREA(S): 1 MARCH/1 SEPTEMBER; IMMEDIATELY WHEN CRITICAL CHANGE OCCURS	INSTALLATION WITHOUT A SECURE HOLDING AREA: 1 MARCH; WITH SECURE HOLDING AREA(S): 1 MARCH/1 SEPTEMBER; IMMEDIATELY WHEN CRITICAL CHANGE OCCURS	NO
DPTMS	PM	PS/AT/EM	MANAGEMENT CONTROL REPORT	AR 525-13 (ANTITERRORISM), IMCOM OPORD 09-001	GARRISON, THROUGH REGION	AR 525-13 (ANTITERRORISM), IMCOM OPORD 09-001	ANNUALLY, 30 MAY	MANUAL SPREADSHEET	NO
DPTMS	PM	PRP ANNUAL REPORT	GARRISON SURETY REP: A. WHITE SANDS MISSILE RANGE B. ABERDEEN PROVING GROUND	DIRECTOR, HQ US ARMY NUCLEAR AND CHEMICAL AGENCY.	AR 50-SERIES REGULATIONS	USED TO TRACK PERSONNEL IN THE PRP AND TRACK PERSONNEL BEING TERMINATED FROM THE PRP AND TO MONITOR TRENDS.	ANNUAL - 31 DEC	MANUAL SPREADSHEET	NO
DPW	G4	SWAR	GARRISON DATA INPUT: DPW	AR 420-1, PARA 23-15	CONGRESS OACSIM HQDA	SOLID WASTE ANNUAL REPORT (SWAR) IS A CENTRALIZED WEB-BASED DATABASE THAT SERVES AS AN ONLINE REPORTING TOOL FOR TRACKING AND REPORTING ARMY INSTALLATION NON-HAZARDOUS SOLID WASTE/RECYCLING ACTIVITY. SYSTEM USERS CAN ACCESS THEIR DATA AT ANY TIME NEEDED, AND PROVIDES THE ABILITY TO UPDATE AND REPORT DATA IN REAL-TIME. ANNUAL SUMMARY DATA IS EXTRACTED AND USED AS INPUT TO THE ARMY ENVIRONMENTAL RCRA (RESOURCE CONSERVATION AND RECOVERY ACT) 6002 REPORT TO CONGRESS AND AS SUPPORTING JUSTIFICATION FOR RECURRING PROGRAM RESOURCES.	ANNUAL TO DA - 15 NOV BUT REQUIRES MONTHLY DATA INPUT AND OACSIM REQUIRES MIDYEAR REPORT BY 15 MAY	https://imc.army.mil/swar/ServletSWAR	YES
DPW	G4	CY FEDERAL FUNDING INVENTORY - CHESAPEAKE BAY PROGRAM	GARRISONS IN THE CHESAPEAKE BAY WATERSHED THRU REGIONS AND G4 ENVIRONMENTAL BRANCH	EO 13508 CHESAPEAKE 2000 AGREEMENT (CZK) DAIM-ISE/IMCOM OPORD 12-033	DAIM-ISE	ANNUAL, IMCOM GARRISONS MUST REPORT PROJECTS AND SPENDING RELATING TO THE CHESAPEAKE BAY PROGRAM REFERRED TO AS THE FEDERAL FUNDING INVENTORY (FFI).	ANNUAL - 31 DEC	MANUAL SPREADSHEET	YES

ANNEX G - REPORTS - LOE 5 (Safety)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
SAFETY	SAFETY	ARMY READINESS ASSESSMENT PROGRAM (ARAP)	GC	AR 385-10 IMCOM SAFETY REG 385-10	ARMY COMBAT READINESS SAFETY CENTER (CRC)	TO ASSESS GARRISON'S SAFETY POSTURE/CULTURE AND GENERATE ACTIONABLE ITEMS TO IMPROVE THE POSTURE/CULTURE.	TWICE DURING GARRISON COMMANDER'S TOUR	ARMY COMBAT READINESS SAFETY CENTER (CRC) ARAP DATA BASE.	NO
SAFETY	SAFETY	IMCOM SAFETY COMMUNITY TELEPHONE DIRECTORY MAINTAINED ON AKO	GARRISON SAFETY & REGION SAFETY OFFICE	IMCOM	IMCOM SAFETY OFFICE	TO REMAIN KNOWLEDGEABLE OF GARRISON STAFFING AND FACILITATE PEER TO PEER COMMUNICATION.	QUARTERLY	MANUAL SPREADSHEETS.	NO
SAFETY	SAFETY	IMPLEMENT ATSTP CONTRACT AND CONTRACT QUALITY ASSURANCE SURVEILLANCE PLAN	GARRISON SAFETY	IMCOM OPORD 10-375 IMCOM-SE OPORD 10-275	IMCOM SAFETY OFFICE	TO ENSURE THE ATSTP IS BEING CONDUCTED IAW THE CONTRACT AND TO ASSESS CONTRACTOR PERFORMANCE AS THE ALTERNATE CONTRACTING OFFICER REPRESENTATIVE. ON GOING REQUIREMENT.	EVENT DRIVEN (WHENEVER CHANGES OCCUR DURING ACOR DESIGNATION)	MANUAL SPREADSHEETS.	YES
SAFETY	SAFETY	ACCIDENT REPORTING	GARRISON SAFETY	AR 385-10 HQDA PAM 385-40	ARMY COMBAT READINESS SAFETY CENTER (CRC)	ARMY POLICY IS TO INVESTIGATE AND REPORT ARMY ACCIDENTS TO PREVENT LIKE OCCURRENCES.	AS REQUIRED	SUBMITTED TO CRC VIA FAX OR ONLINE FORMS.	YES
SAFETY	SAFETY	DA SAFETY AWARDS/GARRISON & REGION SAFETY	GARRISON SAFETY & REGION SAFETY OFFICE	AR 385-10	IMCOM SAFETY OFFICE	TO RECEIVE DA SAFETY AWARD NOMINATIONS FROM EACH GARRISON WITH ONE NOMINATION FROM EACH SAFETY AWARD CATEGORY. NOMINATIONS WILL BE PANELED BY HQ IMCOM SAFETY AND ONE OVERALL NOMINATION FROM EACH CATEGORY WILL BE SUBMITTED TO THE HQDA SAFETY OFFICE	ANNUAL - 1 DEC	MS WORD - EMAIL	YES

ANNEX G - REPORTS - LOE 6 (Energy Water Efficiency Security)

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBS, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DOL	G4	BULK PETROLEUM STORAGE FACILITY INVENTORY MANAGEMENT PLAN (IMP) REQUIREMENTS VALIDATION	DOL	G4	BULK PETROLEUM STORAGE FACILITY INVENTORY MANAGEMENT PLAN (IMP) REQUIREMENTS VALIDATION	DOL	DESC AR 710-2	APC	NO
DOL	G4	FEDERAL AUTOMOTIVE STATISTICAL TOOL (FAST) REPORT	DOL	G4	FEDERAL AUTOMOTIVE STATISTICAL TOOL (FAST) REPORT	GARRISON DOL	DEPARTMENT OF ENERGY (DOE)	TACOM, AND THE DEPARTMENT OF ENERGY (DOE)	NO
DOL	G4	ENERGY INDEPENDENCE & SECURITY ACT (EISA) 246 FUEL REPORT	DOL	G4	ENERGY INDEPENDENCE & SECURITY ACT (EISA) 246 FUEL REPORT	GARRISON DOL	DEPARTMENT OF ENERGY (DOE)	DEPARTMENT OF ENERGY (DOE)	NO
DPW	G4	10-257 GARRISON ENERGY PROGRAM ACTION PLAN	DPW	G4	10-257 GARRISON ENERGY PROGRAM ACTION PLAN	GARRISON ENERGY MANAGER	HQ IMCOM G4-PW	HQ IMCOM G4-PW	NO
DPW	G4	11-083 FY12 TO FY17 UTILITY PRIVATIZATION FUNDING	DPW	G4	11-083 FY12 TO FY17 UTILITY PRIVATIZATION FUNDING	GARRISON ENERGY MANAGER/ C.O.R. FOR UP CONTRACT	IMCOM OPORD 11-083	IMCOM HQ G4-MP	NO
DPW	G4	11-108 ENERGY CONSERVATION INVESTMENT PRGM SUBMISSION FOR FY13-17 FYDP	DPW	G4	11-108 ENERGY CONSERVATION INVESTMENT PRGM SUBMISSION FOR FY13-17 FYDP	IMCOM-HQ	AR 420-1	ACSIM	NO
DPW	G4	11-150 FY11 ANNUAL ENERGY REPORT	DPW	G4	11-150 FY11 ANNUAL ENERGY REPORT	IMCOM HQ G4-PW	10 USC 2911, 42 USC 8253 AR 420-1	HQDA ACSIM	NO
DPW	G4	AEWRS - ARMY ENERGY WATER REPORTING SYSTEM (INPUT MONTHLY, CERTIFIED QUARTERLY, ANNUAL VALIDATION)	DPW	G4	AEWRS - ARMY ENERGY WATER REPORTING SYSTEM (INPUT MONTHLY, CERTIFIED QUARTERLY, ANNUAL VALIDATION)	GARRISON ENERGY MANAGER	AR 420-1, CH 22 SECTION IV, 22-22C.	HQDA ACSIM	NO
DPW	G4	ANNUAL INTEGRATED ENERGY PROGRAM AND BUDGET REPORT TO THE OFFICE OF THE SECRETARY OF DEFENSE	DPW	G4	ANNUAL INTEGRATED ENERGY PROGRAM AND BUDGET REPORT TO THE OFFICE OF THE SECRETARY OF DEFENSE	HQ IMCOM G4-PW	OSD	ACSIM	NO
DPW	G4	ENERGY CONSERVATION AND AWARENESS ASSESSMENT REPORT (EACA)	DPW	G4	ENERGY CONSERVATION AND AWARENESS ASSESSMENT REPORT (EACA)	GARRISON ENERGY MANAGER	IMCOM HQ G4-PW	IMCOM HQ G4-PW	NO
DPW	G4	ENERGY INDEPENDENCE AND SECURITY ACT (EISA) COMPREHENSIVE ENERGY AND WATER AUDITS	DPW	G4	ENERGY INDEPENDENCE AND SECURITY ACT (EISA) COMPREHENSIVE ENERGY AND WATER AUDITS	GARRISON ENERGY MANAGER	ENERGY INDEPENDENCE AND SECURITY ACT (EISA) 2007 Section 432, PUBLIC LAW 110-340	ACSIM	NO
DPW	G4	GAO RENEWABLE ENERGY PROJECT UPDATE	DPW	G4	GAO RENEWABLE ENERGY PROJECT UPDATE	CENTRAL REGION GARRISONS - PW/ ENERGY	NATIONAL DEFENSE AUTHORIZATION ACT (NDAA) 2010, SEC 2846	CONGRESSIONAL COMMITTEES	NO
DPW	G4	WESTERN ENERGY PLANNING AND MANAGEMENT PROGRAM	DPW	G4	WESTERN ENERGY PLANNING AND MANAGEMENT PROGRAM	CENTRAL REGION GARRISONS - PW/ ENERGY	ENERGY POLICY ACT, SECTION 114	D.O.E. (WESTERN AREA POWER ADMINISTRATION)	NO
DPW	G4	10-288; GREENGOV PRESIDENTIAL AWARDS	DPW	G4	10-288; GREENGOV PRESIDENTIAL AWARDS	ALL IMCOM GARRISONS - PW/ ENERGY	EXECUTIVE ORDER 13514	HQDA ACSIM	NO
DPW	G4	11-158 33RD ANNUAL SA ENERGY AND WATER MANAGEMENT AWARD	DPW	G4	11-158 33RD ANNUAL SA ENERGY AND WATER MANAGEMENT AWARD	IMCOM HQ G4-PW	AR 420-1	HQDA ACSIM	NO
DOL	G4 NOT A G4 S&S PROGRAM	SOLID FUELS REQUIREMENTS & DELIVERY	DPW	G5	SOLID FUELS REQUIREMENTS & DELIVERY	GARRISON DOL - THIS SHOULD BE A PW REPORT (COAL, WOOD, ETC.)	AR 710-2 DFSCR-4220.2	APC	NO
PAIO	G5	INSTALLATION STATUS REPORT - NATURAL INFRASTRUCTURE	PAIO	G5	INSTALLATION STATUS REPORT - NATURAL INFRASTRUCTURE	GARRISON COMMANDER	AR 210-14	ACSIM DAIM-ODO	NO
PAIO	G5	INSTALLATION STATUS REPORT- COST	PAIO	G5	INSTALLATION STATUS REPORT- COST	GARRISON COMMANDER	AR 210-14	ACSIM DAIM-ODO	NO

ANNEX G - REPORTS - Crosses Multiple LOEs

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DHR	G1	QUARTERLY ACES REPORT	ESO	AR 621-5	HRC-ACES IMCOM HQ	THIS REPORT PROVIDES PERFORMANCE DATA (E.G., COUNSELING SESSIONS, APT/ED TESTING, MLF USAGE, ETC).	QUARTERLY - JAN, APR, JUL, OCT (3RD BUSINESS DAY)	EXCEL SPREADSHEET	NO
DHR	G1	ANNUAL MILITARY AWARDS REPORT	GAR MILPER	AR 600-8-22	HRC IMCOM HQ	THIS REPORT PROVIDES THE TOTAL # OF MILITARY AWARDS APPROVED IN THE CALENDAR YEAR.	ANNUAL - 1 JAN	DA FORM/E-MAIL	NO
DHR	G1	VMBH EXECUTION REPORT	INSTALLATION CAC	AR 600-8-1	HRC-CMAOC	THIS REPORT TRACKS MILITARY FUNERAL HONORS AND FUNDING.	QUARTERLY - 8 JAN, 8 APR, 8 JUL, 8 OCT	EXCEL SPREADSHEET	NO
DHR	G1	ACAP TRANSITION SVCS MGRS REPORT	GAR TSM	DOD	HRC	THIS REPORT TRACKS EXECUTION OF ACAP POLICY AND REQUIREMENTS.	MONTHLY - 8TH	DATA LOADED INTO A ACAP DATABASE. ALL RSOS HAVE ACCESS	NO
DHR	G1	IMCOM DEPLOYED PERSONNEL	GAR MILPER MANNING	AR 600-8-6 IMCOM OPORD 11-136	IMCOM HQ	THIS REPORT TRACKS THE # OF IMCOM PERSONNEL WHO ARE DEPLOYED - CG REQUESTED DATA.	QUARTERLY - 5 JAN, 5 APR, 5 JUL, 5 OCT	EXCEL SPREADSHEET	NO
DHR	G1	ADOS AND RETIREE RECALL	GAR MILPER MANNING	AR 600-8-6 IMCOM OPORD 10-311	IMCOM G1 PROVIDED TO IMCOM G-8	THIS REPORT TRACKS THE NUMBER OF AR/NG SOLDIERS PERFORMING TOURS ON ACTIVE DUTY.	MONTHLY - 5TH	EXCEL SPREADSHEET	NO
DHR	G1	MISSION ESSENTIAL REQ (MER) REPORT	GAR MILPER MANNING	AR 600-8-6	HRC IMCOM HQ	THIS REPORT IS PROVIDED BY GARRISONS/REGIONS HIGHLIGHTING THEIR MISSION ESSENTIAL POSITIONS FOR FILL (OFFICERS ONLY).	QUARTERLY (DATES ESTABLISHED BY HRC)	EXCEL SPREADSHEET	NO
DHR	G1	SECRETARY OF THE ARMY AWARDS CEREMONY	CDR'S REP	ALARACT MSG IMCOM OPORD 11-016	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	ARTHUR S FLEMING AWARDS FOR EXCEPTIONAL ACHIEVEMENT IN FEDERAL SVC	CDR'S REP	AR 672-20 IMCOM OPORD 11-017	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	2010 GEICO FEDERAL EMPLOYEES PUBLIC SERVICE AWARDS	CDR'S REP	AR 672-20 IMCOM OPORD 10-354	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	SAMUEL J HEYMAN SERVICE TO AMERICA MEDALS	CDR'S REP	AR 672-20 IMCOM OPORD 11-026	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 5 JAN	NOMINATION PACKET	NO
DHR	G1	SECRETARY OF THE ARMY QUALITY OF LIFE AWARDS	CDR'S REP	AR 672-20 IMCOM OPORD 11-100	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 FEB	NOMINATION PACKET	NO
DHR	G1	KUSHNICK, MACY, & HOGE AWARDS	CDR'S REP	IMCOM OPORD 11-139	SEC ARMY IMCOM HQ	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 MAR	NOMINATION PACKET	NO
DHR	G1	SPIRIT OF HOPE AWARD	CDR'S REP	HQDA MEMO CALL FOR NOMINATIONS	OSD IMCOM HQ	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 APR	NOMINATION PACKET	NO
DHR	G1	STALWART AWARD	CDR'S REP	IMCOM OPORD 10-206	IMCOM HQ	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 5 JAN	NOMINATION PACKET	NO
CPAC	G1	RECRUITMENT, RELOCATION & RETENTION INCENTIVES REPORT	GAR CIVPER	MEMO	ASA M&RA IMCOM HQ	THIS REPORT PROVIDES THE NUMBER OF RECRUITMENT, RELOCATION & RETENTION INCENTIVES APPROVED FOR THE YEAR.	ANNUAL - 1 MAR	EXCEL SPREADSHEET	NO
DPTMS	G3	SF 311, AGENCY INFORMATION SECURITY PROGRAM DATA	GARRISON SECURITY MANAGER TO REGION, THEN TO IMCOM HQ (G-32) CONSOLIDATED AND SUBMITTED TO HQDA G-2	32 CFR 2001.60 E.O. 12958 AR 380-5	ACSIM DAMI-CH (DSCINT)	PROVIDES SYNOPSIS OF NUMBERS OF CLASSIFIED DOCUMENTS PRODUCED WITHIN A COMMAND ON AN ANNUAL BASIS. FORAWRD TO NATIONAL SECURITY COUNCIL AND PRESIDENT.	ANNUAL - 30 SEP (TO IMCOM HQ) - 31 OCT (TO HQDA)	COMPUTER INPUT TO SPREADSHEET AND PDF FORM	YES
DPW	G4	ANNUAL SRM 1-N PROJECT SUBMISSION TO IMCOM VIA PROJECT PRIORITIZATION SYSTEM (PPS)	GARRISON DPW	IMCOM HQ G4	IMCOM HQ G4-PWFM	ANNUAL PRIORITIZATION OF GARRISON SRM PROJECTS IN ORDER TO COMPETE FOR FACILITIES INVESTMENT STRATEGY FUNDING. SUBMISSION OF A PRIORITIZED LISTING VIA PPS. PPS IS A PROJECT PRIORITIZATION DATABASE THAT AIDS IN THE ALLOCATION OF CENTRALLY FUNDING SRM AND MILCON PROJECTS. ONCE GARRISONS SUBMIT THEIR PRIORITIZED LIST, MACOMS RANK PROJECTS WITH THEIR PRIORITIES. HQ IMCOM THEN APPLIES PRIORITIZATION POLICY TO LISTS AND MAKES FINAL RECOMMENDATION OF 1-N LIST TO D6 FOR APPROVAL AND FUNDING.	ANNUAL - 1 APR	PROJECT PRIORITIZATION SYSTEM	NO
DPW	G4	ARMY HOUSING ON-LINE USER SERVICES (AHOUS)	GARRISON HOUSING	ACSIM DAIM-ISH	ACSIMDAIM-ISH REGION CC TO HQ IMCOM	UPDATE HOUSING WEBSITE INFORMATION OF AVAILABLE ASSETS ON AND OFF THE INSTALLATION FOR NEWCOMERS TO VIEW.	QUARTERLY - 1 JAN, 1 APR, 1 JUL, 1 OCT	WEB-BASED DATABASE	NO
DPW	G4	ISR I AND III	GARRISON		ACSIM DAIM-ISH	REPORTS CURRENT CONDITION CODE OF AFH AND UPH FACILITIES AND SERVICES	ANNUAL - 31 JAN	WEB-BASED PROGRAM	NO
RMO	G8	SYSTEM TRANSFERS	GARRISONS	ARMY BUDGET OFFICE	IMCOM HQ G8	PROVIDE GARRISONS FUNDING IN THE APPROPRIATE FINANCIAL SYSTEM DURING GFEBs TRANSITION YEAR.	BI-MONTHLY (AS DIRECTED BY ARMY BUDGET OFFICE AND/OR IMCOM OPORD)	MANUAL SPREADSHEET	NO
RMO	G8	COST MANAGEMENT PERFORMANCE REPORTING - QTLY REVIEWS AND CBAS	IMCOM HQ G8	ASA(FM&C)	DASA-CE	SHOW HOW MANY GFEBs FUND CENTERS ARE PERFORMING COST MANAGEMENT REVIEWS; AND HOW MANY ARE USING COST BENEFIT ANALYSIS TO MAKE RESOURCE-INFORMED DECISIONS	QTLY, AS OF END OF QUARTER; DUE BY 10TH WORK DAY FOLLOWING END OF QUARTER	N/A	NO
RMO	G8	COST MANAGEMENT PERFORMANCE REPORTING - COST MANAGEMENT MATURITY MODEL	IMCOM HQ G8	ASA(FM&C)	DASA-CE	MEASURE EXTENT TO WHICH FUND CENTERS HAVE IMPLEMENTED COST MANAGEMENT PROGRAMS AND THEIR MATURITY	SEMIANNUALLY, AS OF 31 MAR AND 30 SEP; DUE 10 WORK DAYS LATER	MANUAL SPREADSHEET PROVIDED BY DASA-CE	NO

ANNEX G - REPORTS - Crosses Multiple LOEs

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEBs, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
RMO	G8	POM/BES BUILD	GARRISONS TO REGIONS TO IMCOM HQ THROUGH OACSIM TO ASA, FMC	AR 1-1, PLANNING, PROGRAMMING AND BUDGETING WITHIN THE DEPARTMENT OF THE ARMY	HQDA	CG IS REQUIRED TO PROVIDE ANNUAL INPUT TO THE ARMY PLANNING, PROGRAMMING, BUDGETING AND EXECUTION PROCESS VIA THE COMMANDER'S NARRATIVE ASSESSMENT, SCHEDULE 8 SUBMISSION, MID-YEAR REVIEWS IN SUPPORT OF RESOURCE ALIGNMENT/PROGRAMMING.	ANNUAL (AS DIRECTED BY HQDA, PA&E)	AUTOMATED FORMAT AS PRESCRIBED BY HQDA FINANCIAL MANAGEMENT REGULATION; DATA DRAWN FROM HQDA/IMCOM FINANCIAL DATA FILES.	NO
RMO	G8	CONGRESSIONAL TESTIMONY INFORMATION PAPERS/INQUIRIES	GARRISONS TO REGIONS TO IMCOM HQ THROUGH OACSIM TO ASA(FM&C)	ARMY SENIOR LEADERSHIP AND CONGRESSIONAL STAFF	ASA (FM&C) AND OFFICE OF CONGRESSIONAL AND LEGISLATIVE LIAISON	CG IS REQUIRED TO SUPPORT VARIOUS SENIOR ARMY LEADERSHIP AND ACSIM'S APPEARANCE BEFORE VARIOUS CONGRESSIONAL HEARINGS AND PROVIDE WRITTEN RESPONSES TO CONGRESSIONAL INQUIRIES ASSOCIATED WITH THE RESOURCES PROGRAMMED/BUDGETED IN SUPPORT OF THE INSTALLATION MANAGEMENT COMMUNITY.	AS REQUIRED	AUTOMATED FORMAT AS PRESCRIBED BY CACO; DATA DRAWN FROM HQDA/IMCOM FINANCIAL DATA FILES.	NO
RMO	G8	CONGRESSIONAL BUDGET ENGAGEMENT	GARRISONS TO REGIONS TO IMCOM HQ THROUGH OACSIM TO ASA, FMC	ARMY SENIOR LEADERSHIP AND CONGRESSIONAL STAFF	ASA (FM&C) AND OFFICE OF CONGRESSIONAL AND LEGISLATIVE LIAISON	CG IS REQUIRED TO SUPPORT VARIOUS SENIOR ARMY LEADERSHIP AND ACSIM'S ENGAGEMENT WITH VARIOUS CONGRESSIONAL STAFFERS DURING THE BUDGET HEARINGS ASSOCIATED WITH THE RESOURCES BUDGETED IN SUPPORT OF SERVICES AND PROGRAMS ACROSS THE INSTALLATION MANAGEMENT COMMUNITY.	AS REQUIRED	AUTOMATED FORMAT AS PRESCRIBED BY CACO; DATA DRAWN FROM HQDA/IMCOM FINANCIAL DATA FILES.	NO
RMO	G8	SPEND PLAN	GARRISONS	ARMY BUDGET OFFICE	IMCOM HQ G8	SPEND PLANS ARE THE MEANS OF PROVIDING GARRISONS WITH MONTHLY AFP AND ALLOWANCE IN ORDER TO EXECUTE THEIR REQUIREMENTS.	ANNUAL (AS DIRECTED BY ARMY BUDGET OFFICE AND/OR IMCOM OPORD)	IMCOM ONLINE	NO
RMO	G8	PBAC CHARTS	GARRISONS	IMCOM HQ G8	IMCOM HQ G8	OVERSIGHT OF FUNDING/EXECUTION AND NEED FOR FUNDING REALIGNMENTS. A MEANS OF CORRELATING COMMAND MISSION WITH PROGRAMS, BUDGET ESTIMATES, FUND DISTRIBUTION, AND RESOURCE AVAILABILITY BY EVALUATING PROGRAM EXECUTION AND OBLIGATION RATES TO ACCOMPLISH THE EFFECTIVE UTILIZATION OF ALLOCATED RESOURCES.	QUARTERLY (AS DIRECTED BY IMCOM OPORD)	MANUAL SPREADSHEET	NO
RMO	G8	OCO CONTRACT REPORT	GARRISONS	ARMY BUDGET OFFICE	IMCOM HQ G8	IDENTIFY PURPOSE OF MONTHLY OCO CONTRACT OBLIGATIONS FOR REPORTING TO OSD AND ULTIMATELY CONGRESS.	MONTHLY - 10TH	MANUAL SPREADSHEET	NO
RMO	G8	MTSS CUMULATIVE REPORT	GARRISONS	HQDA	IMCOM HQ G8	PROPERLY ACCOUNT FOR THE EXECUTION OF DA DIRECTED TRAINING EXPENSES, IE. TRAVEL AND PER DIEM EXPENSES, FOR SOLDIERS ASSIGNED TO IMCOM GARRISONS.	MONTHLY - 15TH	MANUAL SPREADSHEET	NO
RMO	G8	QUARTERLY OFFICIAL REPRESENTATION (ORF) REPORT	GARRISONS	AR 37-47	IMCOM HQ G8	PROVIDING VISIBILITY OF ORF FLOW EXECUTION TO THE SECRETARY OF THE ARMY OR OTHER DESIGNATED OFFICIALS AS ADDRESSED IN THE AR 37-47.	QUARTERLY - 5 OCT, 5 JAN, 5 APR, 5 JUL	MANUAL SPREADSHEET	NO
RMO	G8	COMMAND PLAN & OUT-OF-CYCLES (OOCs)	IMCOM HQ G8	DOD HQDA	HQDA G3/7	SUPPORT BOTH THE ARMY AND DOD DECISION-MAKING PROCESSES THAT APPROVE THE IMCOM STRUCTURE AND DETERMINES THE ALLOCATION OF RESOURCES.	ANNUAL (PROCESS WORKED AS AN ANNUAL CYCLE (I.E., ALL YEAR LONG) WITH APPROVED DOCUMENTS GENERALLY COMING OUT IN JUL)	IOL M&FA	YES
RMO	G8	ANNUAL STATEMENT OF ASSURANCE FEEDER	GARRISONS TO REGIONS TO IMCOM HQ THROUGH OACSIM TO ASA, FMC	AR 11-2 MANAGERS' INTERNAL CONTROL PROGRAM	ACSIM THEN ASA (FM&C)	CG IS REQUIRED TO SUBMIT INTERNAL CONTROL ASSESSMENT BASED ON INPUT FROM AUMS SO IMCOM FULFILLS THE INDIVIDUAL/COLLECTIVE RESPONSIBILITY OF STEWARDSHIP OF RESOURCES. THE ARMY MIC PROGRAM MEETS THE REQUIREMENTS OF THE ACCOUNTING AND AUDITING PROCEDURES ACT OF 1950 IS IMPLEMENTED WITHIN THE EXECUTIVE BRANCH BY OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-123, AND WITHIN DOD BY DODI 5010.40.	ANNUAL - REGIONS, DIRECT REPORTING GARRISONS, AND IMCOM HQs DIRECTORATES IN FEB. NON DIRECT REPORTING GARRISONS SUBMIT TO REGIONS IN JAN.	IMCOM HQ ANNUAL STATEMENT OF ASSURANCE IS SENT IN A WORD DOCUMENT FORMAT TO OACSIM; THE DOCUMENT SUMMARIZES ACCOMPLISHMENTS AND IMPLEMENTED INTERNAL CONTROLS (ALSO MUST INCLUDE ANY MATERIAL WEAKNESSES).	YES
RMO	G8	INTERNAL CONTROL PROGRAM FIVE-YEAR PLAN	GARRISONS TO REGIONS TO IMCOM HQ THROUGH OACSIM TO ASA, FMC	AR 11-2 MANAGERS' INTERNAL CONTROL PROGRAM	ACSIM THEN ASA (FM&C)	CG IS REQUIRED TO SUBMIT INTERNAL CONTROL ASSESSMENT BASED ON INPUT FROM AUMS SO IMCOM FULFILLS THE INDIVIDUAL/COLLECTIVE RESPONSIBILITY OF STEWARDSHIP OF RESOURCES. THE ARMY MIC PROGRAM MEETS THE REQUIREMENTS OF THE ACCOUNTING AND AUDITING PROCEDURES ACT OF 1950 IS IMPLEMENTED WITHIN THE EXECUTIVE BRANCH BY OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-123, AND WITHIN DOD BY DODI 5010.40.	ANNUAL - EVERY SUMMER	ANNUAL - ICP ICAs AND AUMs SHOULD BE REVIEWING FIVE-YEAR PLAN EVERY SUMMER AND PROVIDING UPDATES TO G8 MANPOWER. ANNUAL FIVE-YEAR PLAN UPDATES DRIVE THE ANNUAL ICP PROGRAM FOR IMCOM	YES
DFMWR	G9	CERTIFICATION STATUS: DOD MILITARY HOME FRONT/MILITARY INSTALLATIONS	GARRISON ACS STAFF	OSD AR 608-1	OSD/MC&FP	(CATEGORY = FINANCIAL). TO ENSURE ACCURACY OF OFFICIAL MILITARY COMMUNITY AND FAMILY POLICY (MC&FP) PROGRAM INFORMATION, POLICY AND GUIDANCE DESIGNED TO HELP TROOPS AND THEIR FAMILIES, LEADERS, AND SERVICE PROVIDERS.	QUARTERLY - 15 FEB, 15 MAY, 15 AUG, 15 NOV	WEB-BASED FILE LOCATED AT: HTTP://WWW.MILITARYHOMEFRONT.DOD.MIL/	NO
DFMWR	G9	FATALITY REVIEW REPORT	GARRISON ACS STAFF	UNDER SEC DEF DODI 6400.06	UNDER SEC DEF	TO GARNER LESSONS LEARNED AND PREVENT FUTURE INCIDENTS.	ANNUALLY - 28 FEB	ELECTRONIC SPREADSHEET AND SUMMARY DATA	NO
DFMWR	G9	ARMY EMERGENCY RELIEF OFFICERS AND ASSISTANT AER OFFICERS (AERO/AEROS) DATA	GARRISON ACS STAFF	MOA BETWEEN HQ, AER AND G9 AR 608-1	IMCOM HQ G9-FP-TSS	VERIFY STAFF ACCESS FOR HQ AER SAMARITAN DATABASE, EXPEDITE INFORMATION FLOW BETWEEN HQ AER AND GARRISON STAFF.	ANNUALLY - 15 OCT	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	EFMP RESPITE CARE DATA	GARRISON ACS STAFF	IMCOM	IMCOM HQ G9-FP-EFMP	(CATEGORY = FINANCIAL). VALIDATE PERSONNEL AND FUNDING REQUIREMENTS.	MONTHLY - 15TH	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	SEXUAL ASSAULT DATA	GARRISON ACS STAFF	ARMY G-1 AR 600-20	ARMY G-1	(CATEGORY = FINANCIAL). VALIDATE PERSONNEL AND FUNDING REQUIREMENTS.	MONTHLY - 15TH	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	FAMILY ADVOCACY DATA	GARRISON ACS STAFF	AR 608-1	OSD ARMY G-1	(CATEGORY = FINANCIAL). VALIDATE PERSONNEL AND FUNDING REQUIREMENTS	QUARTERLY - 1 AUG	ELECTRONIC SPREADSHEET	NO

ANNEX G - REPORTS - Crosses Multiple LOEs

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEB, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DFMWR	G9	NEW PARENT SUPPORT PROGRAM DATA	GARRISON ACS STAFF	DODI 6400.05	OSD	(CATEGORY = FINANCIAL). VALIDATE PERSONNEL AND FUNDING REQUIREMENTS.	ANNUALLY - 3 OCT	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	EFMP STAFFING REPORT	GARRISON ACS STAFF	OSD	ACSIM	(CATEGORY = FINANCIAL). VALIDATE PERSONNEL AND FUNDING REQUIREMENTS.	QUARTERLY - 5 JAN, 5 APR, 5 JUL, 5 OCT	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	FRG CHILD CARE SERVICES DATA	GARRISON ACS/CYSS STAFF	OPORD 11-212	IMCOM HQ G9-FP-MOB AND DEPLOY	(CATEGORY = FINANCIAL). VALIDATE PERSONNEL AND FUNDING REQUIREMENTS.	QUARTERLY - 15 JAN, 15 APR, 15 JUL, 15 OCT	ELECTRONIC SPREADSHEET	NO
DFMWR	G9	ACS ANNUAL REVIEW (SELF STUDY)	GARRISON ACS STAFF	AR 608-1	IMCOM HQ G9-FP-ACCRUED	(CATEGORY = FINANCIAL). A SELF EVALUATION AND VALIDATION THAT ACS PROGRAMS ARE PERFORMING TO STANDARD AND REGULATORY REQUIREMENTS; SHOULD BE CONFIRMED OR AT LEAST REVIEWED BY THE DMWR WITH THE ACS DIRECTOR.	ANNUAL - 15 OCT	WEB-BASED FILE LOCATED AT: HTTP://WWW.ACSSTAFF.ORG	NO
DFMWR	G9	ACS MANAGEMENT REPORT	GARRISON ACS STAFF	AR 608-1	IMCOM HQ G9-FP	AN ACCOUNTING OF ACS CENTER SERVICE CONTACTS, FUNDING AND MANPOWER RESOURCES.	MONTHLY - 15TH	WEB-BASED FILE LOCATED AT: HTTP://WWW.ACSSTAFF.ORG	NO
DFMWR	G9	DAILY ACTIVITY REPORT (DAR)	ALL GARRISON NAF ACTIVITIES	DFAS REG 37-1 AR 215-1	GARRISON NAF FM DFAS	(CATEGORY = FINANCIAL). THE CONSOLIDATED DAILY ACTIVITY REPORT (DAR) IS A SUMMARY OF ALL THE CASHIERS' AND OTHER OPERATING REPORTS OF EACH DEPARTMENT BY LOCATION. ALL NAFIS, LOCATIONS OR DEPARTMENTS PREPARE A CONSOLIDATED DAILY ACTIVITY REPORT FOR EACH DAY OF OPERATION.	DAILY	AUTOMATED THROUGH RECTRAC OR MANUAL SPREADSHEET	NO
DFMWR	G9	FIXED ASSET INVENTORIES	REGION / GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). ACCOUNTABILITY, FIXED ASSETS LISTING THAT IS VALIDATED BY THE REGION AND/OR GARRISON.	ANNUAL - 30 JUN	DATABASE (NAFISS)	NO
DFMWR	G9	MWR REGIONAL REVIEW AND ANALYSIS	GARRISON FMWR	G9	IMCOM HQ G9	(CATEGORY = FINANCIAL). ACCOUNTABILITY.	QUARTERLY - 15 FEB, 15 MAY, 15 AUG, 15 NOV	BRIEFING CHARTS	NO
DFMWR	G9	END OF YEAR MWR FINANCIAL CLOSEOUT	GARRISON FMWR	OSD AR 215-1	OSD	(CATEGORY = FINANCIAL). ACCOUNTABILITY, FUNCTION OF ACCOUNTING.	ANNUAL - 15 NOV	MANUAL SPREADSHEET (NO DB AVAILABLE)	NO
DFMWR	G9	REVIEW OF INSURED EXPOSURES	G9 GENERATES REPORTS / GARRISON FMWR VALIDATES DATA	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). ACCOUNTABILITY, ANNUAL VALIDATION. DOCUMENTS GARRISON ACTUAL FEE SCHEDULES/ENROLLMENTS TO VALIDATE COMPLIANCE WITH IMCOM AND ARMY POLICY GUIDANCE. REQUIRED FOR INSURANCE COVERAGE.	ANNUAL - 15 NOV	ARMY DATABASE (AREV)	NO
DFMWR	G9	RIMP MEMORANDUM	GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). ACCOUNTABILITY - RIMP MEMORANDUM MAILED TO SJA OFFICES FOR KNOWN LIABILITY CASES THAT MAY BE PENDING AS REQUIRED FOR OUR ANNUAL AUDIT. 215-1, PARA 15-15 REQUIRES SJAS TO NOTIFY RIMP WITHIN 24 HRS OF SERIOUS INJURY OR DEATH. THE ANNUAL NOTIFICATION OF KNOWN PENDING LITIGATION IS REQUIRED FOR OUR ANNUAL AUDIT (CLIFTON GUNDERSON LLP).	ANNUAL - 31 DEC (OR WITHIN 24 HRS OF A SERIOUS INJURY OR DEATH/NOTIFICATION)	ELECTRONIC MEMORANDUM	NO
DFMWR	G9	RIMP, FAMILY CHILD CARE (FCC)	GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). DOCUMENTS FUNDING - ACCOUNTABILITY OF PROGRAM ACTIVITY AND PATRONAGE BY CHILDREN & YOUTH	ANNUAL - 1 OCT (OR ON-GOING AS ADDITIONAL PROVIDERS ARE CERTIFIED)	DATABASE OF ALL CHILD CARE PROVIDERS	NO
DFMWR	G9	UFM REPORT	GARRISON NAF FM	AR 215-1	IMCOM HQ	(CATEGORY = FINANCIAL). DOCUMENTS FUNDING - ACCOUNTABILITY OF EXPENDITURES AUTHORIZED BY APF AND PAID IN ACCORDANCE WITH UFM PROCESS RECORDED IN SPECIALLY CODED DEPARTMENTS ON NAF FINANCIAL STATEMENTS.	MONTHLY - 15TH	MANUAL SPREADSHEET (NO DB AVAILABLE)	NO
DFMWR	G9	PERSONNEL STRENGTH DATA	GARRISON FMWR	OSD AR 215-1	OSD IMCOM HQ G9	(CATEGORY = FINANCIAL). REGIONS/GARRISONS SUBMIT MILPERS DATA (TO INCLUDE END STRENGTH AND BORROWED). G9 COSTS THESE OUT FOR THE 1015.15 REPORT G9 SUBMITS TO OSD. VALIDATION OF FUNDING TARGETS.	ANNUAL - 15 OCT	MANUAL SPREADSHEET (NO DB AVAILABLE)	NO
DFMWR	G9	FISCAL YEAR FUNDING ALLOCATIONS BY MDEP AND GARRISON	REGIONS / GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). RESOURCING - FUNDING ACCOUNTABILITY.	ANNUAL (W/IN 30 DAYS OF ALLOCATION TARGET NOTIFICATION)	MANUAL SPREADSHEET (NO DB AVAILABLE)	NO
DFMWR	G9	FUNDING VALIDATIONS PRIOR TO DISTRIBUTION	GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). RESOURCING - FUNDING ACCOUNTABILITY.	UPON DISTRO (WITHIN 2 DAYS OF NOTIFICATION OF PENDING DISTRIBUTION)	MANUAL SPREADSHEET (NO DB AVAILABLE)	NO
DFMWR	G9	ANNUAL OPERATING GUIDANCE/NAF BUDGET	GARRISON FMWR	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). RESOURCING - FUNDING ACCOUNTABILITY ANNUAL BUDGETS PREPARED FOR ALL ARMY NAFIS/ENTITIES (EXCEPT CIVILIAN MWR FUNDS (SEE AR 215-7)) WILL COMPLY WITH SPECIFIC INSTRUCTIONS AND PROCEDURES ISSUED ANNUAL BY IMCOM G9.	ANNUAL (GUIDANCE RELEASE DATE 1 MAY WITH BUDGET SUBMISSION DUE DATE OF 1 SEP)	FINANCIAL MANAGEMENT BUDGET SYSTEM (FBMS)	NO
DFMWR	G9	NAF MAJOR CONSTRUCTION (NAFMC) PROJECT VALIDATION REVIEWS (PVR)	REPORT GENERATED BY G9 / REGION GARRISON FMWR PROVIDES JUSTIFICATIONS	AR 215-1	IMCOM HQ G9	(CATEGORY = FINANCIAL). FUNDING - ACCOUNTABILITY, ROI - REVIEW OF INVESTMENT. REPORT GENERATED BY G9. REGIONS AND/OR GARRISONS PROVIDE STATEMENTS EXPLAINING NEGATIVE VARIANCES BETWEEN PVA AND PVR THAT CAN BE INCLUDED IN CHARTS TO CIRB.	ANNUAL (DUE PRIOR TO ANNUAL CONSTRUCTION REVIEW BOARD (CIRB))	ELECTRONIC	NO
DFMWR	G9	CSA WEEKLY UPDATE	GARRISON FMWR	CSA	CSA	(CATEGORY = FINANCIAL). VALIDATE QACS REQUIREMENTS FOR FUNDING.	IRREGULAR	VARIOUS (AS REQUESTED) = IP, EXSUM, QUAD CHART	NO
DFMWR	G9	GIFTS AND DONATIONS REPORT	GARRISON FMWR	10 USC 2601 DOD FMR VOLUME 12, CH 30	OAASA IMCOM HQ	(CATEGORY = FINANCIAL). ACCOUNTABILITY.	QUARTERLY - 4 JAN, 4 APR, 4 JUL, 4 SEP	SPREADSHEET	YES

ANNEX G - REPORTS - Crosses Multiple LOEs

GARRISON DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEB, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
ASAP	ASAP	DRUG-FREE WORKPLACE	GAR ASAP	IMCOM OPORD 11-051	IMCOM HQ ASAP	THIS REPORT TRACKS DRUG-FREE WORKPLACE COMPLIANCE WITH DEPARTMENT OF HEALTH & HUMAN SERVICES.	ANNUAL - 31 JAN	WORD DOCUMENT	NO
ASAP	ASAP	DIRECTORS AWARD	GAR ASAP	AR 600-85	HQDA ACSAP	RECOGNIZES THE ASAP MANAGERS, EAPC, RRPC, PC AND DTC OF THE YEAR BY ACSAP.	ANNUAL - 15 APR	NOMINATION PACKET	NO
ASAP	ASAP	RED RIBBON AAR	GAR ASAP	AR 600-85	HQDA ACSAP	THIS REPORT PROVIDES ALL THE INITIATIVES AND PROGRAMS TAKING PLACE DURING THE CAMPAIGN.	ANNUAL - 30 NOV	WORD DOCUMENT	NO
ASAP	ASAP	SECDEF COMMUNITY SERVICE AWARD (ASAP)	GAR ASAP	AR 600-85	HQDA ACSAP	RECOGNIZES SUBSTANCE ABUSE INITIATIVES THAT FOCUSED ON THE GARRISON AND SURROUNDING CIVILIAN COMMUNITIES.	ANNUAL - 15 MAY	NOMINATION PACKET	NO
ASAP	ASAP	SUPERVISORY COUNSELOR TRAINING REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CREDENTIALING STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	AAEOB INSPECTION REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP HQDA G1 ACSAP	INSPECTION AND SAV TRIP REPORT SUMMARY	AFTER EACH TRIP	WORD DOCUMENT	NO
ASAP	ASAP	DRUG TESTING CERTIFICATION TRAINING REPORT (SPLIT SAMPLE/CERTIFICATION AND RECERTIFICATION REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CERTIFICATION STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	NEW: EMPLOYEE ASSISTANCE PROGRAM COURSE REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CERTIFICATION STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	PREVENTION COORDINATOR COURSE REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CERTIFICATION STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	RISK REDUCTION COURSE REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CERTIFICATION STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	SUICIDE PREVENTION PROGRAM MANAGER COURSE REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CERTIFICATION STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	ARMY SUBSTANCE ABUSE PROGRAM MANAGER COURSE REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING REQUIREMENTS AND CERTIFICATION STATUS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	CLINICAL INTERNSHIP ORIENTATION TRAINING REPORT	GAR ASAP	AR 600-85	IMCOM HQ ASAP	TRACKS TRAINING/CERTIFICATION/CREDENTIALING REQUIREMENTS	QUARTERLY - 1 JAN, 1 APR, 1 JUN, 1 SEP	WORD DOCUMENT	NO
ASAP	ASAP	SUMMER SENSE CAMPAIGN	GAR ASAP	AR 600-85	HQDA ACSAP	THIS REPORT IN CONJUNCTION WITH SAFETY, EMPHASIZES MODERATE USE OF ALCOHOL DURING SUMMER ACTIVITIES.	ANNUAL - 10 OCT	WORD DOCUMENT	NO
LEGAL	OSIA	* OTHER REPORTS SUBMITTED BY CLOS, AS NEEDED THESE INCLUDE PROCUREMENT FRAUD (DFARS), 27-20 (CLAIMS), 27-40 (LITIGATION), 27-20 (NATIONAL SECURITY CRIMES), AND INTEL OVERSIGHT OR LAW OF WAR VIOLATIONS ** NOTE THAT ONLY THE FIRST TWO REPORTING REQUIREMENTS LISTED ABOVE (WEEKLY INVESTIGATIONS AND SIGACTS) ARE LEVIED BY IMCOM. ALL OTHERS ARE STATUTORY/REGULATORY REQUIREMENTS LEVIED BY OSD OR DA (OTJAG)	INSTALLATION CONSOLIDATED LEGAL OFFICE (CLO) - CRIM LAW	ALARCTS OR OTJAG TASKING	OTJAG-CRIM LAW FOR DAMO, OTJAG, OPMG, DA G1 AND OTHERS TO SUPPORT RIFIS FROM OSD, AND CONGRESS AMONG OTHERS		AS REQUIRED		YES

ANNEX G - REPORTS - AWARDS

GARRISON/DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEB, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DHR	G1	GENERAL DOUGLAS MCARTHUR LEADERSHIP AWARD	CDR'S REP	AR 600-89	HQDA G-1 IMCOM HQ	RECOGNIZES IMCOM COMPANY GRADE OFFICER'S AND WARRANT OFFICER'S	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	SGM LARRY STRICKLAND EDUCATIONAL LEADERSHIP AWARD	CDR'S REP	ALARACT	HQDA G-1 IMCOM HQ	RECOGNIZES IMCOM NCOs FOR THE CONTRIBUTION TO THEIR SOLDIERS EDUCATIONS.	ANNUAL - 1 JUN	NOMINATION PACKET	NO
DHR	G1	THE ZACHARY AND ELIZABETH FISHER DISTINGUISHED CIVILIAN HUMANITARIAN AWARD	CDR'S REP	AR 672-20	HQDA G-1 IMCOM HQ	RECOGNIZES NON GOVERNMENT EMPLOYEES FOR CONTRIBUTIONS MADE TO THE ARMED FORCES.	ANNUAL - 1 JUN	NOMINATION PACKET	NO
DHR	G1	ANNUAL DOD DAVID O. COOK EXCELLENCE IN PUBLIC ADMINISTRATION AWARD	CDR'S REP	AR 672-20	HQDA G-1 IMCOM HQ	RECOGNIZES FEDERAL EMPLOYEES WHOSE WORK PERFORMANCE DEMONSTRATED UNUSUAL COMPETENCE.	ANNUAL - 1 APR	NOMINATION PACKET	NO
DHR	G1	AG CORPS REGIMENTAL PERSONNEL OF THE YEAR	CDR'S REP	ALARACT	HQDA G-1 IMCOM HQ	RECOGNIZES OFFICERS, WARRANT OFFICERS, NONCOMMISSIONED OFFICER, SOLDIERS, AND CIVILIANS FOR EXCEPTIONAL ACHIEVEMENTS AND OUTSTANDING CONTRIBUTION.	ANNUAL - 1 MAR	NOMINATION PACKET	NO
DHR	G1	ROGER JONES AWARD	CDR'S REP	AR 672-20	HQDA G-1 IMCOM HQ	RECOGNIZES FEDERAL CAREER EXECUTIVES (MEMBERS OF SES) WHO DEMONSTRATED EXCEPTIONAL CAPABILITIES.	ANNUAL - 1 MAR	NOMINATION PACKET	NO
DHR	G1	SECRETARY OF THE ARMY AWARDS CEREMONY	CDR'S REP	ALARACT MSG IMCOM OPORD 11-016	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	ARTHUR S FLEMMING AWARDS FOR EXCEPTIONAL ACHIEVEMENT IN FEDERAL SVC	CDR'S REP	AR 672-20 IMCOM OPORD 11-017	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	2010 GEICO FEDERAL EMPLOYEES PUBLIC SERVICE AWARDS	CDR'S REP	AR 672-20 IMCOM OPORD 10-354	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 DEC	NOMINATION PACKET	NO
DHR	G1	SAMUEL J HEYMAN SERVICE TO AMERICA MEDALS	CDR'S REP	AR 672-20 IMCOM OPORD 11-026	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 5 JAN	NOMINATION PACKET	NO
DHR	G1	SECRETARY OF THE ARMY QUALITY OF LIFE AWARDS	CDR'S REP	AR 672-20 IMCOM OPORD 11-100	HQDA	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 FEB	NOMINATION PACKET	NO
DHR	G1	KUSHNICK, MACY, & HOGE AWARDS	CDR'S REP	IMCOM OPORD 11-139	SEC ARMY IMCOM HQ	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 MAR	NOMINATION PACKET	NO
DHR	G1	SPIRIT OF HOPE AWARD	CDR'S REP	HQDA MEMO CALL FOR NOMINATIONS	OSD IMCOM HQ	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 1 APR	NOMINATION PACKET	NO
DHR	G1	STALWART AWARD	CDR'S REP	IMCOM OPORD 10-206	IMCOM HQ	RECOGNIZES IMCOM EMPLOYEES.	ANNUAL - 5 JAN	NOMINATION PACKET	NO
DPW	G4	10-288; GREENGOV PRESIDENTIAL AWARDS	ALL IMCOM GARRISONS - PW/ ENERGY	EXECUTIVE ORDER 13514	HQDA ACSIM	AWARDS AND RECOGNITION	ANNUAL - 1 SEP	WORD DOCUMENT	NO
DPW	G4	11-158 33RD ANNUAL SA ENERGY AND WATER MANAGEMENT AWARD	IMCOM HQ G4-PW	AR 420-1	HQDA ACSIM	TO RECOGNIZE OUTSTANDING ACHIEVEMENT OF INDIVIDUALS AND INSTALLATIONS IN ENERGY AND WATER MANAGEMENT.	ANNUAL - 31 JAN	MANUAL SPREADSHEET	NO
PAIO	G5	ARMY COMMUNITIES OF EXCELLENCE	GARRISON CDR	OSD, OACSIM IMCOM HQ CG	IMCOM HQ	PROVIDES A SUBMISSION TO THE IMCOM CG ON HOW THE GARRISONS/INSTALLATIONS ARE IMPLEMENTING AND SUSTAINING THE INSTALLATION MANAGEMENT CAMPAIGN PLAN WITHIN THEIR GARRISONS. SELECTED GOLD WINNER IN THE ARMY COMMUNITIES OF EXCELLENCE AWARD PROGRAM IS SUBMITTED TO OACSIM AND OSD FOR THE CINC AWARD.	ANNUAL (DATE TBD BY OSD/OACSIM)	VARIOUS DEPENDENT ON CRITERIA DETERMINED BY IMCOM CG	NO
DPW	AEC	11-009 IMCOM NOMINATIONS (ENVIRONMENTAL AWARDS)	GARRISONS	AR 200-1 IMCOM OPORD 11-009	AEC	EACH YEAR, THE ARMY RECOGNIZES AND REWARDS EXCELLENCE FOR THE DEVELOPMENT, MANAGEMENT AND TRANSFERABILITY OF ENVIRONMENTAL PROGRAMS THAT INCREASE ENVIRONMENTAL QUALITY, ENHANCE THE MISSION AND HELP MAKE THE ARMY SUSTAINABLE.	ANNUAL - 15 JUL	AWARD PACKET IAW BASE OPORD 11-009 NAD FUTURE FRAGOs	NO
DPW	AEC	SECRETARY OF THE ARMY ENVIRONMENTAL AWARDS	GARRISONS	AR 200-1 IMCOM OPORD 11-009	AEC	EACH YEAR, THE SECRETARY OF THE ARMY RECOGNIZES AND REWARDS EXCELLENCE FOR THE DEVELOPMENT, MANAGEMENT AND TRANSFERABILITY OF ENVIRONMENTAL PROGRAMS THAT INCREASE ENVIRONMENTAL QUALITY, ENHANCE THE MISSION AND HELP MAKE THE ARMY SUSTAINABLE.	ANNUAL - 15 OCT	AWARD PACKET IAW BASE OPORD 10-204 AND FUTURE FRAGOs	NO
ASAP	ASAP	DIRECTORS AWARD	GAR ASAP	AR 600-85	HQDA ACSAP	RECOGNIZES THE ASAP MANAGERS, EAPC, RRPC, PC AND DTC OF THE YEAR BY ACSAP.	ANNUAL - 15 APR	NOMINATION PACKET	NO
ASAP	ASAP	SECDEF COMMUNITY SERVICE AWARD (ASAP)	GAR ASAP	AR 600-85	HQDA ACSAP	RECOGNIZES SUBSTANCE ABUSE INITIATIVES THAT FOCUSED ON THE GARRISON AND SURROUNDING CIVILIAN COMMUNITIES.	ANNUAL - 15 MAY	NOMINATION PACKET	NO
IR	IR	IMCOM HQ INTERNAL REVIEW AWARDS PROGRAM	GARRISON COMMANDER	IMCOM OPORD 10-445 (DTD 21 OCT 2010)	IMCOM HQ	PROVIDE COMMANDERS A METHOD TO RECOGNIZE AND AWARD THEIR IR PERSONNEL AUDITORS FOR THEIR PERFORMANCE AND CONTRIBUTIONS TO COMMAND. ALSO PROVIDES CONTRIBUTION TO THE ARMY AUDITORS AWARDS PROGRAM.	ANNUAL - 30 NOV	FORMAT PROVIDED IN AND SPECIFIED BY OPORD	NO
DES	PM	ANNUAL DOD F&ES AWARD PROGRAM	GARRISONS	AR 420-1, CHAP 25	ACSIM DAIRM-ISL	ANNUAL AWARDS PROGRAM SPONSORED BY THE OFFICE OF THE ASSISTANT DEPUTY UNDER SECRETARY OF DEFENSE (INSTALLATIONS AND ENVIRONMENT) TO RECOGNIZE OUTSTANDING FIREFIGHTERS, FIRE OFFICERS, AND FIRE DEPARTMENTS.	ANNUAL - 1 MAR	WORD DOCUMENT	NO

ANNEX G - REPORTS - AWARDS

GARRISON/DIRECTOR	STAFF PROPONENT	REPORT TITLE	WHO SUBMITS REPORT	REPORT REQUIRED BY	REPORT SUBMITTED TO	REPORT DESCRIPTION AND PURPOSE	REPORT FREQUENCY	HOST INFORMATION SYSTEM NAME (EMILPO, GFEB, MANUAL SPREADSHEET, ETC.)	STATUTORY REQUIREMENT YES / NO?
DPTMS	PM	AT ANNUAL AWARDS	GARRISON, THROUGH REGION	DOD MESSAGE ARMY ALARACT	HQDA IMCOM HQ	THE DOD AT AWARDS PROGRAM WAS ESTABLISHED IN 1993 TO RECOGNIZE SIGNIFICANT ACHIEVEMENT IN THE AT FIELD AND THOSE WHO WORK BEHIND THE SCENES TO PROTECT DOD PERSONNEL, FAMILY MEMBERS, FACILITIES AND INSTALLATIONS AND SHIPS.	ANNUAL (BASED ON ALARACT)	MANUAL DOCUMENT	NO
SAFETY	SAFETY	DA SAFETY AWARDS/GARRISON & REGION SAFETY	GARRISON SAFETY & REGION SAFETY OFFICE	AR 385-10	IMCOM SAFETY OFFICE	TO RECEIVE DA SAFETY AWARD NOMINATIONS FROM EACH GARRISON WITH ONE NOMINATION FROM EACH SAFETY AWARD CATEGORY. NOMINATIONS WILL BE PANELED BY HQ IMCOM SAFETY AND ONE OVERALL NOMINATION FROM EACH CATEGORY WILL BE SUBMITTED TO THE HQDA SAFETY OFFICE	ANNUAL - 1 DEC	MS WORD - EMAIL	YES



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